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Minutes
Organizations Commission
Friday, August 21, 2020 12:30 P.M.
See Zoom Meeting Details

This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

- I. Called to order at 12:41 p.m. by Lola White, Chairperson
- II. Roll Call
Voting Members Present: Blake Anger, Lola White, Rihab Shuaib, LSBA, The Sustainability Club, Child Development Association, SPSS Training Club, Physics Club, Kinesiology Student Association, Math Club, M.E.Ch.A, Society of Independent Student Journalism, Omega Delta Phi, ENF: Immigrant Student Alliance, Pi Theta Epsilon (PTE), Korean Culture Club, Girls Who Code College Loops, Sigma Lambda Gamma, Clinical Science Club, Students of OT Association (SOTA), Earth Science Club, Hermandad De Sigma Iota Alpha, SCC Noble, Integrated Cultures Thru Occ Therapy (ICOT), Finance Student Society, Mu Phi Epsilon, Peer Prevention Education Coalition (PPEC), Graduate Association of Social Work (GASW), Sigma Gamma Rho, United Greek Council (UGC), Omega Phi Chi Multicultural, Gamma Zeta Alpha, Middle Eastern Student Association, EOP Student Association, Accounting Society, History Club, Philosophy Club
Non-Voting Members Present: Melissa Norrbom-Kawamoto and Christina Ibarra
Advisors Present: Donisha Quiller
Visitors: Jan Daniel Cimeni and Yoara Cruz
- III. Approval of Agenda – Action Item
*M/ Clinical Science Club, S/ United Greek Council to approve agenda as submitted
VOTE: UNANIMOUS
- IV. Approval of Minutes (June 5, 2020) – Action Item
*M/ Korean Culture Club, S/ United Greek Council to approve the minutes as submitted
VOTE: UNANIMOUS
- V. Open Forum- Agenda Items Only
Time for the members of the audience to address the Commission on specific agenda Items only. None

VI. Unfinished Business – None

VII. New Business

A. Robert's Rules of Order – Discussion Item

The Commission will discuss Robert's Rules and meeting order.

The Accounting Manager, Donisha Quiller, presented on the use of Robert's Rules for the Orgs Commission meetings and the structure within them - to be sure members learn about meeting order and what to expect for upcoming meetings. She spoke about the importance of having a Chair (Commissioner), an Agenda, and Quorum. Quiller also explained the voting procedures and voting options: *table, move, second, approve, oppose, and abstentions*. She noted that instead of everyone using a paddle board when voting or deciding on an action item, they need to either use the reaction hand icon on zoom or raise their hand in front of their cameras. Quiller urged anyone to contact her if they have any questions or need anything to be clarified.

B. Program Partnership Request (PPR) Form – Discussion Item

The Commission will discuss PPR Form Policies.

Quiller reviewed a sample of a Program Partnership Request Form so the Commission could be familiar with how the process works. She explained how the form is used when a club/organization wants to request funds from the Orgs Commission. Quiller noted that funding request must not exceed \$500 per year per club/org. It is important to remember that a club/org must be recognized by OSL to request funding. Quiller mentioned how the club/org needs to create a flyer that recognizes ASI as a partner or a sponsor, form needs to be submitted 6 weeks prior to the event. Due to Covid-19, the Program Partnership Request Policies and Guidelines was amended to allow the funding of gift cards; to go towards food services, tech services, or entertainment services and to be offered to students only.

C. Sigma Lambda Gamma National Sorority – Action Item

The Commission will discuss and consider funding Sigma Lambda Gamma National Convention.

Sigma Lambda Gamma Requested \$100 dollars for registration fee to their National Convention to connect with SLG National Sisters

*M/Korean Culture Club, S/Sigma Lambda Gamma to table request.

VOTE: UNANIMOUS

VIII. Reports

Accounting manager: Quiller noted that there is no crosstalk during reports because this is the chance for any club/ org to give an update.

OSL: Norrbom welcomed everyone back to the new Fall semester and updated everyone on the new online connection for the DH community called *Toros Together*. This website helps students with any questions they have or if they require assistance for different needs: <https://www.csudh.edu/together/>. Norrbom noted that Welcome Week starts from August 31 – September 5 and the schedule is updated

and posted on the website. The involvement fair will be hosted virtually through Toro link on Thursday, September 3, 2020 between 1:00 – 6:00 p.m. Norrbom encourages any organization to reach out to her to get recognized since there's still time left to do so.

- IX. Open Forum – Discussion Item
Time for members of the audience to address the Commission. None
- X. Adjournment – Meeting adjourned at 1:35 P.M.

Chair's Signature: _____

Date: _____