



## ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS  
1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141  
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### Minutes

#### ASI Board of Directors

Friday February 2, 2024 12:00 – 2:00 PM  
Loker Student Union (LSU) 326 & 327

- I. Called to order at 12:03 p.m. by Janna Villanueva, Chairperson
  
- II. Roll Call  
**Voting Members Present:** Janna Villanueva, Edgar Mejia-Alezano, Jhanella Martinez, Marcelo Cowo, Adilene Tinoco, Efrain Contreras, Michelle Gonzalez, Andrea Cocjin, Alexandra Huitzacua, and Aanisah Duru  
**Voting Members Absent:** Rahul Vattigunta, Yaswanth Katukota, and Pranay Julu.  
**Non-Voting Members Present:** Sheela Pawar, Logan Baughman III and Mateen Richey,  
**Non-Voting Members Absent:** Matthew Smith, Anika Vega, Markus Biegel and Daniel Hernandez.  
**Advisors Present:** Rasheedah Shakoor, Raven Emmert, Morelia Castaneda-Patino Kevin Truong, Candance Manansala, and Erika Flores  
**Advisors Absent:** Michellena Lakey  
**Visitors:** Jamie Ann Saturno, Robert Cunningham, Kimberly Flores, Sam Alvarez Chavarria, Joseph Ochoa, Josephine Lara and Shamshad Elimu
  
- III. Approval of Agenda – Action Item  
\*M/Contreras, S/Duru to approve the agenda with the amendment move New Business “B” before “A”. VOTE: UNANIMOUS
  
- IV. Approval of Minutes (December 1, 2023) – Action Item  
\*M/Contreras, S/Duru to approve the minutes of December 1, 2023 as submitted.  
VOTE: UNANIMOUS
  
- V. Reports  
**ASI President:** Mejia-Alezano attended the LA King game it was fun to see a lot of CSUDH students there. He further noted that he was glad the strike was only for one day. He invites Board members to attend upcoming campaign, Jose Solache, previous ASI President running for office. Mejia-Alezano and Tinoco are attending CSSA but plan to be back in time for this event. Mejia-Alezano discussed “Once a Toro, always a Toro” at the Team Toro meeting. He spoke at the New Student Orientation (NSO) and Transfer Student gave all the resources on-campus.  
**Vice President of Finance:** Cowo met with Vice President of Administration & Finance, they discussed the Women’s Resource Center and their classification as a “Culture Identity Center”.

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**Director of Legislative Affairs:** Tinoco hosted a voter registration event, noted further details about the potential ballot bowls. Tinoco further noted that the Legislative Committee is preparing for CHESS.

**Student Activities Commissioner:** Gonzalez noted Student Activities Commission granted \$1,600 to an organization at their last commission meeting.

**College of Arts & Humanities Representative:** Contreras postponed CAH event to Thursday, March 14<sup>th</sup>, in effort to outreach additional participants. Contreras also noted the on-going search for a new college dean.

**Academic Senate Liaison:** Pawar is preparing for the Retention Summit taking place Wednesday, February 21<sup>st</sup>, 2:30 p.m. at the I&I Banquet Room (1300).

**University Housing Liaison:** Richey announced University Housing is hosting their welcoming event for the Spring 2024 Semester today 6:00 – 8:00 p.m.

**Disabled Students RAC Liaison:** Baughman III was appointed as Outreach Coordinator in the SdRAC. He further noted the resource center is in the works for making their center more visible and accessible to students.

**Accounting Clerk:** Castanda-Patino noted that Organizations Commission, and the Student Activities Commission held their first meetings of the Spring 2024 Semester. Castaneda-Patino encouraged Board members to attend the Finance Commission meeting where they are starting Budget Review and hoping to approve the Timeline if all goes well this afternoon.

**Marketing & Public Relations Coordinator:** Emmert noted Election Packets are due today at 4:00 p.m. Emmert noted the upcoming KDHR Takeover event “Meet Me in Miami: Pitbull” happening on Friday, February 8<sup>th</sup>; the first 100 students will receive free food and merchandise. KDHR will also be present during CSUDH’s 2024 Homecoming on Saturday, February 17<sup>th</sup>. Emmert is also in progress of creating the “ASI Student Engagement Project”.

**Event Coordinator:** Truong noted they started Spring Fling Committee. Truong is working with Martinez to solidify events for Elections. Reminders that the Sign-Up Genius for all on-going and potential events are active and ready to use.

**Child Development Center Program Director:** Manasala introduced Student Services Coordinator, Robert Cunningham. Manasala noted CDC hired a Pre-School Teacher and the new upcoming CDC Interns will assist with the CDC’s farm. Manasala highlighted their CCTR award towards 18–36-month-olds.

**College of Health, Human Services & Nursing Representative:** Cocjin and CHHSN established the Toro Health Pathways in which CHHSN students are immediately enrolled into a program to improve and provide students with internships and additional courses. Cocjin is currently meeting with the CHSSN Student Success Center in efforts to improve student retention and student engagement. Cocjin noted the CHHSN Student Success Center has a TOROCARE Representative to assist students in need; in the future, all student success centers should have a TOROCARE Representative as well. Cocjin highlighted all student success centers will have advisors to assist with student who are undeclared.

**Graduate Assistant:** Flores is working on CHESS preparation. She will soon announce who is attending CHESS.

**Vice President of Finance:** Cowo and Mejia-Alezano will distribute responsibilities of the College of Business Administration & Public Policy Representative, since the position is vacant, and it was decided by the Executives not to fill the position at this

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time. All concerns regarding CBAPP will be directed to Cowo and Mejia-Alezano. **Vice President of Academic Affairs:** Villanueva and Emmert are discussing the KDHR Student Assistants to improve the Instagram series “Coffee with Jaiden”, a series where Villanueva gives updates and news about the Board of Directors and their works. Discussions of a potential podcast in similar content are in the works.

### VI. Open Forum – Agenda Items Only

Time for members of the audience to address the Board on specific agenda items only. None.

### VII. Unfinished Business – None

### VIII. New Business

#### A. Center for Innovation in STEM Education (CISE) Tutor Recruitment — Discussion Item

The Board will hear from Kimberly Flores of CISE regarding tutor recruitment. Flores discussed the Center for Innovation in STEM Education (CISE) and its recruitment of tutors. Flores noted that the CISE is in partnership with local schools within the cities of Compton and Carson to provide tutor/mentor positions. Flores encourages those who are interested in teaching to apply as well as in supporting students from K-12 grades; undergraduate and graduate students are open to apply for these positions. Flores would leave her contact information with Villanueva for any questions or interest of job opportunities.

#### B. Spring Semester Expectations – Discussion Item

The Executive Board will facilitate a discussion regarding Spring semester BOD priorities and expectations.

Villanueva reviews the priorities for the Administrative Barrier Process and the efforts of the Board of Directors. Villanueva noted as the Board of Directors carried out these priorities, the importance of collecting student stories is an expectation in order to highlight transparency and clear communication from ASI to students. The Board of Directors must use class presentations to collect these narratives; a QR code and survey form may be used to collect stories and present the matter easier. Outreaching to Colleges’ Student Success Centers and Deans is essential to fulfill these priorities and expectations.

### IX. Open Forum – Discussion Item

Time for members of the audience to address the Board.

Duru was disappointed that the Black History Month email and calendar of the Black History Month was not shared with the students. She further noted how are the students supposed to attend the event if they are not informed. Student Psychological Services Representative: Dr. Lara shared with the Board that the Health Center fee increased. She was not aware how and when this was voted on. Lara was asked to

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send out information on the upcoming event calendar for ASI to share with students on upcoming mental health workshops. She was also asked if she could present at the next BOD meeting. Mejia-Alezano reflects on the decision of distributing responsibilities of the CBAPP Representative with Cowo. Due to the on-boarding process and the upcoming Elections. Anyone interested can run for CBAPP Representative position now during Elections. Mejia-Alezano also highlighted that benches and shade covers will soon be built to the campus' bus stations. He is working with the city and administration to make that happen.

X. Adjournment

Meeting adjourned at 1:27 p.m.