



**ASSOCIATED STUDENTS, INC.**  
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS  
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Minutes

Board of Directors

Friday, October 9, 2020 12:00 PM – 2:00 PM

See Loker Student Union Information Desk

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

- I. Call to Order at 12:01 p.m. by Blake Anger, Chairperson.
  
- II. Roll Call  
**Voting Members Present:** Blake Anger, Rihab Shuaib, Lola White, Daisha Campbell, Evelyn Martinez, Cindy Romero, Ahmilliyon Marin, Jonathan Molina-Mancio, Ginelle Calleja, and Jocelyn Molina-Mancio  
**Non-Voting Members Present:** Ivonne Heinze and Zachary Ritter  
**Non-Voting Members Absent:** Kisha Calbert and Khaleah Bradshaw  
**Advisors Present:** Rasheedah Shakoor, Michellena Lakey, Djeneba Ahouansou, Donisha Quiller, Matthew Smith, and Stephen Janes  
**Advisors Absent:** Jesse Magana  
**Visitors:** Yoara Cruz, Sophia Arlantino, Ivan Lopez, Rosa Heckenberg, Ken O'Donnell, Janelle Viray, Diane Mediano, Kaitlyn Magante, Bryan Donald Perez, and Shamshad Elimu
  
- III. Approval of Agenda – Action Item  
\*M/Ginelle Calleja, S/Jocelyn Molina-Mancio to approve the agenda with amendment to make PHRA resolution an action item instead of discussion item under new business.  
**VOTE: UNANIMOUS**
  
- IV. Approval of Minutes (September 25, 2020) – Action Item  
\*M/Campbell, S/White to approve the minutes of September 25, 2020 as submitted.  
**VOTE: UNANIMOUS**
  
- V. Time Certain – 12:15 PM – AVP & Dean of Students, Dr. Matt Smith will present Housing updates.  
Smith reminded the Board about the safety hazards in Housing for which repairs were scheduled for Phase I and II before the pandemic. Dr. Smith mentioned Housing reserves would be used to cover repair costs, but their primary goal was to find another source of funds. However, COVID-19, has created a significant loss in revenue. Smith reported that housing was supposed to yield \$7-\$9 million in revenue this year but instead are under \$1 million. He also noted that the repair costs for Phases 1 and 2 are estimated to be in the \$15 to \$30 million range. Therefore, Smith announced that housing rates for students may significantly increase to pay off the debt accumulated by construction costs. Smith addressed a few options that were considered but admitted he does not agree with them because of the significant increase in housing rates for students. Smith hopes for an

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innovative solution that brings in revenue from an outside source to avoid raising housing rates for students. However, Smith mentioned that there may be a chance ASI and other parties will need to advocate for funding or donations to maintain housing affordable for students. Heckenberg asked if there were students living on campus now and Smith noted there are 90-100 students that meet specific requirements are currently living in housing. Jocelyn Molina-Mancio questioned if housing could utilize any federal funding for CSU system and Smith noted that housing did receive reimbursement from the CARES Act back in Spring. If a second CARES Act stimulus was to be distributed, Smith shared it may not be enough to cover revenue loss for Fall 2020 and Spring 2021. Quiller wondered if CSUDH would let students go back to campus Fall 2021 regardless if Covid-19 were cured and Smith admitted an outbreak would be more costly compared to staying shut down. Campbell chimed in and asked if finding a solution for the Housing issue was urgent and Smith clarified they need a response by the end of November so they can inform students who want to apply. Calleja thanked Dr. Smith and everyone involved; she also raised concern to how much impact higher costs, construction and demolition would have on retention and admission on students. Smith stated if Phase 1 is demolished, 400 beds will be lost overall. Jonathan Molina-Mancio inquired how much housing rates would increase, to which Smith estimated a 28-30% increase. However, Smith clarified that the costs estimates were still in progress so he could not provide a definite answer now. Shakoor asked Smith how ASI could help and he noted he wants ASI to partner with them to support/advocate the Housing rate increase to students if they choose to go that direction.

- VI. Time Certain – 12:30 PM – Interim Director of The Toro Learning and Testing Center (TLTC), Dr. Rosa Heckenberg will present the center’s updates. Heckenberg introduced herself to the Board and thanked for the opportunity to share about their online services. Heckenberg stated they hire over 90 student workers per semester, 40 being tutors, 45 SI leaders, and 8 student assistants. If students need a job on campus, Heckenberg mentioned the TLTC has openings every semester and advised everyone to contact her or visit the TLTC webpage for more information. Hired students receive extensive training before and during the semester to make sure they strengthen their skills. The College Reading & Learning Association (CRLA) is a professional development program that allows student workers to earn a tutoring training program certificate; most TLTC student employees have this certificate. Student workers can also benefit from the 15 professional development workshops given in the program by the Career Center, Student Health Psychological Services (SHPS), Graduate Studies, and McNair Scholars Program. Since 21 tutors were certified last academic year 2019-20, Heckenberg noted their goal is to have 20 tutors receive Level 1 CRLA certification by Spring 2021. Heckenberg elaborated on the different services TLTC provides. While the Center hour does not provide tutoring on Saturdays, Dr. Heckenberg introduced the new online tutoring service they are collaborating with “*NetTutor*”. NetTutor is a chat-based tutoring service that is accessible via Blackboard 24 hours a day, depending on the tutor’s schedule/availability. Dr. Heckenberg noted these services are extremely helpful to students who cannot attend normal TLTC hours. (Resource Website: <https://www.csudh.edu/tltc/learning-center/tutoring/nettutor/>). In contrast, Due to Covid-19, the Testing Center’s services are

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limited, and staff are searching for the necessary transitions for the health and safety of CSUDH. Therefore, Heckenberg mentioned the Testing Center suspended the GWE and GEAR requirement until Spring 2021, meaning any students graduating in Fall 2020 or Summer 2021 do not have to comply with the requirement. Campbell asked if the tutors need to reapply for the position each semester, and Heckenberg mentioned that the tutors could maintain their TLTC employment by responding to an email sent to them to confirm availability. Marin inquired if they would create a science study hall in the future, which Heckenberg confirmed that a chemistry study hall would begin in the Spring. Jocelyn Molina asked how the TLTC manages upper division classes and the availability of become SI tutors in those classes and Heckenberg suggested for students to contact her if they do not see tutoring for a particular class.

### VII. Time Certain – 1:30 PM – Vice Provost, Ken O’Donnell, will present on Spring 2021 Class Schedule

O’Donnell demonstrated an excerpt of the Spring 2021 Class Schedule and educated the Board on how to properly read it. Since many students have had trouble reading their current class schedules, he thinks a quick overview would alleviate the students’ confusion. O’Donnell established the difference between asynchronous and synchronous classes; he also explained the different locations classes can be in- internet or alternative. “Internet classes were designed for internet delivery while “Alternative classes” are offered only during the pandemic. However, O’Donnell noted there are a few classes that got an exception in allowing students attend class face-to-face in the Spring. O’Donnell asked the Board to address any confusing items on the excerpt and the Board agreed that he cleared all the uncertainty. Anger inquired if this important information would be shared with students and O’Donnell suggested collaborating with her in a YouTube video for everyone to watch.

### VIII. Open Forum – Agenda Items Only

Time for members of the audience to address the Board on specific agenda items only.

Anger opened the forum for students who wanted to speak in support of the PHRA Resolution. Viray shared background on the Anti-terror bill signed by the Philippines government and the negative outcomes that has taken place due to its vague language. She noted that under this bill, U.S citizens and non-Filipinos could also be attacked and placed under illegal surveillance and detention in the airport if they travel to the Philippines. Viray thanked the team who drafted the PHRA resolution and hopes it is approved so it can help amplify the voice of Filipino students.

### IX. Unfinished Business

#### A. Board of Directors/Student-at-Large Appointment – Action Item

The Board will discuss and consider appointments for Board of Directors and Student-at-Large Interns.

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Janes announced the brand new ASI Staff member Cameron Thomas as the KDHR intern and noted that due to a faulty cellular connection and work shift, the intern was unable to attend the Board meeting today.

\*M/White, S/Campbell to table the appointments for Board of Directors and Student-at-Large Interns

**VOTE: UNANIMOUS**

B. ASI 2019-2020 Audit – Action Item

The Board will discuss and consider the final reports for the 2019-2020 ASI Audit. Ahouansou presented an overview of the final reports for the 2019-2020 ASI/CDC audits and opened the floor for questions.

\*M/White, S/Jonathan Molina-Mancio to approve the final report of the 2019-2020 ASI audit.

**VOTE: UNANIMOUS**

\*M/White, S/Campbell to approve the final report of the 2019-2020 CDC audit.

**VOTE: UNANIMOUS**

X. New Business

A. Philippine Human Rights Act (PHRA) Resolution – Action Item

The Board will discuss and review the first reading of the PHRA Resolution

The team involved in drafting the resolution- Shuaib, Calleja, Arlantico, and Campbell, took turns for the first reading of the document

The Board agreed to make content-based edits instead of grammatical edits. Such edits should be sent to Campbell, Arlantico, Calleja, and Shuaib for them to fix as a team.

\*M/Jonathan Molina-Mancio, S/Jocelyn Molina-Mancio to table the Philippine Human Rights Act (PHRA) resolution **VOTE: UNANIMOUS**

VII. Reports

For the sake of time, the chair asked all to submit reports via email.

IX. Open Forum – Discussion Item

Time for members of the audience to address the Board.

Ivan Lopez, ASI's Program Assistant for Social Media and Marketing, spoke about the social media report for the month of August. Lopez noted that out of all the social media platforms, ASI received significant engagement in their events via Instagram with 2,200 engagements.

X. Adjournment

Adjourned at 2:10 p.m.

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