
ASSOCIATED STUDENTS, INC.

**2021-2022 APPROVED
OPERATING BUDGET**



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**Associated Students, Inc.
California State University, Dominguez Hills
INCOME DISTRIBUTION**



PROJECTED REVENUE FROM STUDENT FEES

	Fee	Headcount	
Summer 2021	\$ 3	3,050	\$ 9,150
Fall 2021	\$ 70	15000	\$ 1,050,000
Spring 2022	\$ 65	14000	\$ 910,000
Total:			<u>\$ 1,969,150</u>

STUDENT FEE DISTRIBUTION

	Fee	Headcount	
Associated Students, Inc.*		14586	\$ 1,416,975
Intercollegiate Athletics	\$ 29	14586	\$ 423,003
Multicultural Resource Centers		14586	\$ 100,000
Toro Learning Center	\$ 2.00	14586	\$ 29,173
Total:			<u>\$ 1,969,150</u>

ASSOCIATED STUDENTS, INC. REVENUE

Revenue from Student Fees	\$ 1,969,150
Estimated Interest Income from 2020-2021	\$ 32,000

Revenue Grand Total: **\$ 2,001,150**

HEADCOUNT

	Budget	Actuals	*Variance
Summer 2020	3050	3,535	-13.72%
Fall 2020	15000	17701	-15.26%
Spring 2021	14000	15618	-10.36%
Average	<u>14586</u>	<u>16777</u>	<u>-13.06%</u>

*When compared to projected enrollment numbers for the FY 2020-21

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

Associated Students, Inc.
California State University, Dominguez Hills
SUMMARY



PROJECTED EXPENSES	20-21 Allocation	21-22 Allocation	% of Budget	% Change
Budget Call	\$ 15,000	\$ 18,193	0.91%	21.3%
Toro Tuesday	\$ 13,695	\$ 39,695	1.98%	189.9%
Special Programs	\$ 703,943	\$ 711,657	35.56%	1.1%
Co-Sponsored Programs	\$ 14,925	\$ 4,200	0.21%	-71.9%
Funding Resources	\$ 16,000	\$ 16,000	0.80%	0.0%
BOD Programming	\$ 18,850	\$ 19,350	0.97%	2.7%
Public Relations	\$ 11,500	\$ 12,500	0.62%	8.7%
Fellowships	\$ 50,100	\$ 68,500	3.42%	36.7%
Travel	\$ 20,765	\$ 20,765	1.04%	0.0%
Development	\$ 9,850	\$ 12,890	0.64%	30.9%
Programming Support	\$ 115,000	\$ 143,000	7.15%	24.3%
Professional Staff	\$ 426,170	\$ 425,322	21.25%	-0.2%
Benefits	\$ 248,468	\$ 254,449	12.72%	2.4%
Administrative Services	\$ 207,990	\$ 198,011	9.89%	-4.8%
Supplies and Services	\$ 12,145	\$ 13,945	0.70%	14.8%
Utilities	\$ 20,600	\$ 31,670	1.58%	53.7%
Insurance	\$ 9,598	\$ 11,003	0.55%	14.6%
Grand Total:	\$ 1,914,600	\$ 2,001,150	100.00%	
Income Difference		\$ 0.00		

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

Associated Students, Inc.
California State University, Dominguez Hills
DETAILED EXPENDITURE BUDGET



Division EMSA
Department ASI
Account Name
Department ID # 99000

STUDENT FEE

Account	Position #	Job Title or OE&E Account Code Title	FTE	Monthly Salary	Annual Salary	Fiscal Year Budget	Fiscal Year Actual
Revenue							
		Operating Revenue				1,969,150	
		Other Revenue				32,000	
Total Revenue						2,001,150	
Management/Supervisor Salaries							
601300		Executive Director	1.00				
			SUBTOTAL:	1.00			
Support Staff Salaries							
601300		Associate Director	1.00				
		Finance and Bus. Services Manager	1.00				
		Accounting Manager	1.00				
		Executive Assistant	1.00				
		Program Coordinator	1.00				
		Graduate Assistant	0.50				
		Overtime Allowance					
			SUBTOTAL:	5.50		324,842	
Student and Graduate Assistants							
601303		Student Assistants	4.50	0.00	143,000	143,000	
			SUBTOTAL:	4.50	0.00	143,000	143,000
Total Serialized Positions			####	8,373		568,322	
Other Salaries and Wages							
603001		FICA				43,198	
603004		Health and Welfare				173,110	
603005		Retirement				25,301	
603007		Workers Comp				10,476	
603010		SUI				565	
603090		Benefits - Others				0	
Total Other Salaries and Wages			0.00	0.00	0.00	252,649	
Total Salaries and Wages			####			820,971	

Associated Students, Inc.
California State University, Dominguez Hills
DETAILED EXPENDITURE BUDGET



Operating Expenses and Equipment

604001	Telephone	3,500
605001	Electricity	7,560
606001	Travel	20,765
613001	Contractual Services	3,890
613802	Administrative Services	165,937
613803	Audit	21,500
616002	IT-Hardware	3,500
616003	IT-Software	2,500
619001	Other Equipment	1,000
660001	Postage	295
660002	Copier (Printing Services)	4,500
660003	Supplies and Services	6,500
660009	Specialized Training	4,150
660010	Insurance	11,003
660019	Legal Fees	5,000
660090	Miscellaneous Expenses	1,500
660801	Dues & Subscriptions	4,080
660803	Cleaning and Janitorial	12,220
660804	Maintenance Contract	1,000
660805	Student Elections	6,950
660806	Fees/services charges	810
660807	Fellowships	68,500
660809	Conference (BOD Development)	8,740
660810	Scholarships	38,000
660811	Special Events	83,275
660816	Public Relations	14,195
660834	Repairs and Maintenance	1,000
660950	Contingency	1,134
501101-XAS03	Child Development Center (99100)	125,000
501101-XAS05	Toro Learning & Testing Center (99020)	29,173
501101-XAS06	Intercollegiate Athletics (99030)	423,003
501101-XAS07	MCA (99040)	100,000
Total Operating Expenses and Equipment		1,180,179

Total Expenses	2,001,150
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0.00

Notes:

Associated Students, Inc.
California State University, Dominguez Hills
BUDGET CALL



ASI supports its students organizations through the budget call process. The requesting organizations will receive the below-approved amount for their proposed events during the 2021-22 academic year.

CLUBS\ORGANIZATIONS
660811-Y1013

Mu Phi Epsilon	\$	1,093
Esports Association at CSUDH	\$	450
Pi Theta Epsilon (PTE)	\$	1,050
Pi Theta Epsilon (PTE)	\$	300
Pi Theta Epsilon (PTE)	\$	300
Toro Psych Club	\$	6,500
Kinesiology Student Association	\$	1,000
Public Health Toros Association	\$	750
English Graduate Association	\$	1,250
PSI CHI	\$	2,500
Accounting Society	\$	1,000
Pre Law Society	\$	2,000
Grand Total:	\$	<u>18,193</u>

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

Associated Students, Inc.
California State University, Dominguez Hills
TORO TUESDAY



ASI supports students by offering the chance of earning a scholarship using an interactive way by getting students to show their school pride on Tuesdays.

MARKETING

660816-Y1012

Weekly Promotional Items	\$ 1,145
Gift Bag and tissue paper	\$ -
Grand Finale Refreshments (Fall/Spring)	\$ 550
Total:	<u>\$ 1,695</u>

SCHOLARSHIP

660810

Fall Semester (2 \$4,000 and \$3,000 each semester)	\$ 14,000
Spring Semester	\$ 14,000
Equipment Scholarship (1 computer, 2 tablets each semester)	\$ 6,000
Book Scholarships	\$ 4,000
Total:	<u>\$ 38,000</u>
	<u><u>\$ 39,695</u></u>

Grand Total:

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

Associated Students, Inc.
California State University, Dominguez Hills
SPECIAL PROGRAMS



ASI hosts several events and supports several programs throughout the academic year to support, promote and encourage student life on campus.

PROGRAMMING

KDHR

619001-Y1018 Equipment	\$	1,000
660811-Y1018 Merchandise and Promo	\$	3,000
616003-Y1018 Software	\$	1,000

Total: \$ 5,000

660811-Y1005 LSU Programming	\$	1,500
660811-Y1005 Halloween Haunt (Virtual)	\$	2,500
660811-Y1005 Stress Breaks (Fall & Spring)	\$	1,400
660811-Y1005 Holiday Theme Programming	\$	582
660811-Y1005 Additional Programming	\$	-
660811-Y1005 Commuter Outreach		

Fall Semester	\$	1,250
Spring Semester	\$	1,250

Total: \$ 2,500
 \$ 20,000

660811-Y1020 Spring Fling (virtual concert)

660811-Y1007 Housing Events

Events	\$	1,000
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Total: \$ 1,000

Programming Total: \$ **34,482**

ASI FUNDED ENTITIES

*Child Development Center (CDC)	\$	125,000
Intercollegiate Athletics (ICA)	\$	423,003
Multicultural Affairs (MCA)	\$	100,000
Toro Learning Center (TLC)	\$	29,173

Programming Total: \$ **677,175**

Grand Total: \$ **711,657**

* For further details, please see the complete CDC budget.

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

Associated Students, Inc.
California State University, Dominguez Hills
CO-SPONSORED PROGRAMS



ASI co-sponsors several university-wide events and programming throughout the academic year to support, promote and encourage student growth and engagement on campus.

CLUB FEST

660811-Y1006 Events

\$ -

WELCOME WEEK

660811-Y1009

Food (Coupons)	\$ 2,000
ASI Welcome Giveaways	\$ 500
Tents and setup for student organizations	\$ -
Activity/Performer(s)	\$ 700
Total:	\$ 3,200

BASIC NEEDS PROGRAM

660811-Y1035 Hygiene Products

1000

660811-Y1035 Meals (\$16.5/day for 650 students)

0

Total: \$ 1,000

TORO DAYS/ HOMECOMING

660811-Y1011

Refreshments (ASI Event)	\$ -
Activity/Performer(s)	\$ -
Logistical Needs	\$ -
Promotional Items	\$ -
Total:	\$ -

Grand Total:

\$ 4,200

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

Associated Students, Inc.
California State University, Dominguez Hills
FUNDING RESOURCES



The Finance Commission sets aside money for student clubs, organizations and university departments to assist with financial needs for student programming throughout the year. The details below outline the funding entities available for clubs and orgs and departments.

STUDENT ACTIVITIES AND CULTURAL PROGRAMS COMMISSION

\$ 7,000

660811-Y1004

Funds are available for request by students clubs and organizations and university departments. Departments and student organizations wanting to request funds from this commission must review and agree to the terms of the Program Partnership Request and Policy.

660811-Y1004 Board Community Service Project

\$ 500

Total:

\$ 7,500

STUDENT CLUBS AND ORGANIZATIONS

660811-Y1006

Organizations Commission

\$ 7,000

Funds are available for request by students clubs and organizations only. Student clubs and organizations wanting to request fund from this commission must review and agree to the terms of the Program Partnership Request and Policy. The maximum amount available per organization per Fiscal Year is \$500.

Promotional Items

\$ 1,000

Clubs & Orgs End of the Year Meeting

\$ 500

Grand Total:

\$ 16,000

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

Associated Students, Inc.
California State University, Dominguez Hills
BOD PROGRAMMING



The Finance Commission sets aside money for the various commissions within ASI to plan various events relevant to their role and function.

ACADEMIC AFFAIRS PROGRAMS \$ 2,400

660811-Y1004 Funds for Academic Affairs Programs are to be planned and implemented by the College Representatives. The funds may ONLY be used by the Academic Affairs component of ASI upon the approval of the Vice President of Academic Affairs. Each College Representative (6) are allocated \$400 each for the academic year.

LEGISLATIVE AFFAIRS PROGRAMS \$ 1,000

660811-Y1004 Funds for Legislative Affairs Programs are to be planned and implemented by the Director of Legislative Affairs. The funds may ONLY be used by the Legislative Affairs commission upon the approval of the ASI President or designee.

ELECTIONS COMMISSION

660805 ASI holds annual elections and conducts several surveys to ensure the good governance of the corporation.

Promotional drawing items	\$ 900
Pizza/Beverages for Elections Forums	\$ 500
Elections Event	\$ 500
Big Pulse	\$ 4,800
Election Promotion/Materials	\$ 250
Total:	<u>\$ 6,950</u>

DIRECTOR OF STUDENT SERVICES \$ 1,000

660811-Y1004 Funds for Student Services Programs are to be planned and implemented by the Director of Student Services. The funds may ONLY be used by the Director of Student Services upon the approval of the ASI President or designee.

STUDENT AT LARGE INTERN PROGRAMS \$ 1,500

660811-Y1004

AWARD BANQUET \$ 6,500

660811-Y1004

Grand Total: \$ 19,350

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

Associated Students, Inc.
California State University, Dominguez Hills
PUBLIC RELATIONS



ASI hosts several events throughout the year to advertise itself to its constituents and the campus community as a whole. The line items below aim to build and strengthen ASI's relationship to its constituents and the university.

MARKETING

660816-Y1019

Branding	\$ 3,500
Social Media Campaigns	\$ 1,000
ASI BOD & Staff Gear	\$ 1,000
Total:	<u>\$ 5,500</u>

OUTREACH

660816-Y1001

New Student Orientation (Ad)	\$ 1,000
New Student Orientation (NSO)/Gift Cards	\$ 500
Promotional Items & Services (Fall & Spring)	\$ 5,000
ASI Services (Scantrons)	\$ 500
Total:	<u>\$ 7,000</u>

Grand Total:	<u>\$ 12,500</u>
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Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

**Associated Students, Inc.
California State University, Dominguez Hills
FELLOWSHIPS**



ASI supports its board members by offering fellowships for their work and dedication to the organization.

EXECUTIVE BOARD MEMBERS

660807

President	\$ 13,000
Executive Vice President	\$ 7,500
Vice President of Academic Affairs	\$ 7,500
Vice President of Finance	\$ 7,500
Total:	<u>\$ 35,500</u>

BOARD MEMBERS

660807

Student Activities Commissioner	\$ 3,000
Organizations Commissioner	\$ 3,000
Elections Commissioner	\$ 3,000
Director of Legislative Affairs	\$ 3,000
Director of Student Services	\$ 3,000
College of Natural and Behavioral Sciences Representative	\$ 3,000
College of Business Administration and Public Policy Representative	\$ 3,000
College of Health and Human Services and Nursing Representative	\$ 3,000
College of Arts & Humanities Representative	\$ 3,000
College of Education Representative	\$ 3,000
International Student Representative	\$ 3,000
Total:	<u>\$ 33,000</u>

Grand Total:

\$ 68,500

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

**Associated Students, Inc.
California State University, Dominguez Hills**

TRAVEL

606001



ASI provides funds to support its board members and staff traveling in official capacity on behalf of ASI. This includes statewide CSSA conferences and leadership training for board members as well professional conferences for staff.

BOD TRAVELS

CSSA	Rate	Attendants	Nights	Conferences	
Five Northern Meetings (Forecasted 3 due to COVID-19)					
Registration	\$ 100	2		3	\$ 600
Airfare	\$ 200	2		3	\$ 1,200
Hotel	\$ 160	2	2	3	\$ 1,920
Per Diem	\$ 80	2		3	\$ 480
Car Rental	\$ 150			3	\$ 450

Five Southern Meetings (Forecasted 3 due to COVID-19)					
Registration	\$ 100	2		3	\$ 600
Car Rental	\$ 150			3	\$ 450
Hotel	\$ 150	2	2	3	\$ 1,800
Per Diem	\$ 80	2		3	\$ 480
Total:					<u>\$ 7,980</u>

CHESS	Rate	Attendants	Nights	Rooms\Cars	
February					
Northern CA Registration	\$ 200	10			\$ 2,000
Airfare	\$ 200	10			\$ 2,000
Hotel	\$ 175		3	5	\$ 2,625
Per Diem	\$ 130	10			\$ 1,300
Car Rental	\$ 150			2	\$ 300
Total:					<u>\$ 8,225</u>

CSUNITY	Rate	Attendants	Nights	Rooms\Cars	
August					
Southern CA Registration	\$ 200	16			\$ -
Hotel	\$ 150		2	6	\$ -
Per Diem	\$ 130	16			\$ -
Car Rental	\$ 300			2	\$ -
Total:					<u>\$ -</u>

**Associated Students, Inc.
California State University, Dominguez Hills**

TRAVEL

606001



PANETTA

Northern CA Higher Ed Conference/ National Student Conference

\$ -

BOD Total:

\$ 16,205

STAFF TRAVELS

AOA	Rate	Attendants	Nights	Rooms\Cars	
January	Conference for ED, AD & FBSM				
Northern CA Registration	\$645	3	1		\$ -
Transportation	\$220	3	1		\$ -
Hotel (ED)	\$200		4	1	\$ -
Hotel	\$200		3	2	\$ -
Per Diem	\$130	3			\$ -
Total:					\$ -

AS/SU MEETING	Rate	Attendants	Nights	Rooms\Cars	
	Conference for ED & AD				
Transportation	\$150				\$ -
Hotel	\$200		3	1	\$ -
Per Diem	\$130	2			\$ -
Total:					\$ -

SPECIALIZED CONFERENCE	Rate	Attendants	Nights		
	Conference for Office Professional Staff				
Registration	\$350	4			\$ 1,400
Hotel	\$150	4		3	\$ 1,800
Per Diem	\$130	4			\$ 520
Transportation	\$135	4			\$ 540
Total:					\$ 4,260

ADDITIONAL TRAINING		
Graduate Assistant		\$ 300

Staff Total: **\$ 4,560**

Grand Total: **\$ 20,765**

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

Associated Students, Inc.
California State University, Dominguez Hills
DEVELOPMENT



ASI provides funds to support the leadership and professional development of its board members and professional staff.

BOARD DEVELOPMENT

660809

August Retreat

Food	\$	4,500
Activity	\$	900
Supplies/Activities	\$	200
Total:	\$	<u>5,600</u>

January Development

Food	\$	1,200
Activity	\$	900
Supplies	\$	200
Total:	\$	<u>2,300</u>

Executive Retreat

Food	\$	480
Supplies	\$	100
Total:	\$	<u>580</u>

Transition Retreat

Food	\$	160
Supplies/Activities	\$	100
Total:	\$	<u>260</u>

BOD Development Total:

\$ 8,740

STAFF DEVELOPMENT

660009

Summer Staff Development

Food	\$	380
Activity	\$	570
Total:	\$	<u>950</u>

Student Staff Development

Food	\$	300
Activity	\$	450
	\$	<u>750</u>

**Associated Students, Inc.
California State University, Dominguez Hills
DEVELOPMENT**



Administrative Staff Retreat

Food	\$	300
Room Rental	\$	200
Supplies	\$	100
Total:	\$	600

Holiday Party

Food	\$	1,150
Room Rental	\$	300
Supplies	\$	100
Total:	\$	1,550

Staff Development Total:

\$ 3,850

ASSESSMENTS

SRLS Assessment (18 x \$8)	\$	-
Strengths Quest	\$	300
Total:	\$	300

Grand Total:

\$ 12,890

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

Associated Students, Inc.
California State University, Dominguez Hills
PROGRAMMING SUPPORT
601303



ASI recruits students to help plan and support its programming efforts throughout the academic year. The positions below are available to current eligible CSUDH students.

	Weeks	Hours/Week	Rate
CLERICAL			
Front Desk Coordinator - Clerical II	50	20	\$ 15,400
Front Desk Assistant - Clerical I	50	20	\$ 15,000
Front Desk Assistant - Clerical I	50	20	\$ 15,000
		Total:	<u>\$ 45,400</u>
PROGRAM ASSISTANTS			
Technology Assistant II	50	20	\$ 15,400
Program Assistant	50	20	\$ 15,400
Program Assistant	50	20	\$ 15,400
KDHR Assistant	50	20	\$ 15,400
KDHR Assistant	50	20	\$ 15,400
Digital Media Assistant	50	20	\$ 15,400
		Total:	<u>\$ 92,400</u>
INTERNS			
Interns Meal Cards	50	13	\$ 5,200
		Total:	<u>\$ 5,200</u>
Grand Total:			<u>\$ 143,000</u>

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

Associated Students, Inc.
California State University, Dominguez Hills
PROFESSIONAL STAFF
601300



ASI recruits professional staff to run and manage the corporation and its subsidiaries. The professional staff is responsible to execute the vision and decision-making of the Board of Directors.

	Hours	Rate	Months/Weeks	
ASI STAFF				
6 FTE Staff				\$ 399,339
Executive Director			12	
Associate Director			12	
Finance & Business Services Manager			12	
Accounting Manager			12	
Executive Assistant	40		52	
Program Coordinator	40		52	
Graduate Assistant	29		47	
			Total:	<u>\$ 421,679</u>
OT ALLOWANCE				
Hourly Overtime			Total:	<u>\$ 3,642.75</u>
Grand Total:				<u>\$ 425,322</u>

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

Associated Students, Inc.
California State University, Dominguez Hills
BENEFITS



ASI incurs operating and administrative costs relevant to the good management and well-being of the corporation.

	Salary	Rate	Months	
BENEFITS - STAFF*				
603007 Federal Unemployment	\$ 421,679	0.60%		\$ 2,530
603001 FICA (Med + SS)	\$ 421,679	7.65%		\$ 32,258
603010 Employment Training Tax	\$ 421,679	0.10%		\$ 422
603005 Retirement	\$ 421,679	6%		\$ 25,301
603004 Health/Welfare	\$ 14,426		12	\$ 173,110
Medical		\$ 13,218		
Dental		\$ 918		
Vision		\$ 164		
Life Insurance		\$ 125		
				<u>\$ 233,621</u>
BENEFITS - STUDENTS				
603007 Federal Unemployment	\$ 143,000	0.60%		\$ 858
603001 FICA (Med + SS)	\$ 143,000	7.65%		\$ 10,940
603010 Employment Training Tax	\$ 143,000	0.10%		\$ 143
				<u>\$ 11,941</u>
AORMA				
603007 Workers Comp (4 qtrs)		\$ 1,772	4	<u>\$ 7,088</u>
OPEB				
613802 VEBA Administrative Fee				\$ 750
613802 LSA Pension Administrative Fee				\$ 1,050
603090 VEBA Trust Funding				\$ -
				<u>\$ 1,800</u>
Grand Total:				<u>\$ 254,449</u>

*Includes retirement benefits for Joanne Sato, Guy Witherspoon, Jr, Yvonne Green, and Linda Fisher.
 Benefits Based on Merit/Annual Increase to be taken from Reserves.

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

Associated Students, Inc.
California State University, Dominguez Hills
ADMINISTRATIVE SERVICES



ASI incurs operating and administrative costs relevant to the good management and well-being of the corporation.

DUES AND SUBSCRIPTIONS

660801	Abila Software Maintenance	\$	1,800
	Costco	\$	200
	AOA Membership	\$	1,300
	NACA	\$	380
	PIHRA	\$	150
	TimeStamp Maintenance	\$	250
Total:		\$	4,080

UNIVERSITY MOU ALLOCATION

613802			10%
Invoiced Annually	Accounting	\$	47,271
	Cashiering	\$	3,596
	Student Financial Services	\$	-
	Risk Management Staff	\$	3,289
	Computing Help Desk	\$	12,049
	IT Maintenance Contract	\$	7,049
	Budget Office	\$	1,266
	Utility Chargeback - Children's Center	\$	18,388
	University Police Staff	\$	46,229
Total:		\$	139,137

FOUNDATION

613802	Club/Orgs Account Maintenance Fee & Payroll Services	\$	25,000
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ANNUAL AUDIT AND FILINGS

660806	Franchise Tax Board	\$	10
660806	Department of Justice	\$	150
613803	External Audit - Clifton Larson Allen	\$	21,500
Total:		\$	21,660

LEGAL FEES

660019	Estimated Expenses for Annual Costs	\$	5,000
	Additional Expenses to be Taken from Reserves		

ACTUARIAL STUDY

613001		\$	2,000
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CONTINGENCY

660950		\$	1,134
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Grand Total:		\$	198,011
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Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

**Associated Students, Inc.
California State University, Dominguez Hills
SUPPLIES AND SERVICES**



ASI incurs operating and administrative costs relevant to the good management and well-being of the corporation.

SUPPLIES

660003	Paper for Copier	\$	2,130
	General Supplies	\$	1,000
	Three-ring Binders for ASI	\$	500
	Flip Charts	\$	100
	Laminator pouches - various sizes	\$	50
	Ink/Toner Cartridges	\$	2,000
	Duct Tape and Blue tape for programs	\$	150
	Mailing Labels/Labels	\$	120
	Office Miscellaneous	\$	150
	BOD Desk Supplies	\$	300
660090	BOD Miscellaneous	\$	1,500
Total:		\$	<u>8,000</u>

IT SUPPLIES

616003	Software Licenses	\$	1,500
616002	Hardware Replacement of 4 units (currently 21 units on a 3 year cycle)	\$	3,500
Total:		\$	<u>5,000</u>

SERVICES

660806	Parking for ASI President	\$	650
660001	Postage	\$	295
Total:		\$	<u>945</u>

Grand Total: \$ 13,945

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

Associated Students, Inc.
California State University, Dominguez Hills
UTILITIES



ASI incurs operating and administrative costs relevant to the good management and well-being of the corporation.

MAINTENANCE

660804	Quarterly Maintenance for ASI Golf Cart	\$ 1,000
660002	Copier	\$ 4,500
660803	Trash removal	\$ 900
660803	Trash Bags	\$ 400
660803	Office Disinfection	\$ 10,920
604001	Telephone (Including Fax Lines)	\$ 3,500
660834	Estimate Amount for Repairs and Maintenance	\$ 1,000
Total:		<u>\$ 22,220</u>

SERVICES

605001	Electricity (2421sf. (approx.) x .26¢ x 12 months)	\$ 7,560
613001	Water Services (Sparkletts)	\$ 1,500
613001	Helium	\$ 200
613001	Helium refills	\$ 190
Total:		<u>\$ 9,450</u>

Grand Total: \$ 31,670

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

Associated Students, Inc.
California State University, Dominguez Hills
INSURANCE



ASI incurs operating and administrative costs relevant to the good management and well-being of the corporation. The insurance coverage also includes the ASI CSUDH Children's Center.

PREMIUMS

660010

Liability Insurance Program	\$ 7,352
Property Premium	\$ 805
Crime Premium	\$ 1,047
Participant Accident Insurance	\$ 1,612
Purchase Insurance Program Fee	\$ 31
Property Insurance (CDC)	\$ 93
Cyber Liability	\$ 63
Identity Fraud Insurance <i>(The ID Fraud will not be renewed for FY 21/22)</i>	\$ -

Grand Total:

\$ 11,003

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

ASI CHILDREN'S CENTER
California State University, Dominguez Hills
INCOME DISTRIBUTION



CHILDREN'S CENTER (CDC) REVENUES

ASI Allocation	\$	214,101
Parent Fees - certified	\$	2,500
Parent Fees - noncertified	\$	127,411
State Grants and Contracts	\$	254,245
State one time only funds	\$	6,000
Private contributions	\$	-
Revenues - other	\$	51,055
Nutrition Program	\$	25,000
Revenue Grand Total:	\$	680,311

Any remaining funds at the end of the fiscal year revert back to CDC's General Fund.

ASI CHILDREN'S CENTER
California State University, Dominguez Hills
SUMMARY



PROJECTED EXPENSES	2020-21 Allocation	2021-22 Allocation	% of Budget	% Difference
Special Programs	\$ 22,750	\$ 22,750	3.34%	0.0%
Development	\$ 500	\$ 500	0.07%	0.0%
Student Staff	\$ 44,080	\$ 47,120	6.93%	6.9%
CDC Staff	\$ 363,565	\$ 375,222	55.15%	3.2%
Benefits	\$ 193,112	\$ 194,785	28.63%	0.9%
Administrative Services	\$ 8,034	\$ 7,834	1.15%	-2.5%
Supplies and Services	\$ 10,740	\$ 17,740	2.61%	65.2%
Utilities	\$ 14,360	\$ 14,360	2.11%	0.0%
Grand Total:	\$ 657,142	\$ 680,311	100.00%	
Income Difference		\$ 0.00		

Any remaining funds at the end of the fiscal year revert back to CDC's General Fund.

ASI CHILDREN'S CENTER
California State University, Dominguez Hills
DETAILED EXPENDITURE BUDGET



Division EMSA
 Department ASI
 Account Name Children's Center
 Department ID # 99100

STUDENT FEE

Account	Position #	Job Title or OE&E Account Code Title	FTE	Monthly Salary	Annual Salary	Fiscal Year Budget	Fiscal Year Actual
Revenue							
	501101	ASI Student Referendum				125,000	
	501801	Parent Fees - certified				2,500	
	501802	Parent Fees - noncertified				127,411	
	503290	State Grants and Contracts				254,245	
	503290	State one time only funds				6,000	
	503401	Private contributions				-	
	580090	Revenues - other				51,055	
	580090	Nutrition Program				25,000	
Total Revenue						\$ 591,211	
Support Staff Salaries							
	601300	Director (Cert)	1.00				
	601300	Admin Assistant	0.75				
	601300	Nutrition Coordinator	0.75				
		SUBTOTAL:	1.50	0.00	123,945.16	123,945	
Teaching Staff Salaries							
	601862	Salaries - Cert Master Teachers	1.00				
	601862	Salaries - Cert Teacher	3.00				
	601862	Salaries - Sub	1.00				
	601862	Salaries - Cert Associate Teacher	3.00				
	601862	Teachers Aides	2.00				
		SUBTOTAL:	2.00	0.00	121,753	251,277	
Student Staff Salaries							
	601303	Salaries - Student Assistants	4.00				
		SUBTOTAL:	4.00	0.00	47,120.00	47,120.00	
Total Serialized Positions			7.50	0	292,819	422,342	
Other Salaries and Wages							
	603001	FICA				28,704	
	603004	Health and Welfare				137,006	
	603005	Retirement				22,513	
	603007	Workers Comp				2,251	
	603010	SUI				375	
	603090	Benefits - Students				3,935	
Total Other Salaries and Wages			0.00	0.00	0.00	194,785	
Total Salaries and Wages			7.50			617,127	

ASI CHILDREN'S CENTER
California State University, Dominguez Hills
DETAILED EXPENDITURE BUDGET



Operating Expenses and Equipment

604001	Telephone	2,000
605001	Water	2,700
605001	Fire Protection	660
606001	Travel	0
613001	Contractual Services	0
613802	Administrative Services	0
613802	Marketing	500
613803	Audit	2,500
616003	IT-Software	1,000
619001	Equipment	2,000
660001	Postage	240
660002	Printing	3,000
660003	Supplies and Service	2,000
660003	Office Supplies	2,000
660009	Conference	0
660009	Specialized Training	500
660009	Staff Expense	0
660010	Insurance	0
660019	Legal Fees	0
660090	Miscellaneous Expenses	0
660801	Dues & Subscriptions	3,834
660803	Cleaning and Janitorial	3,000
660804	Maintenance Contract	0
660806	Fees/services charges	1,000
660811	Special Events	0
660812	Food Program - other	5,000
660813	Food Program - food	17,750
660814	Permits	500
660815	Instructional Supplies	10,000
660834	Repairs and Maintenance	3,000
660950	Contingency	0
Total Operating Expenses and Equipment		63,184
Total Expenses		680,311

(0)

Notes:

ASI CHILDREN'S CENTER
California State University, Dominguez Hills
SPECIAL PROGRAMS



ASI recruits students to help plan and support its programming efforts throughout the academic year. The positions below are available to current eligible CSUDH students.

SPECIAL EVENTS

660811

Total: \$ -

FOOD PROGRAMS

660813 Main Food Program

\$ 17,750

660812 Supplemental Food Program

\$ 5,000

Total: \$ 22,750

Grand Total:

\$ 22,750

Any remaining funds at the end of the fiscal year revert back to CDC's General Fund.

ASI CHILDREN'S CENTER
California State University, Dominguez Hills
DEVELOPMENT



STAFF DEVELOPMENT

606001 Travel	\$ -
660009 Conference	\$ -
660009 Specialized Training	\$ 500.00
660009 Staff Expense	\$ -

Grand Total:	\$ 500
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Any remaining funds at the end of the fiscal year revert back to CDC's General Fund.

ASI CHILDREN'S CENTER
California State University, Dominguez Hills
PROGRAMMING SUPPORT
601303



ASI recruits students to help plan and support its programming efforts throughout the academic year. The positions below are available to current eligible CSUDH students.

	Weeks	Hours/Week	Rate	
TEACHER'S AIDES				
Teacher Aide	50	0	\$	-
Teacher Aide	50	0	\$	-
			Total:	<u>\$ -</u>
STUDENT AIDES				
Student Aide	38	20		
Student Aide	38	20		
Student Aide	38	20		
Student Aide	38	20		
			Total:	<u>\$ 47,120</u>
Grand Total:				<u>\$ 47,120</u>

Any remaining funds at the end of the fiscal year revert back to the ASI General Fund.

ASI CHILDREN'S CENTER
California State University, Dominguez Hills
CDC PRO STAFF



ASI recruits professional staff to run and manage the corporation and its subsidiaries. The professional staff is responsible to execute the vision and decision-making of the Board of Directors.

	Rate	Months	Hours	Weeks	
ADMINISTRATIVE STAFF					
601300 Program Director		12			
Administrative Assistant			35	50	
Nutrition Coordinator			30	48	
			Total:		<u>\$ 123,945</u>
TEACHING STAFF					
601862 Certified Master Teacher			40	52	
Certified Teacher			40	48	
Certified Teacher			40	48	
Certified Teacher			40	48	
Certified Associate Teacher			40	48	
Certified Associate Teacher			40	48	
Certified Associate Teacher			40	48	
Certified Floater Assoc. Teacher			20	48	
			Total:		<u>\$ 251,277</u>
Grand Total:					<u>\$ 375,221.80</u>

Any remaining funds at the end of the fiscal year revert back to CDC's General Fund.

ASI CHILDREN'S CENTER
California State University, Dominguez Hills
BENEFITS



	Salary	Rate	Months	
BENEFITS - STAFF				
603007 Federal Unemployment	\$ 375,222	0.60%		\$ 2,251
603001 FICA (Med + SS)	\$ 375,222	7.65%		\$ 28,704
603010 Employment Training Tax	\$ 375,222	0.10%		\$ 375
603005 Retirement	\$ 375,222	6%		\$ 22,513
603004 Health/Welfare	\$ 11,417		12	\$ 137,006
Medical		\$ 9,482.00		
Dental		\$ 1,524.40		
Vision		\$ 260.80		
Life Insurance		\$ 150.00		
				<u>\$ 190,851</u>

	Salary	Rate	Months	
BENEFITS - STUDENTS				
603007 Federal Unemployment	\$ 47,120.00	0.60%		\$ 283
603001 FICA (Med + SS)	\$ 47,120.00	7.65%		\$ 3,605
603010 Employment Training Tax	\$ 47,120.00	0.10%		\$ 47
				<u>\$ 3,935</u>

Grand Total: \$ 194,785

Any remaining funds at the end of the fiscal year revert back to CDC's General Fund.

ASI CHILDREN'S CENTER
California State University, Dominguez Hills
ADMINISTRATIVE SERVICES



DUES AND SUBSCRIPTIONS

660801 CenterTrack	\$	2,500
Every Child California	\$	600
Secure Site Solutions, Inc.	\$	734
Total:	\$	<u>3,834</u>

ADMINISTRATIVE EXPENSES

613802 Administrative Services	\$	-
613001 Contractual Services	\$	-
660019 Legal Fees	\$	-
660806 Fees/Services Charges	\$	1,000
613802 Marketing Expenses	\$	500
613803 External Audit	\$	2,500
660950 Contingency	\$	-
Total:	\$	<u>4,000</u>

Grand Total:	\$	<u>7,834</u>
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Any remaining funds at the end of the fiscal year revert back to CDC's General Fund.

ASI CHILDREN'S CENTER
California State University, Dominguez Hills
SUPPLIES AND SERVICES



SUPPLIES

660815	Instructional Supplies	\$	10,000
660003	Office Supplies	\$	2,000
660090	Miscellaneous Expenses	\$	-
616003	IT Software	\$	1,000
660003	Supplies & Services	\$	2,000
619001	Equipment	\$	2,000
Total:		\$	<u>17,000</u>

SERVICES

660814	Permits	\$	500
660001	Postage	\$	240
Total:		\$	<u>740</u>

Grand Total:		\$	<u><u>17,740</u></u>
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Any remaining funds at the end of the fiscal year revert back to CDC's General Fund.

ASI CHILDREN'S CENTER
California State University, Dominguez Hills
UTILITIES



MAINTENANCE

660804	Maintenance Contract	\$	-
660002	Printing	\$	3,000
660803	Cleaning and Janitorial	\$	3,000
604001	Telephone (Including Fax Lines)	\$	2,000
660834	Repairs and Maintenance	\$	3,000
Total:		\$	<u>11,000</u>

SERVICES

605001	Water	\$	2,700
605001	Fire Protection	\$	660
Total:		\$	<u>3,360</u>

Grand Total:	\$	<u>14,360</u>
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Any remaining funds at the end of the fiscal year revert back to CDC's General Fund.