



**ASSOCIATED STUDENTS, INC.**  
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS  
1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141  
asi@csudh.edu ♦ www.asicsudh.com

Minutes

Finance Commission

Friday, February 2, 2024, 3 – 4:30 PM  
Loker Student Union (LSU) 320

- I. Called to order at 3:02 p.m. by Marcelo Cowo, Chairperson.
- II. Roll Call  
**Voting Members Present:** Marcelo Cowo, Edgar Mejia-Alezano Jhanella Martinez, Janna Villanueva, and Michelle Gonzalez  
**Advisors Present:** Rasheedah Shakoor, Ryon Heredia, and Morelia Castaneda-Patino  
**Advisors Absent:** Michellena Lakey and Adrian Witt  
**Visitors:** Joyce Galvan and Shamshad Elimu
- III. Approval of Agenda – Action Item  
\*M/Martinez, S/Villarueva to approve January 2, 2024 agenda as submitted  
**VOTE: UNANIMOUS**
- IV. Approval of Minutes (November 3, 2023) – Action Item  
\*M/Martinez, S/Gonzalez to approve the minutes of November 3, 2023.  
**VOTE: UNANIMOUS**
- V. Reports  
**ASI Vice President of Academic Affairs** – Villanueva met with Jessica Loa to discuss hiring New Student Assistants. Checking in on how it aligns with giving students good experiences and providing high quality services and even having them attend Finance Commission meetings.  
**University President’s Designee** – Heredia shared change of the implemented per diem on the State side. This might affect travel based on the location of travel.  
**Executive Director** – Shakoor noted CDC applied for the CTI funding increase from the State, they currently only receive \$28,000 for the children up to 3 years old. CDC desperately needs these funding to continue supporting the center.  
**Accounting Clerk** – Castaneda-Patino and Cowo are working on the Financial Policy & Procedures updates. They will soon bring it back to the commission next week.  
**Vice President of Finance** – Cowo met with VP Wallace they discussed the WRC joining CIC’s. He also met with Witt to discuss the numbers presented by the WRC.
- VI. Open Forum – Agenda Items Only  
Time for members of the audience to address the Commission on specific agenda items only. None

**“ASI REPRESENTS THE STUDENTS”**



## ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS  
1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141  
asi@csudh.edu ♦ www.asicsudh.com

### VII. Unfinished Business – None

### VIII. New Business

#### A. Child Development Center (CDC)- Discussion item.

The Commission will discuss a merit increase.

Shakoor updated the commission on CDC teaching staff asking for an pay increase. The last three teachers who were offered the position declined due to the pay. The position has been reopened and with increased pay. The six members of teaching staff that have been at the CDC for a while have also had a pay increase. This increase will be included in the next annual budget and should take effect in the next pay period. She further noted the center is looking to increase tuition for private pay parents at the CDC. ASI will receive CPI increase 2025-2026 that would help increase funding for CDC.

#### B. The Associated Students Inc. Budget timeline. – Discussion/Action Item.

The commission will discuss ASI's budget timeline.

Castanedo-Patino presented to the commission an expected Timeline for each week of the budget review. AC would like to ask the commission if we should continue with the Revenue Sharing process this year due to the low activity and use of funds by Clubs & Organizations. Villanueva proposes the possibility of finding another way to incentivize the clubs, so the funds go into something else. AC Cowo proposes the next finance meeting be moved to February 15<sup>th</sup>, 2:30 p.m. \*M/Mejia-Alezano, S/Martinez to approve the ASI Budget Timeline without Revenue Sharing and the change for the next Finance Meeting to Thursday, February 15<sup>th</sup>. **VOTE: UNANIMOUS**

#### C. Women's Resource Center – Discussion Item.

The commission will discuss the Women's Resource Center budget request.

**Vice President of Finance-** Cowo met with the Women's Resource Center to discuss their interest in joining the Culture and Identity Centers budget from ASI. Also spoke with Witt regarding the figures the WRC presented, would like to talk to Dr. Mayra Soriano to understand where the numbers are coming from. The commission discussed the functionality of the CIC's, WRC's and how the request could affect other groups and ASI. The commission will also ask University President's Designee, Adrian Witt, for his opinion on this matter at the next finance meeting.

#### D. Second Quarter Financial Report – Discussion Item.

The commission will receive a presentation on the organization's financial position at the end of the second quarter of fiscal year '2023-2024.

**“ASI REPRESENTS THE STUDENTS”**



## **ASSOCIATED STUDENTS, INC.**

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141

asi@csudh.edu ♦ www.asicsudh.com

Castaneda-Patino Mentions the organization's position is in good standing for the second quarter. Being that the role of Accounting and Finance manager has not been filled but has been taken over by both the Executive Director and Accounting Clerk, which in hand has saved organization some fund. Insurance column is higher than anticipated due to some claims from workers compensation. Overall, we are where we need to be for this quarter financially.

IX. Open Forum – Discussion Item

Time for members of the audience to address the Commission. None.

X. Adjournment

Meeting adjourned at 4:33 p.m.

**“ASI REPRESENTS THE STUDENTS”**