



ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS
1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141
asi@csudh.edu ♦ www.asicsudh.com

Minutes

ASI Board of Directors

Friday, August 25, 2023, 12:00 P.M.

Loker Student Union (LSU) 324 & 325

- I. Called to order at 12:02 p.m. by Janna Villanueva, Chairperson

- II. Roll Call
Voting Members Present: Edgar Mejia-Alezano, Jhanella Martinez, Janna Villanueva, Marcelo Cowo, Adilene Tinoco, Rahul Vattigunta, Michelle Gonzalez, Juan Valladolid, Alexandra Huitzacua, and Aanisah Duru
Voting Members Absent: Efrain Contreras, Andrea Cocjin, and Pedro Rossel
Non-Voting Members Present: Markus Biegel
Non-Voting Members Absent: Matthew Smith
Advisors Present: Rasheedah Shakoor, Michellena Lakey, Raven Emmert, Kevin Troung, and Morelia Castaneda-Patino
Advisors Absent: Erika Flores and Candace Manasala
Visitors: Anadet Sicairos, Imari Taylor, Rohith Matam, Anoop Reddy Kunta, Pranay Julu, Marco Marrache, Ellie Perry, and Shamshad Elimu

- III. Approval of Agenda – Action Item
*M/Cocjin, S/Cowo to approve the agenda as submitted
VOTE: UNANIMOUS

- IV. Approval of Minutes (July 28, 2023) – Action Item
*M/Contreras, S/Cocjin to approve the minutes of July 28, 2023 as submitted.
VOTE: UNANIMOUS

- V. Reports
ASI President – Mejia-Alezano met with VP Wallace he learned that the campus owes and are not able pay the eBooks company. Students who were using these services did not pay. Students are not able to access eBook. Follet won't operate eBook this academic year. CSUDH is exploring options to pay the company and possibly have the students pay them later. Mejia-Alezano was invited to speak at the International Student Orientation. At his meeting with VP Franklin, he was informed that three ASI members will be traveling with the VP's team for Rec Centers observations. Construction for CSUDH Rec Center is scheduled to begin late December or early January with the field housing being torn down which creates a sense of urgency for the weight room.

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Executive Vice President – Martinez is preparing for Rules, Policy, & Procedure committee meetings. San Jose State University students asked to meet with CDC Director for update on CDC operations. She attended the University Space Committee meeting on August 1st. The Executive Board is supporting a concern with a student who recently graduated and was the winner of the Spring Toro Tuesday Finale scholarship. The Toro Tuesday policy will be reviewed in the Rules, Policy & Procedure Committee.

Vice President of Finance – Cowo met with VP Wallace they discussed CDC updates. He volunteered for the International Student Orientation. They are having a mixer scheduled on September 7th. Cowo met with Liat Vorobiev and Troy Bartels to discuss Clubs and Orgs.

Director of Legislative Affairs – Tinoco attended and introduced herself at the LEAD retreat and International Student Orientation. She met Derek Mims and Bobby Porter.

Director of Student Services – Vattigunta attended the International Student Orientation. The first Sustainability meeting is on September 8th. Met with Dr. Smith to discuss and get an understanding on the food pantry.

College of Arts & Humanities Representative – Contreras met with the dean of his college discussed upcoming event. Met with Mu Phi Epsilon for update in the music rooms, there has been no changes.

College of Health & Human Services Representative – Cocjin attended a LEAD workshop with Larry Kimaara, Senior Director of Risk Management & Controls and was informed about campus risks management procedures. Trying to schedule a meeting with the dean of her college.

College of Natural & Behavioral Science Representative – Huitzacua attended International Students orientation. She is looking forward for meeting with the dean of her college.

College of Education Representative – Duru met the College of Education Dean and the new Student Success Director of her college to collaborate for future events. She attended the college of education convening. Her college received a lot of grants, and she is making sure students are aware of the grants.

College of Business Administration & Public Policy Representative – Valladolid is trying to correlate the time to meet with Dean Wen. He met with the Director of College Rebound and Scholars United to discuss their launch on campus.

Vice President of Academic Affairs – Villanueva met with the enrollment & Management to discuss sustainability on campus.

Alumni Liaison – Biegel noted the alumni council is looking for ways for student engagement. He asked for ideas/suggestions to get the campus engaged with the students. He further noted students are not aware how much free money is out there

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for them. He wants to find ways to let students access this money. The mission is figuring out how to communicate with the students about what they have to offer.

Associate Director – Lakey gave report from Graduate Assistant, Flores asked if you missed your 1 on 1 with her look for the email from her to reschedule.

Lakey attended the AOA HR Conference. There she was able to find areas she could collaborate on campus with regarding human resources. The professional staff development day focused on the purpose and the mission of ASI. There are student staff openings, social media, graphics designers, Programming Assistant and Teacher and Substitute Teacher position, applications on ASI Website.

Executive Director – Shakoor Compliance audit is complete. There were 8 items to correct and are to be corrected by January 31, 2024. Sent request for the Financial Audit Committee meeting September 15th, please respond. Major gifts given to campus and ASI finding ways to make the students aware that meal plans are now through csudh.campusdish.com.

Marketing & Public Relations Coordinator – Emmert tabled at Housing Move in day. The Annual report for ASI is completed. The report impacts and highlights specific stuff and has been submitted to campus. Emmert made a presentation at the Round Table on campus. In the process of approving funding request for NASPA. She was asked to sit on the homecoming committee. She will present a marketing plan at another BOD meeting. She would soon send a bulk email to students promoting ASI and upcoming events.

Accounting Clerk – Castaneda-Patino Attend Lead Retreat. She attended the Clubs & Orgs Culture Identity Center event. She is presenting at a Clubs and Orgs meeting next Friday.

Event Coordinator – Truong is now the new programming lead and asked the Board to reach out to him with any questions regarding events. Working on new policies. Halloween haunt committee met to discuss logistics the process is looking good. Next week first Tuesday on the 29th, we'll hand out tote bags and other school supplies. Commuter Outreach teaming with Culture Identity Centers and LEAD

VI. Open Forum – Agenda Items Only

Time for members of the audience to address the Board on specific agenda items only.

Villanueva and Dr. Brandon met to discuss enrollment numbers. Board members would like ASI to provide PDF flyers to ASI Representatives on what to present to their deans. Emmert thinks it's a good idea. Mejia-Alezano noted the enrollment numbers we are losing are continuing students. They are the ones we need to concentrate on.

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VII. Time Certain – Lt. Marlon Marrache 12:20 PM

The Board will hear from Lt. Marrache about the University Police Department. Marrache is a new hire Lieutenant with the University Police Department. He is happy to be the one presenting directly to the students. He reported there is a radio problem, they are in the process of switching to digital (30 plus radios). They're aware of what's happening with the Carson Police Department. He would like to come back to more meetings to inform the Board of what's happening on campus. Duru asked how long this process would take to become digital. Marrache noted 30-60 days. He gave social media information they can be reached at @csudhupd. Tinoco asked what resources they offer for students. The safety escort 6:00 p.m. – 10:00 p.m. Valladolid asked what the campus police department does to engage with the students. He mentions they're trying to come up with a platform for students to come in and share their concerns or issues. Emmert noted last summer they try to use time to use the social media as a one stop shop. Shakoor asked why police cars are flashing driving fast by the office where are they going. Marrache noted they are just keeping visual, but he'll address the velocity with his counterparts. Mejia-Alezano thanked him for being there and invited him to come back anytime.

VIII. Unfinished Business

A. Board of Directors/Student-at-Large Appointment – Action Item

The Board will discuss and consider appointments for Board of Directors and Student-at-Large Interns and Liaisons

Villanueva noted there is one appointment for the International Students Representative Pranay Julu.

*M/Mejia-Alezano, S/Vattigunta to approve Pranay Julu as ASI International Student Representative. **VOTE: UNANIMOUS**

IX. New Business

A. University Sustainability Committee/ILO Resolution – Discussion Item

The Board will hear from Ellie Perry, Sustainability Manager, regarding resolution proposal to integrate sustainability into Institutional Learning Outcomes

Perry thanked Villanueva for inviting them to speak on this committee. They support sustainability on campus. She noted that the last years they had students' representatives sitting on the University Wide Committee. She wants to see this happen again and help promote the message of sustainability. They report to a national rating system called STARS. CSUDH went from unrated to gold and stayed at the same rank among all Cal States within 5 years. She asked ASI for their support by sending an acknowledgement letter to the Sustainability Committee that you support effort. Duru asked how they are going to track their

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progress, Perry noted that they will go through the academic senate, but first the resolution has to be approved to move forward. Mejia-Alezano asked what if faculty do not support this plan, Perry said that the institutional outcome is key since they will not have an option to ignore the learning outcome. Every single class will have this implemented to teach students on sustainability. Tinoco noted a lot of students are not aware of what goes into waste bins and potentially having professors mention what goes in what bin. Perry mentions there should be a basic education on what they do. There would be a vote on the language and working with Emmert on a resolution to bring back to the meeting letting students know ASI is in favor. Perry noted the Office of Sustainability is now managing some parking services through the Alternative transportation committee. Open Forum – Discussion Item

X. Open Forum – Discussion Item

Time for members of the audience to address the Board.

Martinez asked Board members to please follow up on their one-on-ones with Flores. If you sign up for an event, please make sure you're in attendance. Mejia-Alezano asked Board members to be responsible and do their best for the position and they need to uphold that commitment and remember you are a student first. Emmert noted if you have class or need to leave early from an ASI event, state it in the note of the sign-up genius link.

XI. Adjournment

Meeting adjourned at 1:42 p.m.

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