



**ASSOCIATED STUDENTS, INC.**  
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS  
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Minutes

Finance Commission

Friday, April 12, 2024, 3:00 PM

Location: Loker Student Union (LSU) 130

- I. Called to order at 3:03 p.m. by Marcelo Cowo, Chairperson.
- II. Roll Call:  
**Voting Members Present:** Jhanella Martinez, Edgar Mejia-Alezano, Janna Villanueva, and Michelle Gonzalez.  
**Advisors Present:** Rasheedah Shakoor, Michellena Lakey, Morelia Castaneda-Patino, and Adrian Witt  
**Advisors Absent:** Ryan Heredia  
**Visitors:** Joyce Galvan and Xochilt Palma Mendez.
- III. Approval of Agenda – Action Item  
\*M/Villanueva, S/ Gonzalez to approve the agenda as submitted.  
**VOTE: UNANIMOUS**
- IV. Approval of Minutes (March 15, 2024) – Action Item  
\*M/Villanueva, S/Martinez to table the minutes for the next meeting.  
**VOTE: UNANIMOUS**
- V. Reports -  
**Vice President of Finance** – Served on the University Budget Committee (UBC), where it was discussed there will be a 10 million cut within the next 3 years. The Academic Affairs and Student Affairs office will have the biggest cut.
- VI. Open Forum – Agenda Items Only  
Time for members of the audience to address the Commission on specific agenda items only.  
**Vice President of Academic Affairs** – Asks for the reason for cutting so much from Academic Affairs and Student Affairs. Shakoor mentions it has not been mentioned yet at Senate where the Provost is going to discuss the topic and the reasoning. As of now cuts will be made in human capital.
- VII. Unfinished
  - A. Administration Budget – Discussion Item  
The Commission will continue discussion of the ASI Administrative Budget for the 2024-2025 fiscal year.

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**Accounting Clerk** -Has been receiving new information from the campus that affects the ASI budget which has caused changes and updates to the budget.

-Student Headcount changed to 13,000 for Fall semester and 12,800 for Spring semester. Some item lines have been reduced, with the changes \$463,472.66 would be needed from reserves while still supporting the CDC.

**Executive Director**- Is hoping CDC will be able to support themselves this year. Castaneda-Patino went over the budget with the CDC Program Director with and without the CCTR program.

-The Commission discussed not having Spring Fling or perhaps in organizing one major event per school year, instead of each semester.

-Administrative services: Their increase from the last meeting has changed to the actual amounts.

**Vice President of Academic Affairs**- Would like to revisit the funding of Athletics and how the student fee was decided to go to supporting Athletics. Shakoor mentions students in the past voted for the fee that they pay. Villanueva inquires about the possibility of holding another vote to determine whether the student fee should continue to support Athletics. Shakoor responds that if another election is desired, there is a specific process to follow. This process would involve consulting with the University President, SFAC (Student Fees Advisory Committee), and engaging with the Marketing and PR Coordinator. Additionally, the matter would need to be discussed at Team Toro.

- Marketing: Kick-off refreshments have increased as well as promotional items.

Programming: Halloween Haunt, the \$15,000 increase has been changed to \$13,000 same as was spent last year. In the future the budget might be equal for both Halloween Haunt and Spring Fling. Welcome Week: Activity/Performers have been cut.

Toro Days/Homecoming: Refreshments have been decreased. Promotional items were left at \$1,000 and planned to increase to \$1,200.

- Academic Affairs Programs: Left at the \$500 instead of increasing it to \$700 for College Representatives. May also be reduced more and instead have college representatives collaborate with their colleges for events or have them come to the Finance Commission to ask for funding in the future.

-Elections: Budget has increased, but not the amount that was requested.

-Student at Large: Increased to \$1,500.

-Award Banquet: Increased to \$8,000.

-**Accounting Clerk**- Mentions to the Commission to come with notes on their budget binder to discuss at the next meeting.

-Travel: AS/SU meeting will be cut.

-Specialized conference: Changed to 3 attendants instead of 4.

-Development: Food was increased for development.

-Programming: Removed Accounting and Finance Manager position.

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- Administrative Services: There is an increase in audit, Accounting Clerk received a projected quote of \$26,500 for 2024-2025.
- Actuarial study increased to \$10,800.
- Supplies and Services: Supplies have been reduced. Parking permits and postage have increased.
- Maintenance: Telephone service have increased.
- Insurance: Overall increased.

VIII. New Business

A. Lambda Theta Alpha: Zeta Psi Chapter – Discussion/Action Item

The commission will hear from Xochilt Palma Mendez and consider funding for Lambda Theta Alpha Zeta Psi Chapter request.

Lambda Theta Alpha: Zeta Psi Chapter is asking for funding for registration fees for the National Convention where members of the sorority will learn how to recruit new members and go through leadership workshops. The fees are \$630 per person, for registration and lodging. Mendez is asking for a total of \$1,260.00. ASI cannot fund hotel fees as this is part of travel expenses.

The Commission asked for an invoice of the overall expenses to be able to separate the registration fee and hotel fees. Mendez mentions there was an increase in registration to \$485 for a late fee. \$970 is the total registration fee ASI can fund for 2 Lambda Theta Alpha members.

\*M/Villanueva, S/Mejia-Alezano to approve the funding of \$970 for the National Convention of Lambda Theta Alpha registration fees.

**VOTE: UNANIMOUS**

XI. Open Forum – Discussion Item

Time for members of the audience to address the Commission.

None

X. Adjournment-

Meeting adjourned at 4:33 p.m.

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