



## ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS  
1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141  
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### Minutes

#### ASI Board of Directors

March 1, 2024 Friday 12:00 - 2:00 PM

Location Loker Student Union (LSU) 326 & 327

- I. Called to order at 12:03 p.m. by Janna Villanueva, Chairperson.
- II. Roll Call  
**Voting Members Present:** Janna Villanueva, Edgar Mejia-Alezano, Jhanella Martinez, Marcelo Cowo, Adilene Tinoco, Efrain Contreras, Rahul Vattigunta, Yaswanth Katukota, Michelle Gonzalez, Alexandra Huitzacua, Aanisah Duru, and Pranay Julu  
**Voting Members Absent:** Andrea Cocjin  
**Non-Voting Members Present:** Anika Vega, Logan Baughman III, and Daniel Hernandez  
**Non-Voting Members Absent:** Matthew Smith, Sheela Pawar, Mateen Richey, and Marcus Biegel  
**Advisors Present:** Rasheedah Shakoor, Michellena Lakey, Kevin Truong, Erika Flores, and Candace Manansala.  
**Advisors Absent:** Raven Emmert and Morelia Castaneda-Patino  
**Visitors:** Jamie Ann Saturno, Josephine Lara, Hamoud Salhi, Zack Ritter, Blair Miles, Rachael Wangui, Ormond Rucker, Tiffany Hurbert, Joseph Ochoa, Richard Perez II, Praveen Raddy Venreddy, Mohan Karthik, and Shamshad Elimu
- III. Approval of Agenda – Action Item  
Chair Villanueva noted Unfinished Business B will be removed from the agenda and New Business A be changed as Time Certain at 1:30 p.m. and Item B at 2:00 p.m.  
\*M/Contreras S/Cowo to approve the agenda with the amendments.  
**VOTE: UNANIMOUS**
- IV. Approval of Minutes (February 16, 2024) – Action Item  
\*M/Contreras, S/Martinez to approve the minutes of February 16, 2024 as submitted.  
**VOTE: UNANIMOUS**
- V. Reports  
Due to time constraints, Board of Directors reports will be provided via email; however, advisors will provide their reports.  
**Associate Director** – Lakey is working to update the Record Retention Policy and creating a Workplace Violence Prevention Plan to be in compliance with SB 553.  
**Child Development Center (CDC) Program Director** – Manansala noted that all staff completed their CPR/First Aid & AED training February 19<sup>th</sup>, they also completed Year 2 of their annual CCAMPIS Grant Report. Kindergarten packets have been distributed to parents transitioning out of the center. Manansala further noted Student Service Coordinator Cunningham, Martinez, & Villanueva are collaborating to assess needs of the center's hours for an after-school program.

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**Event Coordinator** – Truong noted our first Commuter Outreach event on February 27<sup>th</sup>, went well... Election Events are underway: Candidate Forums, Candidate Debates, and many more. CAH-nival events are occurring on March 13<sup>th</sup> & 14<sup>th</sup>. Truong scheduled a meeting with Risk Management to discuss Spring Fling.

**Leadership Graduate Assistant** – Flores noted the final CHESS workshop is on Friday, March 8<sup>th</sup>. She asked BOD members to notify her if they not able to attend.

**Marketing & Public Relations Coordinator – (Provided by Laky)** Emmert highlighted the upcoming Elections events. Emmert noted that the Homecoming Committee is finding new dates in the summer to complete scheduled Homecoming events.

**College of Health, Human Services & Nursing** – Cocjin announced the Toro Health Pathways has collaborated with local high schools and community colleges in hosting their first outreach event on April 5<sup>th</sup>. Cocjin accepted the Toro Health Pathways Mentor position to pilot the program and has invited Dr. Ana Barrera to discuss further information in future meetings. The Kinesiology Department is developing a new major - Kinesiology: Exercise Science; the Child Development Department is revising their Capstone Course; Healthcare Management is adding a new Senior Seminar section. Lastly, Cocjin is in communication with Nathan Nguyen, Program Director of the Asian-Pacific Cultural Center, and Angel Valdez, Clinical Lab Science academic advisor, to assist Clinical Lab Science Students to be on track for graduation and implementing more courses.

**Vice President of Finance** – Cowo invited Board member to attend Financial Commission meeting this afternoon they are discussing the Women's Resource Center. Cowo attended the University Budget Committee (UBC) meeting.

**Executive Vice President** – Martinez noted at the Elections Commission meeting they finalized two upcoming Election events: Candidate Forum & Candidate Debate. Martinez met with Student Services Coordinator, Cunningham to discuss the Child Development Center way to reach out to Campus Departments and Student Parents.

**Director of Legislative Affairs** – Tinoco continuously scheduling meetings with Legislators: thus far she has secured 8 meetings are confirmed, have 2 more pending. Tinoco noted after CHESS their focus would mover to Voter Registration and Ballot Bowl.

**Director of Student Services** – Vattigunta met with Emmert to discuss the release of the ASI Fee Survey. Monday. First release is Monday, March 4<sup>th</sup>, Vattigunta attended the Toro Dining Committee meeting where they discuss DH Sport Lounge to implement a value menu including \$5 or less menu. They also discussed Farmers Fridge being available beginning March 7<sup>th</sup>, this will include 20+ veggie meals. They were informed there is a new source of food called Eco Grounds opening in the I&I Building starting in April. Vattigunta Dr. Herbert are discussing the Health & Well-Being Survey brought up by JoAnn Aragon.

**College of Arts & Humanities** – Contreras received all submissions for CAH-nival; approving all work will happen with the event team and faculty. Contreras noted they are in the final stage of hiring an Associate Dean for his college.

**Student Activities Commissioner** – Gonzalez solidified the first Board of Directors volunteer event in Mid-March. She further noted the Student Activities Commission approved funding for two organizations.

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### VI. Open Forum – Agenda Items Only

Time for members of the audience to address the Board on specific agenda items only. None.

### VII. Unfinished Business – None

#### A. Student Health Fee Increase – Discussion Item

The Board will hear from Student Health Services & Psychological Services Mental Health Educator, Josephine Lara, about the Student Health Fee Increase. Lara presented the Student Health Fee Increase for \$55 that was approved since 2021. The students at that time needed more psychological help during the pandemic agreed to raise the fee to have more doctors available. The fee is applied to each registered student and provides for health services (i.e. lab work) and psychological services (i.e. therapy). Dr. Herbert noted transparency and open forum discussions about the health fee were announced to discuss any feedback or improvement the Student Health Center and the Student Psychological Services such as employing more psychologists, providing more mental health workshops and more job opportunities for students. Funding for our health and wellness centers relies on student's fees as national funding is being allocated towards another department. Herbert answered questions and further assured the Board that the health Center is run totally by student fee. Students can reach out to the health center to find out what services they offer.

#### B. AS3666-23 Changing the CSU General Education Breadth – Discussion Item

The Board will participate in a discussion about AS3666-23 with professors from the College of Arts and Humanities.

Contreras and Tinoco asked to initiate the discussion of AS3666-23 changing the CSU General Education Breadth. Contreras and Tinoco noted eliminating College of Arts & Humanities courses will hurt not only the department but those transferring into CSU and the campuses' student retention. Possible topic of discussion might be brought up in CHESS and will ask CSSA for assistance in discussing such matters. Contreras and Tinoco volunteered to draft a resolution and will present it in next BOD meeting.

### VIII. New Business

#### A. Discussion with the Center for International Education – Discussion Item

The Board will meet with Senior International Officer, Dr. Hamoud Salhi, for introductions and International Student concerns.

The Center for International Education introduced themselves, their office, and their resources. The Center for International Education covered issues regarding international students (i.e. employment & health) and the study abroad program.

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Provided financial resources for those who are interested in studying abroad. The Board of Directors are open to be in contact and provide more information for their Team TORO meetings. It was noted that International Rep. should reach out to their office before taking it any further. Come to the International Students office we are here to answer any questions for you.

- B. Discussion with the Office of Diversity, Equity, and Inclusion – Discussion Item  
The Board will hear from Vice President and Chief Diversity Officer, Dr. Bobbie Porter, and Interim Associate Dean, Dr. Zack Ritter about current DEI initiatives on campus.

The Office of Diversity, Equity, and Inclusion presented their discussion on future DEI (Diversity, Equity, and Inclusion) initiatives. In lieu of Dr. Porter's presence, introductions were made by Interim Associate Dean, Zack Ritter and the Office Equity & Inclusion Interim Discrimination, Harassment, & Retaliation Administrator Blair Miles. The Office of Diversity, Equity, & Inclusion (DEI) and the Office of Equity & Inclusion (OEI) handles discrimination and retaliation on-campus. Progress on their resources and services was presented; future workshops and preventative training are underway (i.e. how to apply for student disAbility). They answered questions and directed students to the website and how to reach them.

- IX. Open Forum – Discussion Item

Time for members of the audience to address the Board.

Manansala asked for more information on CSUDH Credential Program and how the information can help student parents. Venreddy requested assistance and support from the Board of Directors on International Students mandated to pay \$900 for Lower Mark Insurance. There is no financial assistance given to international students to pay this insurance and failure to pay the insurance results in disqualifying international students to enroll in classes. Perez mentioned there are discussions about eliminating ethnic studies courses; possible solution is to include ethnic language concepts into general English-language curriculum. Truong reminds the Board of Directors about Election Campaigning and its policies.

- X. Adjournment

Meeting adjourned at 2:09 p.m.

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