



**ASSOCIATED STUDENTS, INC.**  
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS  
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Minutes

Executive Committee

Friday, September 25, 2020 8:30 AM

Zoom Meeting

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

- I. Called to order at 8:32 a.m. by Rihab Shuaib, Chairperson.
- II. Roll Call  
**Voting Members Present:** Rihab Shuaib, Blake Anger, and Lola White  
**Advisors Present:** Rasheedah Shakoor, Michellena Lakey, and Djeneba Ahouansou  
**Advisors Absent:** Matthew Smith  
**Visitors:** Jesse Magana, Jessica Achugbue, and Shamshad Elimu
- III. Approval of Agenda – Action Item  
\*M/Anger, S/White to approve the agenda as submitted.  
**VOTE: UNANIMOUS**
- IV. Approval of Minutes (September 11, 2020) – Action Item  
\*M/Anger, S/White to approve the minutes of September 11, 2020 as submitted.  
**VOTE: UNANIMOUS**
- V. Open Forum – Agenda Items Only – None  
Time for members of the audience to address the Committee on specific agenda items only. None
- VI. Unfinished Business
  - A. BOD Absences – Discussion Item  
The Committee will discuss and consider Board member absences.  
Anger shared that the only recent absence she has on record is her own, and it is an excused absence.
  - B. ASI Student of the Month – Discussion/Action Item  
The Committee will discuss the implementation of ASI Student of the Month virtually and its reward.  
Magana received five students he has to present who have received “kudos” from fellow ASI students; he attempted to create anonymity as he shared the nominations written. Shuaib clarified that Executive Committee members are not able to receive the Student of the Month award – Magana shared that this eliminates two of the options. Of the viable options, one nominated student has received two “kudos” and the rest each received one. The Committee was impressed with the advocacy, organization, and pro-activeness recognized in

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Student 1. Following the vote, Magana revealed that Student 1 is Ginelle Calleja. Magana shared with the Committee the “kudos” received for Shuaib and White, and revealed that Student 2 was Ivan Lopez, and Student 3 Cindy Romero.

\*M/Anger, S/White to approve Student 1 for ASI Student of the Month for the month of September. **VOTE: UNANIMOUS**

### VII. New Business

#### A. Strategic Plan Tracking – Discussion Item

The Committee will discuss ideas for tracking progress on the ASI Strategic Plan. Shuaib shared the ASI Office Outcomes 2019-2020 document, showing ASI Organizational Goals and Outcomes. Shuaib noted that some items may need to be updated due to current events or that possibility that some goals have already been achieved. Shuaib requested feedback from the advisors regarding whether some of the goals displayed have been reached. Ahouansou shared that one of the main Wells Fargo Portfolio Investments – when the COVID-19 pandemic began, she had begun contact and established policies and paperwork to have funds transferred into that portfolio. Moving forward with this project will depend on the opinions of the Executive Committee. ASI and CDC have received philanthropic buttons for fundraising. ASI is considering fundraising options for CDC, including the possibility of a silent auction in the spring semester and organizing a casino trip during the holiday season in Fall semester. There are efforts underway to establish Sage/Abila software as the primary accounting software. Shakoor shared that there was a need for greater record of CDC spending – Ahouansou, Elimu, and CDC staff worked to record spending activity and materials inventory, and ASI was able to make amendments to funding, thus achieving that goal. Ahouansou noted that they were also able to create an Amazon Business account, through which there is an approval system for CDC purchasing – Elimu is primarily in charge of purchasing supplies for both ASI and CDC. Shuaib shared concerns regarding making or moving forward with investments due to the uncertainty of this time. White inquired about the consideration of investing in Amazon Lockers.

Ahouansou shared that this was an endeavor ASI was unable to move forward with, primarily due to lack of access to available space for implementation of the lockers. Anger inquired about the possibility of the lockers being placed within university housing; Ahouansou noted that ASI would need to present an identifiable need among the student population to present to university housing. Anger noted that students experiencing homelessness will need access to a secure mailbox. Shakoor encouraged the Committee to strategically move toward this goal without spending money for it prematurely (creating a memorandum between ASI, University Housing, and Student Affairs, seeking for usable space). Shakoor shared that the review and research of the CDC Parent Payment Process

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will be a continuing process. Jackson (Previous ASI President) fought hard for a new space given to CDC in the new university master plan near Parking Lot 7 – President Parham announced during convocation that the current CDC location will be transformed into a retail center. ASI needs to reinforce the need for childcare for student parents through data collection. Shakoor noted the possibility of a 4-5-year period of closure while the new CDC location is prepared. Shuaib shared a desire for BOD work to be advertised more through social media. Lakey shared about campaigns that sought to increase student awareness of voting options. Shuaib showed a desire to enhance ASI relationships with entities and colleges, noting that the interactions with these campus groups and sectors are often transactional in nature. Shakoor noted that increasing leadership involvement of student athletes will enhance the relationship with the athletics community; Shuaib shared a desire to see all ASI liaison positions filled. Lakey shared that she has been communicating with various campus communities in attempts to fill those liaison positions. Lakey requested the Committee’s support in seeking an LSU liaison specifically. Shuaib suggested creating a training video for advisor training; Lakey agreed that this should be added as a goal. Under the goal section titled “Provide engaging environment for student reflection and development,” Shuaib shared that she appreciates the “Kudos” system for recognizing ASI student efforts; she shared a desire to see increased responsiveness in submitting nominations. To improve real-time learning, Shuaib noted that more immediacy in creating and submitting notes from meetings may be important in this area. Shuaib shared that a desire for more engaging and fun meeting activities has been expressed by BOD members.

### VII. Reports – None

### IX. Open Forum – Discussion Item

Time for members of the audience to address the Committee.

Shuaib attended CSU Student Success Network Conference. On the panel she would discuss her experience in higher education and issues faced by students during the COVID-19 era and answer questions on student needs and resources available for them. The panel will include Faculty and staff throughout the CSU system. Shuaib asked Committee members to attend. She would provide the Zoom link via email.

### X. Adjournment

Meeting adjourned at 9:39 a.m.

Chair’s Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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