



**ASSOCIATED STUDENTS, INC.**  
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS  
1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141  
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Minutes  
Board of Directors  
Friday November 15, 2019 12:00 P.M.  
LCH A225

- I. Called to order at 12:02 p.m. by Christian Jackson, Chairperson
  
- II. Roll Call  
**Voting Members Present:** Christian Jackson, Makonnen Nixon, Blake Anger, Lola White, Itzel Marin, Ahmilliyon Marin, Carolyn Tinoco, Lauren Pegues, Cindy Romero, Katherine Molina, Ty Tianna Townsend, and Anand Sai Mishra  
**Voting Members Absent:** Anthony V. Giron and Rihab Shuaib  
**Non-Voting Members Present:** Charles Thomas  
**Non-Voting Members Absent:** Jaspreet Singh and Khaleah Bradshaw  
**Advisors Present:** Rasheedah Shakoor, Djeneba Ahouansou, Donisha Quiller, and Katelin Stewart  
**Advisors Absent:** Michellena Lakey, Stephen Janes, and Matthew Smith  
**Visitors:** Elizabeth Zaragoza, Jessica Achugbue, Syed Farhan, and Shamshad Elimu
  
- III. Approval of Agenda – Action Item  
\*M/Nixon, S/Romero to approve the agenda as submitted  
**VOTE: UNANIMOUS**
  
- IV. Approval of Minutes (November 1, 2019) – Action Item  
\*M/White, S/A. Marin to approve the minutes with amendment for the pronoun “she” used in the last portion of Section F to be specified as referring to Tinoco, to clarify that the response was Tinoco’s, rather than the presenter’s.  
**VOTE: UNANIMOUS**
  
- V. Open Forum – Agenda Items Only  
Time for members of the audience to address the Board on specific agenda items only. None
  
- VI. Time Certain – 12:15 P.M. – Syed Farhan From CLA will present the ASI & Children Center Annual Audit Report  
Farhan shared that he and his team were hired to conduct a financial audit and financial statements preparation for the corporation. As such, he is here today to

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present their opinion on the Financial Statements and Internal Controls of the Child Development Center (CDC) and ASI in compliance with official standards.

Throughout April-May of this year, they had obtained an understanding of the organizations' internal controls, and the audit was conducted from May to August 2019 and report results were issued September 9, 2019.

Farhan shared that revenues overall went up, and that total operating expenses went down, showing that management has done very well in maintaining financial control. Accounts receivable went down by approximately \$48,000; more money came in, and was collected in a timely manner. The CDC's report showed that the CDC's financial statement is clean even though the student files need improvements. CDC operations are overall doing well.

\*M/Nixon, S/Townsend to approve ASI & Children Center Annual Audit Report as submitted. **VOTE: UNANIMOUS**

**VII. Unfinished Business**

**A. Board of Directors/Student-at-Large Appointment – Action Item**

The Board will discuss and consider appointments for Board of Directors and Student-at-Large Interns.

\*M/Nixon, S/White to table Board of Director/Student-at-Large appointments.

**VOTE: UNANIMOUS**

**B. Housing & Dining Update – Discussion Item**

The Board will discuss updates to Student Housing and Dining

Jackson shared that he has been attending meetings with Campus Dining to discuss University Housing and the Café 1910 renovation. Students, Resident Assistants, University Housing Representatives, Campus Dining Representatives, and more have been involved in the discussion and planning meetings. The goal of the discussions is to discern how to better serve students' food needs. There are several models for food card systems that can be utilized; the university will use a model that involves choosing a set amount of money to put on a meal card, where people can choose the dollar amount they'd like to purchase. If a student runs out of money on their card, they will be able to add more, and money left on the card at the end of a school year will rollover to the next (graduates can donate their leftover amounts to CalFresh). A meal plan would not be mandated, and the meal plans will not affect students' financial aid – this was an area of concern for Jackson. Campus Dining is looking into expanding food service hours, possibly adding ordering services outside of LSU hours. The idea of placing Smart Refrigerators in housing is being discussed. Anger and Mishra shared that they

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had been requested via email to join the planning committee. Jackson would check update them on the details regarding the committee. Tinoco suggested looking into expanding the bookstore's hours of operation, as that would increase food options. Jackson shared at the last meeting they discussed Café 1910 furniture and structural designs for the restaurant. Additional infrastructure is being built for the Taco Bell space, and Campus Dining will operate on both the renovated Café 1910 and the Taco Bell space. Another goal is to diversify the food options on campus.

VIII. New Business – None

IX. Reports

**ASI Executive Vice President** – Nixon shared that ASI Commissions List finalized, and the new ones will be posted in the back of the office.

**Executive Director** – Shakoor shared that the university budget meeting will be happening on Thursday, November 19, 2019 and reminded the Board their attendance is very important. The CDC is in need of new video/intercom equipment – CDC has enacted a plan for all doors to be locked upon entering (currently, one camera is not working). Parents are expressing great concern for the need for increased security.

**College of Natural and Behavioral Sciences Representative** – Romero her tabling event Monday, December 2, 2019, she will be giving away goodie bags with snacks.

**Finance and Business Services Manager** – Ahouansou shared that the Financial Committee's Budget Ball applications will be released soon. They scheduled meeting with Nixon to discuss the Student Success Fee.

**Vice President of Finance** – Shuaib shared that after the Basic Needs Coordinator's presentation at the BOD meeting; ASI Finance Commission approved 200 additional Meal Cards to address student food insecurity.

**Elections Commissioner** – A. Marin shared that the Elections Packets are now available, and reminded the BOD to promote the Elect Her workshop.

**Organizations Commissioner** – Anger shared that last Friday, she attended an SFAC meeting, they discussed parking space. The foundation of parking lots, needs for future structures (\$6,000,000 is needed, and the university currently has approximately \$1,000,000 for it), and city fees were discussed.

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**International Student Representative** – Mishra shared that he met with the Dean of International Affairs, and they had discussed the budget for international student events.

**Director of Student Services** – I. Marin shared that the basic needs application is being tested, and she is part of the beta testing group.

**Student Activities Commissioner** – White shared that CSU system’s Sustainability Committee declared commitment to reduce plastic and Styrofoam use significantly, increasing reduction each year effective January 1, 2020. The committee has 7 paid internships available. Green reusable boxes are being used for the Toro Token program. She shared that the Pre-Law Society approved \$1,750 for food and equipment for an event.

**Graduate Assistant** – Stewart shared that she is recruiting Students-at-Large for next semester. She will pass around Kudos forms to the BOD at this meeting; the first Student of the Month is Anger. She requested that the BOD members RSVP for the winter retreat she is organizing.

**College of Education Rep.** – Townsend shared that Library survey results showed that students have safety concerns regarding the facility during later hours. Recently, a suspicious man was removed from the library during later evening hours. She recently did her first classroom presentation, and it became apparent to her that many students are unaware of the ASI fee.

**Accounting Manager** – Quiller shared that she is the internal auditor for the CDC; she has seen all of the files and has signed to approve them.

**Director of Legislative Affairs** – Tinoco shared they have registered approximately 200 students during voter’s registration tabling. She attended a meeting with the Dreamer Center, where she gave a presentation. Dreamers can participate in school elections. She will attend a meeting in Welch Hall on February 20, 2020 where she will discuss Civic Engagement for voter registration with Administrative staff. CSSA conference is happening this weekend, where she will be voting “yes” for the Eats Bill, and she will push for more Housing for Veterans on campus.

X. **Open Forum – Discussion Item**

Time for members of the audience to address the Board

Jackson thanked Farhan for his presentation of the audit reports. Nixon stated that the lighted letters in the CSUDH sign on Victoria Street are partly out. Tinoco stated that

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the campus needs more lighting; the walkways are very dark, and she will share tis information with Administration and Finance. She also reminded the BOD to respond to Lakey’s holiday party invitation. Thomas asked the BOD to send administration photographs of areas of campus that need repair. He also gave kudos to Nixon, for his speech at the California Endowment event last week. He heard fantastic things about Nixon’s speech. White announced holiday shoe drive is being held on the third floor of the library in the student success hub.

XI. Adjournment

Meeting adjourned at 12:57 p.m.

Chair’s Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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