



## ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS  
1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141  
asi@csudh.edu ♦ www.asicsudh.com

### Minutes

#### ASI Board of Directors

Friday, October 6, 2023, 12:00 P.M.

University Housing Multipurpose Room

- I. Called to order at 12:01 p.m. by Janna Villanueva, Chairperson
  
- II. Roll Call  
**Voting Members Present:** Edgar Mejia-Alezano, Jhanella Martinez, Janna Villanueva, Marcelo Cowo, Adilene Tinoco, Rahul Vattigunta, Yaswanth Katukota, Michelle Gonzalez, Efrain Contreras, Alexandra Huitzacua, Andrea Cocjin, Pranay Julu,  
**Non-Voting Members Present:** Daniel Hernandez, Dr. Kirti Celly, Anika Vega  
**Voting Members Absent:** Juan Valladolid, Aanisah Duru, Dr. Sheela Pawar, Dr. Matthew Smith, Logan Baughman III, Marcus Biegel  
**Advisors Present:** Rasheedah Shakoor, Michellena Lakey, Raven Emmert, Kevin Troung, Morelia Castaneda-Patino Erika Flores  
**Advisors Absent:** Candace Manansala  
**Visitors:** Jamie Ann Saturno, Myla Edmond, and Shamshad Elimu
  
- III. Approval of Agenda – Action Item  
\*M/Martinez, S/Alvarez Chavarria to approve the agenda as submitted  
**VOTE: UNANIMOUS**
  
- IV. Approval of Minutes (August 25, & Sept 22, 2023) – Action Item  
\*M/Cowo, S/Contreras to approve the minutes of August 25, 2023 as submitted.  
**VOTE: UNANIMOUS**  
  
\*M/Cocjin, S/Julu to table the minutes of September 23, 2023  
**VOTE: UNANIMOUS**
  
- V. Reports  
**ASI President** – Mejia-Alezano, VP Franklin, VP Wallace and LPA, Inc. attended the American Institute of Architects in Orange County for ideas of the upcoming CSUDH Recreations Center. Mejia-Alezano asked the Athletics to join with ASI for reading program at CDC.  
**Executive Vice President** – Martinez attended UBC, and University Space Committee meetings. She chaired ASI Elections Commission and Rules, Policy and Procedure meetings.  
**Director of Student Services** – Vattigunta met with Lieutenant Marrache to discuss student safety on campus. He attended the Basic Needs Committee meeting.

**“ASI REPRESENTS THE STUDENTS”**



## ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS  
1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141  
asi@csudh.edu ♦ www.asicsudh.com

**Organizations Commission** – Katukota chaired Organization Commission meeting went well. He attended CSUDH Leadership, Engagement & Development (LEAD) meeting where they discussed Loker Student Union space use by students.

**Students Activities Commissioner** – Gonzalez is planning to have more events for the students' needs like food, clothing, etc.

**College of Health & Human Services Representative** – Cocjin attended her college graduate information session. She is collaborating with the Director of the Toro Health Center to organize a Toro Pathways Program to improve underrepresented students resource center (i.e. scholarships, mentorship, internships).

**International Student Representative** – Julu met with the dean of his college and attended the Toro Dining Committee meeting. They are working on the survey participation/feedback on the dining operations.

**College of Arts & Humanities Representative** – Contreras and the dean of his college are planning a fall event for Wednesday, November 15<sup>th</sup>. He is also collaborating with the archivist to include ASI record into CSUDH history.

**College of Natural & Behavioral Sciences Representative** – Huitzacua met with her college Assistant Dean. She attended her college mixer for her college. She attended the Rules, Policy, & Procedures Committee meeting.

**Academic Senate Liaison** – Celly announced a potential sponsor for future evening events catering to the University Housing Students and International Students. They are also looking into ways evening students can get some service on campus.

**Athletic Liaison** – Vega attended the Student Advisory Committee meeting. They discussed sports psychology on CSU campuses for the athletes and have collaborative mental awareness events.

**Cultural Identity Center Liaison** – Hernandez announced the Women Resource Center will host Women's Retreat October 13<sup>th</sup> – 15<sup>th</sup>. The Asian Pacific Cultural Center is hosting Smash Bros Tournament all the CIC and Organizations are welcome to participate.

**Associate Director** – Lakey submitted the required paperwork for Form 5500 to IRS. ASI has openings for the Graphic Designer, CDC Teacher and Assistant Teacher, and the KDHR Program Assistant.

**Accounting Clerk** – Castaneda-Patino noted there are 65 recognized Clubs/Organizations on campus. They are all meeting with her and requesting funds.

**Marketing & Public Relations Coordinator** – Emmert announced to look out for email coming soon to students, faculty, and staff with the ASI Annual Report. Emmert and Vattigunta are reviewing the annual satisfaction survey. She announced KDHR upcoming Pre-Halloween Haunt Takeover Thursday, October 19<sup>th</sup>, and Halloween Haunt October 27<sup>th</sup>.

**Event Coordinator** – Truong noted the next big event coming is the Halloween Haunt. He asked Board members to include Emmert and him in the emails for any

**“ASI REPRESENTS THE STUDENTS”**



## ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141

asi@csudh.edu ♦ www.asicsudh.com

event planning with the deans. Remember to fill out the event planner form and check the sign-up genius.

**Graduate Assistant** – Flores is working on the 2024 January Retreat.

**Vice President of Academic Affairs** – Villanueva, Dr. Brandon and Dr. Drummond are discussing online services including transferring credits and transcript submissions, with status of processing. She asked Smith and White if she could attend Western Regional NASPA with them in November. She asked Board members to add on their calendar November 29<sup>th</sup>, fall research mixer.

### VI. Open Forum – Agenda Items Only

Time for members of the audience to address the Board on specific agenda items only.

Villanueva continues to work with Brandon and Drummond on transfer credits and transcript submissions. Mejia-Alezano noted student photos would be included in the outreach videos. Cowo gave an update on the tuition increase. Cocjin is working with CHHSN on where students can access mentorships, internship, and fellowships that CSUDH does not provide.

### VII. Unfinished Business

#### A. Board of Directors/Student-at-Large Appointment – Action Item

The Board will discuss and consider appointments for Board of Directors and Student-at-Large Interns and Liaisons

\*M/Mejia-Alezano, S/Cocjin to table appointments for Board of Directors and Student-at-Large Interns and Liaisons. **VOTE: UNANIMOUS**

### VIII. New Business

#### A. University Communications Presentation – Discussion Item

The board will hear from Myla Edmund about topics within university communications that can equip students with necessary knowledge and skills for effective advocacy.

Edmond made a PowerPoint presentation on how CSUDH is working on the future Communication and Marketing for admission & recruitment. She answered questions from Board members. She made an announcement that there is open photography for faculty, staff and students that may be featured on university communications.

#### B. ASI CSUDH Child Development Center Resolution – Action Item

The Board will consider the resolution to submit the Continued Funding Application to the California Department of Education for the ASI Child Development Center

Read the resolution out loud.

\*M/Contreras, S/Martinez to approve the ASI CSUDH Child Development Center Resolution as submitted. **VOTE: UNANIMOUS**

**“ASI REPRESENTS THE STUDENTS”**



## ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141

asi@csudh.edu ♦ www.asicsudh.com

### C. Elections Timeline – Discussion/Action Item

The Board will discuss and consider the approval of the Election Timeline for the 2024 ASI Elections.

Emmert presented timeline for the upcoming ASI Elections (attached to the minutes)

\*M/Mejia-Alezano, S/Cowo to approve ASI 2024 Elections Timeline.

**VOTE: UNANIMOUS**

### IX. Open Forum – Discussion Item

Time for members of the audience to address the Board.

Martinez is adjusting on the Toro Tuesday Policy. Villanueva would bring back Brandon to further clarify Graduate Students concerns.

### X. Adjournment

Meeting adjourned at 1:22 p.m.