



ASSOCIATED STUDENTS, INC.
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Minutes
Finance Commission
Friday, September 20, 2024, 11:00 AM
Loker Student Union (LSU) 130

- I. Called to order at 11:06 a.m. by Jhanella Martinez, Chairperson.
- II. Roll Call
Voting Members Present: Jhanella Martinez, Edgar Mejia-Alezano, Marcelo Cowo, and Efrain Contreras.
Voting Members Absent: Michelle Gonzalez.
Advisors Present: Rasheedah Shakoor, Michellena Lakey, Morelia Castaneda-Patino, and Ryan Heredia
Advisors Absent: Adrian Witt
Visitors: Alani Alexander, Trimaine Davis, Eryn Jones, and Shamshad Elimu.
- III. Approval of Agenda – Action Item
*M/Contreras, S/Mejia-Alezano to approve the agenda of September 20, 2024
VOTE: UNANIMOUS
Martinez amended the agenda to add the August 23, 2024 minutes approval.
*M/Mejia-Alezano, S/Contreras to approve the agenda with the amendment.
VOTE: UNANIMOUS
- IV. Approval of Minutes (August 23, 2024) – Action Item
*M/Contreras, S/Mejia-Alezano to approve the minutes of August 23, 2024, as submitted. **VOTE: UNANIMOUS**
Marinez had amendments on the minutes of September 6, 2024
Ryan Heredia was present at the meeting and Adrian Witt was absent.
*M/Mejia-Alezano, S/Contreras to approve the minutes of September 6, 2024 with the amendment. **VOTE: UNANIMOUS**
- V. Reports
Executive Director – Shakoor noted the CCAMPIS budget was approved. The Audit Committee met and approved the audit, now waiting for the auditors to forward the final audit to the Chancellors Office
Vice President of Finance – Martinez met with Castaneda-Patino to finalize the Gift Card Policy. She met with Shakoor to discuss Wells Fargo investments for ASI.
- VI. Open Forum – Agenda Items Only
Time for members of the audience to address the Commission on specific agenda items only. None

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VII. Unfinished Business

A. Cultural & Identity Center Budget Change Request – Action Item.

The Commission will review and consider requested changes to the Cultural & Identity Center Budget.

Black Resource Center –. Davis thanked the Board members who attended the BRC/ASI listening tour, students discussed how challenging it is to be a student and a parent, highlighting the lack of resources on campus. Other issues were travel, housing, and childcare. Students appreciated meeting ASI Board members and understanding their roles. Lakey stated that the passion shown by students during the listening tour has motivated ASI officials to bring the topics up with the university administrators. Davis followed up with documentation as requested by the commission at the previous meeting. Unallocated \$7,000 would go towards the BRC’s Kwanzaa Celebration and more leadership opportunities. The celebration will be aimed at teaching students about the history and 7 Principles of Kwanzaa. Kwanzaa is celebrated by African Americans, regardless of their religious background. BRC is inviting Dr. Karenga, the creator of Kwanzaa to be the keynote speaker, his fee is \$500. Davis estimated the cost for African art was \$750, and the food catering to be \$3,000 the rest would go into fellowships. The event is estimated to be about an hour long. Aside from the Kwanzaa celebration, BRC will be holding more Leadership Development opportunities in the form of men and women conferences for \$2,500. He will have staff monitoring the event in hopes of ensuring that all Kwanzaa-related decorations are stored safely.

*M/Contreras, S/Mejia-Alezano to approve the BRC Budget for 2024-2025 fiscal year. **VOTE: UNANIMOUS**

Women’s Resource Center – it was noted that WRC had allocated \$4,000 toward “Stipends” which would change to “Student Salaries”. This is because all their GLOW Students are not qualified for work-study. “Student Salaries” remaining funds will remain for student workers. They have also updated their office supplies cost from \$500 to \$300, and dues/subscriptions from \$500 to \$700. Martinez requested tabling the WRC request until the WRC can come and present.

*M/Contreras, S/Mejia-Alezano to table the WRC Budget for the 2024-2025 fiscal year. **VOTE: UNANIMOUS**

B. Gift Card Policy – Action Item

The Commission will review and consider the Gift Card Policy.

Martinez went over the Gift Card Policy changes e.g. Rose Black Resource Center” to “Black Resource Center” (BRC) “LATINX” is now referred to as “LA Casita”. Shakoor noted after speaking with Cheri Pickering, System Director of

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the system-wide financial reporting. She shared the Policy and asked for advice on hospitality payment regardless of the amount given Gift Cards/Financial Aid. She was given a lot more to add and there is no clear line to follow as it will keep changing. The Commission agreed to table the policy until they receive clear guidance.

*M/Contreras, S/Mejia-Alezano to table the Gift Card Policy for clarification.

VOTE: UNANIMOUS

C. Financial Policy & Procedure Manual – Action Item

The Commission will review and consider updates on the Financial Policy and Procedure Manual.

*M/Contreras, S/Mejia-Alezano to table Financial Policy & Procedure Manual.

VOTE: UNANIMOUS

VIII. New Business – None

IX. Open Forum – Discussion Item

Time for members of the audience to address the Commission.

Marinez may not have a Finance Commission meeting on October 18, 2024. Shakoor suggested that ASI start tagging certain items they purchased with the ASI Logo to keep track of purchases.

X. Adjournment

Meeting adjourned at 11:56 p.m.

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