



ASSOCIATED STUDENTS, INC.
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Minutes

Finance Commission

Friday, October 4, 2024, 2:00 PM

Loker Student Union (LSU) 320

- I. Called to order at 2:03 p.m. by Jhanella Martinez, Chairperson
- II. Roll Call
Voting Members Present: Jhanella Martinez, Edgar Mejia-Alezano, Marcelo Cowo, Michelle Gonzalez, and Efrain Contreras.
Advisors Present: Rasheedah Shakoor, Morelia Castaneda-Patino, and Ryan Heredia
Advisors Absent: Michellena Lakey and Adrian Witt
Visitors: Alani Alexander, Rohan Sonawane, Megan Tagle Adams, and Shamshad Elimu
- III. Approval of Agenda – Action Item
*M/Gonzalez, S/Mejia-Alezano to approve October 4, 2024 agenda.
VOTE: UNANIMOUS
- IV. Approval of Minutes (September 20, 2024) – Action Item
*M/Contreras, S/Mejia-Alezano to approve September 20, 2024 minutes.
VOTE: UNANIMOUS
- V. Reports
ASI President – Mejia-Alezano noted that the Athletic Department canceled their banquet due to budget issues. He attended the DH Groundbreaking event.
ASI Executive Director - Shakoor noted that ASI is now fully operating with direct deposit, no cash. She is working with Wells Fargo to get full access to the ASI accounts.
- VI. Open Forum – Agenda Items Only
Time for members of the audience to address the Commission on specific agenda items only. None
- VII. Unfinished Business
A. Cultural & Identity Center Budget Change Request – Action Item.
The Commission will review and consider requested changes to the Cultural & Identity Center Budgets.

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Adams noted WRC is just renaming the \$4,000 allocated toward “Stipends” to “Student Salaries” because some of the Glow students do not qualify for work-study. ASI fund would cover those students. The name change also helps to cover the Intern.

They have also updated their supplies cost from \$500 to \$300, and dues/subscriptions from \$500 to \$700.

*M/Mejia-Alezano, S/Contreras to approve the Women Resource Center Budget Request. **VOTE: UNANIMOUS**

B. Gift Card Policy – Action Item

The Commission will review and consider the Gift Card Policy.

Castaneda-Patino added tracking and reporting to clarify all payments regardless of amount and disbursement method must be reported to the Financial Aid Department. ASI Front Desk will have a spreadsheet to keep track of all recipients of gift cards, prizes, and more to keep track of payments.

The Gift Card Policy will be added to the Financial Policies Manual.

*M/Mejia-Alezano, S/Gonzalez to approve the Gift Card Policy as presented.

VOTE: UNANIMOUS

C. Financial Policy & Procedure Manual – Action Item

The Commission will review and consider updates on the Financial Policy and Procedure Manual.

*M/Mejia-Alezano, S/Gonzalez to table the Financial Policy & Procedure Manual

VOTE: UNANIMOUS

VIII. New Business – None

IX. Open Forum – Discussion Item

Time for members of the audience to address the Commission.

Sonawane met with some students who shared that they must wait for a long time for laptop loans. IT cut back on funding for the laptop loans. Students can no longer check out laptops regularly. He was informed that the long wait is affecting students who don't have the tools for homework, and the faculty is not allowing them to use the iPad. Shakoor suggested he speak with the Tech Department and do research regarding funding. Sonawane shared he is meeting with the head of the Tech Department to discuss increasing the number of laptops for loan to students. He wanted to know if the university can have a laptop donation drive, hopefully, people will be willing to donate.

X. Adjournment

Meeting adjourned at 2:34 p.m.

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