



## ***EMERGENCY MEETING***

Minutes

Rules, Policies, & Procedures

Wednesday, March 19, 2021 9:00 AM

Zoom Meeting

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

- I. Called to order at 9:01 a.m. by Rihab Shuaib, Chairperson
- II. Roll Call  
**Voting Members Present:** Rihab Shuaib, Jonathan Malian-Moncio, Lola White, and Evelyn Martinez  
**Advisors Present:** Rasheedah Shakoor, Michellena Lakey, and Djeneba Ahouansou  
**Visitors:** Jessica Achugbu and Shamshad Elimu
- III. Approval of Agenda – Action Item  
\*M/White, S/Martinez to approve the agenda with amendment add action item  
**VOTE: UNANIMOUS**
- IV. Approval of Minutes (February 17, 2021) – Action Item  
\*M/White, S/Martinez to approve the minute of February 17, 2021 as submitted  
**VOTE: UNANIMOUS**
- V. Reports  
**Vice President of Finance** – White noted Smith is schedule to present at the Organizations Commission meeting to facilitate and get student input regarding strategic planning for the university stakeholder meeting.  
**Associate Director** – Lakey is working on COVID Prevention Plan to forward at the next ASI Personnel Committee meeting for approval.  
**Director of Student Services** – Ramirez is serving on the WSCUC committee, that drafted members to work on a report. They are attending the Student Fee Advisory Committee (SFAC) Meeting today.

**“ASI REPRESENTS THE STUDENTS”**



## ASSOCIATED STUDENTS, INC.

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- VI. Open Forum – Agenda Items Only  
Time for members of the audience to address the Committee on specific agenda items only. None
- VII. Unfinished Business  
A. Annual Review of Bylaws – Discussion Item  
The Committee will continue process of reviewing ASI Bylaws for the 2020-2021 fiscal year.  
Lakey presented the final version of the ASI Bylaws for the committee to review and give input. Lakey noted that all pronouns were updated to the inclusive “their.” The Committee clarified that quorum is defined as the “simple majority” – 50% plus one of the Board members. Committee members suggested including an all-encompassing statement defining quorums for all meetings at the beginning of the Bylaws. ASI VPAA was added as a mandatory participant in Legislative Affairs.  
\*M/Molina, S/White to approve the edited 2021 ASI Bylaws.  
**VOTE: UNANIMOUS**
- VIII. New Business – None
- IX. Open Forum – Discussion Item  
Time for members of the audience to address the Committee.  
White shared that at the Facilities Use Committee for LSU, she was to collect input from ASI professional staff and ASI students regarding LSU renovations, which will include new LSU furniture and rearranged placement wall. She would need all the information by next week on Thursday’s meeting. Committee members agreed that installation of a partition that reaches the ceiling (a full wall) is needed, especially considering the spillover of sound from LSU that the office’s current structure experiences. Shakoor suggested that the new structure include customized marketing – perhaps a video wall drawing attention to the purpose of the office.
- X. Adjournment  
Meeting adjourned at 9:59 a.m.

Chair’s Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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