



ASSOCIATED STUDENTS, INC.
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS
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Minutes

Finance Commission

Friday September 8, 2023, 11:00 AM

Loker Student Union (LSU) 130

- I. Called to order at 11:02 a.m. by Janna Villanueva, Chairperson
- II. Roll Call
Voting Members Present: Janna Villanueva, Jhanella Martinez, and Michelle Gonzalez
Voting Member Absent: Edgar Mejia-Alezano and Marcelo Cowo
Advisors Present: Rasheedah Shakoor, Michellena Lakey, and Morelia Castaneda-Patino
Advisors Absent: Adrian Witt and Ryan Heredia
Visitors: Joyce Galvan, Edgar Negrete Jimenez, and Shamshad Elimu
- III. Approval of Agenda – Action Item
*M/Martinez, S/Gonzalez to approve the agenda for September 8th, 2023, as submitted **VOTE: UNANIMOUS**
- IV. Approval of Minutes (August 25, 2023) – Action Item
*M/Martinez, S/Gonzalez to amend the minutes to say Shakoor met AVP Yancy to discuss CDC repairs, working on egress. **VOTE: UNANIMOUS**
- V. Reports
Executive Director: Shakoor noted that we are coming close to the end of an audit. The Audit Committee is scheduled to meet next Friday, she is working on all their requests to be turned in before the meeting.
Associate Director: Lakey noted the salary increase in the 23-24 budget for both Student and Non-Student Staff has been completed.
- VI. Open Forum – Agenda Items Only
Time for members of the audience to address the Commission on specific agenda items only. None
- VII. Unfinished Business
 - A. Financial Policies and Procedures Manual – Discussion Item
The Commission will review the ASI Financial Policies and Procedures Manual. Villanueva asked to table the Financial Policies & Procedures Manual. Cowo, the presenter, was not able to attend this meeting.

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VIII. New Business

A. Revenue Sharing Policy – Action Item

The Commission will consider changes to the Revenue Sharing Policy to be effective for the 23-24 academic year.

Accounting Clerk – Castaneda-Patino went over updates previously discussed by the last Finance Commission and suggested that the Revenue Sharing Policy be revised to no longer have the funds placed directly into club accounts. Clubs would instead submit a Revenue Sharing Funds Request Form to Accounting Clerk and Executive Director to request use of funds. In this case if the club does not use the funds by the end of their term, the funds would directly go back to ASI. This would also avoid funds sitting in club accounts untouched when it could be used for other clubs.

*M/Gonzalez, S/Martinez to approve the changes to the Revenue Sharing Policy as requested. **VOTE: UNANIMOUS**

B. Viewpoint Neutrality Policy – Action Item

The Commission will consider changes to the Viewpoint Neutrality Policy.

Viewpoint Neutrality Policy has been established among all CSUs. As long as the process is being followed correctly, there is no reason personal viewpoints should be involved in the acceptance or neglect of requested funds. Castaneda-Patino discusses making changes to page 2, Affected Organizations section. Change "Using the Referendum Entity Request Form" to "during the budget season" for the Cultural and Identity Centers to present their entire budget and explain what funds are being used for the year at the Finance Commission. Additionally, update the Rose Black Resource Center to Black Resource Center, Toro Dreamers Success Center to Immigrant Justice Center, and add the Latinx Cultural Resource Center, as well as the Asian & Pacific Cultural Center. Remove "petition the Finance Commission" and replace it with "submit a Referendum Entity Request Form per semester to the Accounting Clerk." Also, remove the phrase "using the Referendum Entity Request Form."

*M/Martinez, S/Gonzalez to approve the changes to the Viewpoint Neutrality Policy. **VOTE: UNANIMOUS**

IX. Open Forum – Discussion Item

Time for members of the audience to address the Commission.

Executive Vice President – Attach policies in emails for next time if possible.
Negerte Jimenez – Asks if the club money in accounts is separate from what is in the Revenue Sharing funds. It is clarified that those funds are separate from each other and club account dollars are not put back into the ASI budget.

X. Adjournment

Meeting adjourned at 11:25 a.m.

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