



Minutes
Board of Directors
April 10, 2020 12:00 P.M.
Online Zoom Meeting

This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

- I. Called to order at 12:07 p.m. by Makonnen Nixon, Chairperson
- II. Roll Call
Voting Members Present: Makonnen Nixon, Christian Jackson, Rihab Shuaib, Itzel Marin, Carolyn Tinoco, Blake Anger, Ahmilliyon Marin, Lola White, Katherine Moline, and Ty Tianna Townsend
Non-Voting Members Present: Khaleah Branshaw, Laura Talamante
Advisors Present: Rasheedah Shakoor, Michellena Lakey, Djeneba Ahouansou, Katelin Stewart, Stephen Janes, Donisha Quiller, and Matthew Smith
Visitors: Cindy Romero, Adolfo Guevara, Yoara Cruz, and Shamshad Elimu
- III. Approval of Agenda – Action Item
*M/Jackson, S/Anger to approve the agenda with the amendments to add Gender Equity Principles resolution and Covid-19 Student Needs Survey as discussion items.
VOTE: UNANIMOUS
- IV. Approval of Minutes (March 20, 2020) – Action Item
*M/Jackson, S/Townsend to approve the minutes of March 20, 2020 as submitted.
VOTE: UNANIMOUS
- V. Open Forum – Agenda Items Only
Time for members of the audience to address the Board on agenda items only. None
- VI. Unfinished Business – None
- VIII. New Business
A. Gender Equity Principles Resolution – Discussion Item
The Board will hear from Talamante on the Gender Equity Principles Resolution. Talamante shared the importance of the resolution, they are gathering data to assess gender equity across campus for all employees and student staff. The Resolution will be on hold until further notice because of Covid-19. Talamante asked the board for feedback on the resolution. Nixon noted he would send the document to BOD member and they would directly respond back with feedback to her prior to the next senate. The document explains the importance of obtaining gender equity and how it will be accomplished through 10 principles. After reading through the whole document she asked for it to be included in ASI's Leadership training and anywhere



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else ASI feels this document should be included. Tinoco noted ASI changed their Bylaws in 2018 to include gender inclusive language.

B. Academic Senate Credit/No Credit – Discussion Item

The Board will discuss Credit/No-Credit

Jackson noted the Senate latest developments around the considerations from Academic to assign spring 2020 courses a Credit/No Credit designation.

Talamante explained some problems that may arise from Credit/No Credit, e.g. how it could impact financial aid, veterans and their benefits or students who are applying for graduate school. She further noted that the Chancellor's office decided that if grades are included while giving credit, then the grade range is A through C minus. This will affect some students receiving financial aid they have to pass at least 65% of their courses in order to continue receiving financial help. Students should be aware that Credit/No Credit is a second option and should only be chosen once the student has received appropriate advising. Talamante noted June 8th, is deadline for students to choose so they can have the opportunity to see their grades and proceed to select what is more helpful for them. Credit/No Credit applies to non-graduate students but advising will be key for them to understand what is required from them within their major programs. It would be different for the Graduate students as they are required to carry higher GPA. Talamante also clarified that if a student receives No Credit, it will not affect their GPA, the class will only be shown as “not passed” and would need to be retaken. Talamante also said that the students can withdraw from the course if they received a lower grade than they wanted and it would not affect their GPA. Shakoor made it noteworthy how advising is essential during these times and is hoping that we have enough advisors who are ready and prepared to advise students in the right direction.

B. Covid-19 Student Needs Survey- Discussion Item

Janes opened his discussion with explaining the purpose of the student needs survey is to collect data on students' needs in order for ASI to better serve them during the quarantine. He shared the 11-page report of the results to the Board and told them that 292 students responded to the survey so far. He noted that the main components the survey was focusing on was financial needs, basic needs (food and transportation), self-care, and virtual programming/technological needs. When it comes to learning if the students are currently employed, Janes explained that 62% of students are currently not employed and 72% have been laid off or furloughed or are living with someone with the same condition. When students were asked how much financial help they would need in order to get by for the next 2-8 weeks, the numbers ranged from \$75 to \$10,000, with the most common number being \$1000. In the basic needs section, the survey was asking students about food delivery services, grocery delivery services, and pre-made meal kits. The majority of students prefer UberEATS and Postmates as the two predominant food delivery services and when asked what options they used for grocery delivery, 2/3 of the students said they didn't use any that were listed. However, students did note that they would rather have groceries delivered to their homes or buy the groceries themselves instead of fast food delivery.

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When it comes to transportation, the majority of the students have access to their own vehicle but there are some people who rely on family members or public transportation. Janes noted that it would be worthwhile to consider doing visa gift cards so the students can buy anything they want. Self-care/virtual needs section, 60% of the students said they are aware of the programs held via social media 66% said they are not participating. The suggestions towards virtual programs varied, they just want something to occupy their minds and their time. Moving forward, Janes made it known that he and his team are already working in trying to come up with the programs the students suggested in the survey. Technological needs, roughly 76% said they do have access to a computer without limitations and/ or have access to reliable internet. A quarter of our students do not have access to a computer, cannot pay their internet bills or are using their phones in order to complete their work. Multiple students need specific software programs in order to complete their classes. Janes further noted 76% of students stated that they would be returning to campus as an undergraduate or graduate student, and 20% would not because they are graduating. The overall need for students at the moment is financial assistance and food. Janes hopes that the upcoming virtual programs with food related gift cards ease the worry within some students and that visa gift cards are implemented into giveaway as well. Tinoco suggested that ASI should let the students know how to use specific programs and where to find. Ahouansou made it aware that IT is striving to make the campus community aware of all the software that is available through social media.

IX. Reports

President – Jackson wants to urge the Board to get as many sentiments regarding Credit/ No Credit before a decision is made and an authorized form is released.

Legislative Affairs – Tinoco noted she is scheduling and meeting via zoom with Cal Fresh students to talk about their needs or help in general.

Accounting Manager – Quiller noted 40 students attended the Orgs Commission meeting. They were mainly concerned with how to retain and maintain members in their clubs and what ASI can do to incentivize their attendance in the meetings.

Graduate Assistant – Stewart will resume regular leadership development workshops schedules. She noted May 1st, they would have leadership workshop 11:00 a.m. She will also host informal workshops on Wednesdays with fun topics for students to get together and socialize.

Alumni Liaison – Bradshaw shared she is receiving daily updates from the city of Carson on Covid-19 task force. They want to make sure students on campus know that the city of Carson's resources. She would provide ASI staff with a hotline to share with everyone for Covid-19. The Carson community center is opened 11:00 a.m. – 1:00 p.m. for drive-up food pickup. Bradshaw was excited to share Carson task force would donate leftover packages to the housing students. In terms of Alumni Advisory Board, they have all committed to donating to the Emergency Toro Fund and their main priority is to make sure that the fund is heavily resourced for students in need.

University President's Designee – Smith shared that there are currently 110 students in housing. Students that evacuated but left their belongings at CSUDH housing, Housing is

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trying to figure out the best possible way to deliver they belongings to them or they could go and pickup them. The construction on campus continues and they are currently working to repair the stairwells in Phases I and II; Phase 3 is still set to open in the summer. As for basic needs, the team is planning to arrange a drive-up food pantry in lot 1 a couple days a week, but they are still working on refilling the food supply.

VP of Finance – Shuaib shared Finance Commission was able to approve the budget call allocations and they are now working on 2020-2021 budget, including the potential enrollment drop.

Program Coordinator – Janes explained how all their virtual programs will be posted on the ASI website for any upcoming events. They will have guidance through the website on how to navigate the site. Janes is trying to figure out the best way to archive the Conversation Corners; they will be posted on YouTube for students who missed it. Janes suggested that if anyone has further ideas for virtual programs that would be fun for students, feel free to email him.

Associate Director – Lakey noted employees for the organizations are having their needs met through telecommuting and she is keeping them updated with Covid-19, how that will affect our employees, and providing programs that could help them. Lakey shared that if any ASI employees need Health Insurance, that California has opened special enrollment in order to receive it.

Executive Director – Shakoor noted Children’s Center is currently closed until May, but the teachers continue to support the children and parents via zoom. They are also sending work to parents to keep the children academically engaged. Shakoor noted that the teachers are working on ceremony for the 18 students who will be culminating soon. ASI is looking for every avenue of reimbursements to help the Children’s Center through these troubling times. IT is working on presentation shared with Leadership through Student Affairs on making everyone aware of IT functions available to us. Shakoor met with OSL who is trying to put together support on new virtual NSO. They will have a virtual pre-orientation and ASI is working on content to show the incoming students what ASI is. ASI is currently under “Involvement” and Shakoor suggested that ASI is under “Resources and Involvement” because ASI provides a voice for the students and resources that they can use. Shakoor received email from faculty that students in housing need masks and some student workers on campus are not getting paid.

Finance and Business Service Manager – Ahouansou is currently working on avenues to get ASI loans for the Covid-19 situation, especially considering the impact on CDC. She is working with IT, to resolve intermittent issues on campus. As for the resources available to the student population, virtual programming with giveaways will continue till the end of the semester. Ahouansou is working on different versions of the budgets for the Finance Commission’s review. Academic Affairs has a target number established and are making adjustments to class schedules to match the forecasted enrollment drop.

Executive Vice President Nixon will share the Gender Equity Principles resolution at the end of the meeting so they can give feedback to Talamante for the next Senate meeting.

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X. Open Forum - Discussion Item

Time for members of the audience to address the Board.

Tinoco thanked Bradshaw for the Carson task force drive-up information she would add that on Cal Fresh's social media. Tinoco further noted for CARES Act, CSUDH can get up maximum of 18 million and minimum of 9 million. Tinoco also wrote a one-page letter to all CSU campuses to allow students to stay on their campuses until June 30th. Shakoor congratulated Marin for being accepted into Graduate School and Stewart for finishing her Graduate program.

XI. Adjournment

Meeting adjourned at 1:41 p.m.

Chair's Signature: _____

Date: _____