



## ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141

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### Minutes

ASI Board of Directors

Friday, September 8, 2023, 12:00 P.M.

University Housing Multipurpose Room

- I. Called to order 12:04 p.m. by Janna Villanueva, Chairperson.
- II. Roll Call  
**Voting Members Present:** Janna Villanueva, Jhanella Martinez, Adilene Tinoco, Michelle Gonzalez, Alexandra Huitzacia, Rahul Vattigunta, Juan Valladolid, Efrain Contreras, Andrea Cocjin, and Aanisah Duru  
**Voting Members Absent:** Marcelo Cowo  
**Non-Voting Members Absent:** Markus Biegel  
**Advisors Present:** Rasheedah Shakoor, Michellena Lakey, Morelia Castaneda-Patino, Candace Manansala, Raven Emmert, Kevin Truong, Erika Flores and Sheela Pawar  
**Advisors Absent:** Matthew Smith  
**Visitors:** Jamie Ann Saturno, Daniel Hernandez, Logan Baughman II, Keisha Calbert Imari Taylor, Samantha Alavarez-Chavarria, Perry Lorn, Deborah Brandon, Andrew Drummond, and Mayra Soriano,
- III. Approval of Agenda – Action Item  
\*M/Cocjin, S/Valladolid to approve the agenda of September 8, 2023 as submitted  
**VOTE: UNANIMOUS**
- IV. Approval of Minutes (August 25, 2023) – Action Item  
\*M/Martinez, S/Duru to table the minutes of August 25, 2023.  
**VOTE: UNANIMOUS**
- V. Reports  
**Executive Vice President** – Martinez chaired her first ASI Personnel Committee meeting August 29<sup>th</sup>, and Rules, Policies & Procedures (RPP) Committee meeting August 31<sup>st</sup>. At RPP they discussed clarifying policies and practices for Toro Tuesday, Travel, and the Golf Cart Process. Martinez tabled at the Involvement Fair where many students voiced their concerns: on mixing units, the tuition hike, and involvement in ASI.  
**Director of Student Services** – Vattigunta made classroom presentations talked about ASI asked for student feedback. Spoke with Aramark on Dining issues and student concerns.

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**Director of Legislative Affairs** – Tinoco Chaired their first Legislative Affairs Committee meeting they discussed the National Registration Day, Tuesday, September 19<sup>th</sup>. She attended the University Sustainability Committee meeting. Tinoco scheduled interviews for incoming Legislative Affairs interns.

**College of Arts & Humanities Representative** – Contreas made classroom presentations. Met with professors Stang and Keville to collaborate with an upcoming event. Had one-on-one with the Dean of his college.

**College of Business Administration & Public Policy Representative** – Valladolid tabled at Involvement Fair, attended a meeting with Dr. Porter, and the Sustainability Committee meeting they discussed alternative transportation survey.

**College of Health, Human Services & Nursing** – Cocjin made a presentation to classes on ASI; professors wanted updates on students concerned about Aramark.

**College of Natural & Behavioral Sciences** – Huitzacua attended the ASI Child Development Center Reading Program.

**College of Education** – Duru attended the ASI Child Development Center Reading program and announced their first event: Study Hall happening on Wednesday, September 20<sup>th</sup>.

**Event Coordinator** – Truong gave kudos to volunteers during the week's programs & announced the programs in September: Commuter Outreach on Tuesday, September 12<sup>th</sup> and KDHR Barbie & Friends Night, Thursday, September 21<sup>st</sup>.

**ASI CDC Program Director** – Manansala gave kudos to Villanueva, Huitzacua, Tinoco & Duru for their participation in the CDC Reading Program. Manansala, Emmert & Maldonado are discussing how to enhance their website and social media. Starting Thursday, September 14<sup>th</sup>, LA Galaxy will start teaching students motor skills every other week for 30 minutes. In addition, Manansala announced a potential increase of CDC fees beginning October 1<sup>st</sup>.

**Marketing & Public Relations Coordinator** – Emmert attended a Student Affairs meeting on student learning. Emmert mentioned any Public Comment in regards to the tuition hike at the Board of Trustees meeting must be submitted by 12:00 p.m. She further noted the interview process for the Graphic Designer and Program Assistant: social media & Marketing positions is in process. Emmert announced future events: KDHR Barbie & Friends dance Party Thursday, September 21<sup>st</sup> and she is scheduled to attend the Homecoming meeting.

**Accounting Clerk** – Castaneda-Patino noted Organization Commission held their first meeting September 8<sup>th</sup>.

**Executive Director** – Shakoor announced the audit is winding down and they scheduled the next Audit Committee meeting on Friday, September 15<sup>th</sup>.

**Associate Director** – Lakey announced edits have been recently approved the ASI Employee Handbook and current ASI employment practices.

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**Academic Senate Liaison** – Dr. Pawar announced an invitation for Convocation happening on Thursday, September 21.

**Cultural Identity Centers (CIC) Liaison** – Hernandez talked with all CICs and obtained feedback about their budget. Grand openings are occurring over the next 2 weeks for all CICs & Night Tabling with all CICs Monday, September 11<sup>th</sup> & Tuesday, September 19<sup>th</sup>.

**Vice President of Academic Affairs** – Villanueva outreached and spoke about the tuition hike in classes and within all CICs. Villanueva is scheduled to meet with Montserrat Pineda from Long Beach City Major, Rex Richardson's Office.

VI. Open Forum – Agenda Items Only

Time for members of the audience to address the Board on specific agenda items only. None.

VII. Unfinished Business

A. Board of Directors/Student-at-Large Appointment – Action Item

The Board will discuss and consider appointments for Board of Directors and Student-at-Large Interns and Liaisons

\*M/Vattigunta S/Duru to appoint Yaswanth Katukota as ASI Organizations Commissioner. **VOTE: UNANIMOUS**

\*M/Valladolid, S/Contreras to appoint:

Daniel Hernandez (**Cultural Identity Centers Liaison**)

Kisha Calbert (**Athletics Liaison**)

Logan Baughman III (**Student DisAbility Resource Center Liaison**).

**VOTE: UNANIMOUS**

VIII. New Business

A. Barriers To Retention – Discussion Item

The Board will discuss what the students perceive as barriers to retention with Dr. Deborah Brandon, Associate Vice President of Enrollment Management. Dr. Brandon, alongside Andrew Drummond, Associate Vice President of Academic Advising & Career Development, deliberated about perceived barriers within student retention; many have identified that registration holds are the main cause of retention. AVP Drummond's efforts to maximize student retention is conversing with the deans and associate deans in order to provide the best service for each student and for each college. COE Representative Duru & CBAPP Representative Valladolid questioned the process of registration holds and the student process to get rid registration holds. Athletic Liaison Calbert asked how the registration holds differ from charges for student athletes. International Students Representative Julu included how transfer and graduate students are

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needing to pay additional fees for their required courses and unaware of these fees upon admission. Dr. Brandon & AVP Drummond added that the questions and concerns given during this BOD meeting will be discussed on their next Enrollment meeting; they would like to follow up with the progress and updated the Board in 6 months to potentially set an action plan.

### B. Sustainability and Instructional Learning Outcomes Resolution (1<sup>st</sup> Reading) – Discussion Item

The Board will review the proposed Resolution in support of including Sustainability in Instructional Learning Outcomes created by the Sustainability Committee.

Villanueva introduced the Sustainability & Instructional Learning Outcomes Resolution. The Board was asked to read out loud the Resolution and she would add suggestions for the second reading at the next BOD meeting. Shakoor and Associate Director Lakey added edits which will be added to the next reading.

### IX. Open Forum – Discussion Item

Time for members of the audience to address the Board.

Clarifications from Reports were discussed: CBAPP Representative Valladolid wasn't satisfied with the Sustainability Committee meeting about the alternative transportation and would like to schedule more meetings as a committee; VPAA Villanueva and ASI CDC Program Director Manansala would like more feedback on engaging activities for the CDC to use during their events. Alvarez-Chavarria spoke about the California State Student Association (CSSA) Graduation Initiative and how graduation rates can be increased.

Shakoor followed with the Induction Ceremony for the Newly Appointed Organization Commissioner, Yaswanth Katukota.

### X. Adjournment

Meeting adjourned at 1:46 p.m.

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