



ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

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Minutes

Finance Commission

Friday, May 21, 2021 3:00 PM

See ASI Website for Zoom Meeting Details

This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

- I. Called to order at 3:03 p.m. by Lola White, Chairperson
- II. Roll Call
Voting Members Present: Lola White, Rihab Shuaib, Jonathan Molina-Mancio, and Jocelyn Molina-Mancio
Advisors Present: Michellena Lakey, Djeneba Ahouansou, Lorena Raymundo-Yusuf, Cecily McAlpine, and Donisha Quiller
Advisors Absent: Rasheedah Shakoor
Visitors: Yoara Cruz, and Shamshad Elimu
- III. Approval of Agenda – Action Item
*M/Jocelyn Molina-Mancio, S/Jonathan Molina-Mancio to approve the agenda as submitted.
VOTE: UNANIMOUS
- IV. Approval of Minutes (May 7, 2021) – Action Item
*M/Jonathan Molina-Mancio, S/Jocelyn Molina-Mancio to approve the minutes of May 7, 2021 as submitted. **VOTE: UNANIMOUS**
- V. Reports – None
- VI. Open Forum – Agenda Items Only
Time for members of the audience to address the Commission on specific agenda items only. None
- VII. Unfinished Business
 - A. Multicultural Resource Centers Funding Requests – Discussion/Action Item
The Commission will review and consider several funding requests from the resource centers.
Jermany presented for the Rose Black Resource Center (RBRC) and requested \$500 for Drag Queen performance fees and it is CSUDH 2nd Annual Drag Battle event. Barragan presented for the Toro Dreamers Success Center (TDSC) requested \$3,000 for mailing services to send TDSC swag bags and Drag Queen performance fees. She also requested \$800 for 32 \$25 gift cards for the AB540/Undocumented Graduate Student Town Hall event. She requested guidance from ASI on Town Hall and distribution of gift for the event. Castellanos presented for the Latinx Cultural Resource Center (LCRC). Castellanos requested \$2,000 for workshops & program development fees for Dr. Sandy

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Chavez for the LCRC First-Gen Mentoring Program event. LCRC also requested \$1,000 for Dr. Laura P. Minero to speak at the Undocumented Liberation and Resistance, Coping and Healing during Covid-19 Pandemic and beyond event and \$1,000 for Diana Valdivia to speak at Navigating Life as a First-Gen Professional event. Lastly, LCRC requested \$500 for CoCo D. BauCherry Bloom to perform at the Drag Battle of the Centers event. Jocelyn Molina-Mancio asked for clarification on the Undocumented Graduate Student Town Hall. Barragan noted the event's purpose is to gain feedback from undocumented students on how to aid them with financial resources during the pandemic. White wanted to know how gift cards would be distributed at the Town Hall event. Barragan noted they plan to give gift cards to the first 32 students who register and attend the program. Jocelyn Molina-Mancio asked more clarification on the Drag Battle of the Centers event. Jeremy stated the event is to celebrate June Pride Month and LGBTQ+ community while highlighting issues within the community.

*M/Jonathan Molina-Mancio, S/Jocelyn Molina-Mancio to approve Multicultural Resource Centers Funding Requests **VOTE: UNANIMOUS**

B. Financial Policies and Procedures Manual – Discussion Item

The Commission will review the Financial Policies and Procedures Manual and make necessary changes as part of the annual review process.

Ahouansou has not received feedback on the Financial Policies and Procedures manual. She asked member to review new policies that will be added to the appendix section of the manual.

VIII. New Business

A. Gift Card Policy – Discussion/Action Item

The Commission will review and consider establishing a gift card policy for the organization.

Ahouansou introduced the Prize and Gift Card Policy established to offer new incentives to encourage student participation and engagement to ASI sponsored programs, activities, and/or events during the pandemic. Ahouansou noted the policy will apply to the following ASI funding resources: Finance, Organizations, and Student Activities Commission. The incentives will be offered in various forms – Gift Card, Meal Credit via Grub Hub, Various prizes, promotional items, and awards as opportunity drawing prizes and early bird registration rewards. Ahouansou noted all Referendum Entities, University Departments and Student Organizations recognized by the Office of Student Life will all follow the policy. She further noted Affinity Centers supported by ASI would follow the same policy: Rose Black Resource, Toro Dreamers Success, Queer Culture Resource, Latinx Cultural Resource, and Asian Pacific Islander Resource Centers. Raymundo-Yusuf asked if event speakers were paid with a gift card, the amount would not register through AP, they agreed to remove event speakers from being eligible for receiving a gift card. Shuaib asked if there should be limitations on who can receive items, like student worker or a Board Director. Lakey agreed with Shuaib and suggested

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for the policy to include language that would clarify the limitation. Lakey also suggested keeping the gift card dollar amount to \$25 to keep incentivizing students to participate in ASI opportunity drawings; she also suggested Grub Hub credit should be kept as a minimum dollar amount to \$25. Ahouansou would send updated policy with edits to commission and advisors for further review at the next meeting.

*M/Jonathan Molina-Mancio, S/Jocelyn Molina-Mancio to table the Gift Card Policy Discourse **VOTE: UNANIMOUS**

B. Sole Source/Sole Brand Policy – Discussion/Action Item

The Commission will review and consider establishing a sole source policy for the organization.

Ahouansou noted the Sole Source/Sole Brand Policy would allow the organization to justify why they would proceed with a sole source or sole vendor. Ahouansou stated the difficulty of receiving quotes from various vendors during the pandemic. The policy would help establish the procedure to follow in case members of the organization are unable to receive three quotes from various vendors when working on a project. The Sole Source/ Sole Brand Policy document will be reviewed by Ahouansou and Shakoor for the final approval.

*M/Jonathan Molina-Mancio, S/Jocelyn Molina-Mancio to approve the Sole Source/Sole Branding Policy. **VOTE: UNANIMOUS**

IX. Open Forum – Discussion Item

Time for members of the audience to address the Commission.

Ahouansou asked about the CARES Act funding proposal they submitted for CDC.

McAlpine was waiting for the President to review and approve it. White asked if

Commission would approve changing next Finance Commission meeting time to 9:00 a.m.

June 4th. Lakey asked White to check whether the Executive Committee is meeting

Ahouansou noted LSU Board of Directors meet at 10:00 a.m. June 4th, Jonathan Molina-

Mancio asked for update on ASI Paraphernalia. Ahouansou noted they would soon receive email from Magana for jacket sizes and mailing information to proceed with ordering.

X. Adjournment

Meeting adjourned at 3:55 p.m.

Chair's Signature: _____

Date: _____

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