



## ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS  
1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141  
asi@csudh.edu ♦ www.asicsudh.com

### Minutes

#### ASI Board of Directors

Friday, September 22, 2023, 12:00 P.M.

Loker Student Union (LSU) 324 & 325

- I. Called to order at 12:07 p.m. by Edgar Mejia-Alezano, Chairperson
  
- II. Roll Call  
**Voting Members Present:** Edgar Mejia-Alezano, Jhanella Martinez, Marcelo Cowo Adilene Tinoco, Michelle Gonzalez, Alexandra Huitzacua, Juan Valladolid, Efrain Contreras, Andrea Cocjin, and Aanisah Duru  
**Voting Members Absent:** Janna Villanueva, Rahul Vattigunta and Pranay Julu.  
**Non-Voting Members Present:** Sheela Pawar, Matthew Smith, Logan Baughman III, and Daniel Hernandez  
**Non-Voting Members Absent:** Markus Biegel and Kisha Calbert  
**Advisors Present:** Rasheedah Shakoor, Michellena Lakey, Morelia Castaneda-Patino, and Candace Manansala,  
**Advisors Absent:** Raven Emmert, Kevin Truong, Erika Flores and Sheela Pawar  
**Visitors:** Imari Taylor, Anika Vega, Josephine Lara, Myla Edmond, Mateen Riches, Bianey Mercado Guzman, and Shamshad Elimu
  
- III. Approval of Agenda – Action Item  
\*M/Contreras, S/Duru to approve the agenda as submitted  
**VOTE: UNANIMOUS**
  
- IV. Approval of Minutes (August 25, & Sept 8, 2023) – Action Item  
\*M/Cowo, S/Contreras to approve the minutes of September 8, 2023  
**VOTE: UNANIMOUS**  
\*M/Tinoco, S/Valladolid to table the minutes of August 25, 2023  
**VOTE: UNANIMOUS**
  
- V. Reports  
**Vice President of Finance** – Cowo scheduled meeting with VP Wallace. Cowo is planning a workshop for BOD on revision of budget.  
**Cowo gave report for Student Activities** – Gonzalez attended the Academic Affairs met with O'Donnell who is interested in working with ASI.  
**Executive Vice President** – Martinez gave report for **Director of Student Services-** Vattigunta Kirk Rogers to discuss food service on campus.

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**Martinez** met with CSSA to discuss why is CDUDH not the CSSA website. Martinez met with Emmert to discuss Elections Commission. RPP meeting next Wednesday. She touched base with LSU Executive Director.

**Director of Legislative Affairs** – Tinoco had a successful Voter Registration event.

**Organizations Commissioner** – Katukota went over rules and responsibilities to Clubs and Orgs, and he met with Castaneda-Patino to discuss his budget. Met with Liat and Troy to get updates on clubs and orgs.

**College of Arts & Humanities Representative** – Contreras is working with Troung preparing for his second event. Prof is in the music department seeing if they can participate in this event. Working on survey with Emmert for future events. Gave classroom presentations.

**College of Natural & Behavioral Science Representative** – Huitzacua met with the dean of her college they discussed mental health awareness. They also discussed the Fall event on October 31<sup>st</sup>.

**College of Business Administration & Public Policy Representative** – Valladolid Met with Dr. Smith discuss partnership on upcoming events. Fall panel problems spring would be solutions. Discussed 9<sup>th</sup> annual South Bay Academic Conference on campus October 26<sup>th</sup>, 3:00 - 5:30 p.m. He also mentioned meeting with JP Morgan Chase who's interested in donating money to CBAPP.

**College of Health & Human Services Representative** – Cocjin met with Dr Anna Parana discussed Student Orgs mixer October 5<sup>th</sup>, 1:00 – 3:00 p.m. Her college is hosting an information session for graduating students looking for CHH graduate students participation. .

**College of Education Representative** – Duru hosted her event, it was successful. Scheduled meeting with her deans next week. She is working on a survey for COE students.

**Academic Senate Liaison:** Pawar noted next Wednesday, Academic Senate is meeting they're working on revising their By-Laws.

**University President's Designee** – Smith mentions VP Franklin is schedule to Chair Financial Aid Committee. They are trying to remediate challenges students are having with scholarship/grant dollars. They might ask for student representation. They're working on reliable food access for students who live on campus. He is recommending a shuttle for students to get groceries or food at the South Bay Pavilion. He further noted Campus Leadership is working with TAP and Urban Mosaic on Housing issues.

**Student Disability Liaison** – Baughman and all the Directors of the Identities Centers met last Thursday to discuss distinctions on campus.

**Culture & Identity Center Liaison** – Hernandez met and shared his vision with the Cultural Identity Centers Directors. The BRC and Immigrant center had grand openings.

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**Executive Director** – Shakoor noted Audit committee met last week and approved the annual audit. Draft of the document would soon be uploaded to the Chancellor’s Office. AOA has a \$5,000 Scholarship of excellence open to all the students that she will soon have posted on our social media. Shakoor noted we have been asked to analyze fellowship payments to the Board.

**Associate Director** – Lakey started with Troung’s report last night “Barbie” was a huge success, next event is Halloween Haunt October 27<sup>th</sup>, and several Toro Tuesday tabling and Commuter Outreach.

**Lakey** – Recent hires KDHR Assistant, Program Assistant, and Graphic Designer, look for email requesting one-on-one with them. There are openings at CDC for teachers and substitute teachers.

**Accounting Clerk** – Castaneda-Patino is working with Cultural and Identity Centers making sure they have access to funds. Attended lunching to learn about system change which will streamline funds for Clubs and Orgs with hopes to make it easier. updated virtual office for clubs and orgs.

**CDC Program Coordinator** – Manansala held a back-to-school night it was nice to see board members Vattigunta and Katukota attended. She thanked Martinez for showing up September 19<sup>th</sup>, read to the students. She is scheduled to attend a meeting on tuition and budgeting of CDC. Manansala attended nutrition and meal patterns to give them an insight of how to make nutritious meals.

**ASI President** – Mejia-Alezano Attended Board of Trustees meeting at the Chancellor’s Office. Met with Provost. They will soon begin a Financial Aid task force to understand student expectations on campus. Spoke at convocation yesterday. Athletics collaboration more and adding updates on social media.

### VI. Open Forum – Agenda Items Only

Time for members of the audience to address the Board on specific agenda items only.

Duru suggested to Huitzacua that it would be good opportunity for all the colleges to collaborate with a mental health upcoming event. Tinoco had questions for Smith on Financial Aid, she was awarded a scholarship based on merit and it was canceled due to financial delay and misunderstanding. Matin, a student on campus and RSA President had similar issue with Financial Aid.

### VII. Unfinished Business

#### A. Board of Directors/Student-at-Large Appointment – Action Item

The Board will discuss and consider appointments for Board of Directors and Student-at-Large Interns and Liaisons

There was one appointment for Athletic Liaison, Anika Vega.

\*M/Cowo, S/Duru to appoint Anika Vega as Athletic Liaison

**VOTE: UNANIMOUS**

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### B. Barriers To Retention – Discussion Item

The Board will discuss what the students perceive as barriers to retention with Dr. Deborah Brandon, Associate Vice President of Enrollment Management. Valladolid asked if there was a policy on how the campus display funds. Mejia-Alezano noted students take loans what they think are needed. Cowo and Martinez are trying to survey students on their experience with financial aid. Anika noted even for students who pay out of pocket would tell you Financial Aid takes three to four weeks to get ahold of and this experience often would make you want to transfer. Vega knows of a lot of students struggling to get their money within athletics. Huizacua had to pay out of pocket regarding due to financial aid set deadline. Brandon noted University's pathways are getting lost due to paperwork's that don't make sense. We can do better by being clear about what certain grants cover and scholarships. Duru noted customer service is a big deal at Financial Aid office. The number of signatures a student needs to petition someone she thinks is crazy. Baughman III noted there are certain students with disabilities and who are not part of his program that do not have anyone backing them. He noted by streamlining it will help the students feel appreciated and safe on campus. Brandon asked the Board to give her six months to come back with suggested solutions.

### C. Sustainability and Instructional Learning Outcomes Resolution (2<sup>nd</sup> Reading) – Discussion Item

The Board will review the proposed resolution in support of including sustainability in Instructional Learning Outcomes.

Tinoco read out loud the Resolution she asked for update or corrections. There were only a few minor corrections. Board members asked if this could be voted on today. Lakey noted they would have to amend the agenda and change this item to Action Item.

\*M/Tinoco, S/Contreras Amending the agenda and changing item “C” – Sustainability and Instructional Learning Outcomes Resolution as an Action Item.

**VOTE: 8/0/2 MOTION CARRIES**

\*M/ Tinoco, S/Contreras to approve the Sustainability and Instructional Learning Outcomes Resolution with the recommended corrections.

**VOTE: 8/0/2 MOTION CARRIES**

### VIII. New Business – None

### IX. Open Forum – Discussion Item

Time for members of the audience to address the Board. None

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Moises Aglipay from the city of Carson introduced himself and the assistant who were there to announce the upcoming leadership Conference on campus, on October 7<sup>th</sup>, called Building Leaders and Uplifting Sisterhood (B.L.U.S.H.). They passed around flyers. Edmund (Associate VP of Communication & Marketing) wanted to attend to observe since she is invited to present at the next meeting on October 6<sup>th</sup>. Lara (Student Health Center Mental Health Educator) introduced herself and asked for students interested to server on Health & Wellbeing Committee. She is asked to interview one-on-one with students regarding mental health issues on campus, will reach out to all the board members for this opportunity.

X. **Adjournment**

Meeting adjourned at 1:30 p.m.