



ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

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Minutes

Finance Commission

Friday, January 29, 2021 3:00 PM

See ASI Website for Zoom Meeting Details

This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

- I. Called to order at 3:02 p.m. by Lola White, Chairperson
- II. Roll Call
Voting Members Present: Lola White, Rihab Shuaib, Jonathan Molina-Mancio, and Jocelyn Molina-Mancio
Advisors Present: Rasheedah Shakoor, Michellena Lakey, Djeneba Ahouansou, Donisha Quiller, Cecily McAlpine, and Katie Robertson
Visitors: Yoara Cruz, Megan Tagle Adams, Ana Miriam Barragan, Catherine Jermany, Rhomeozon Blankas, Mirka Trejo, and Shamshad Elimu
- III. Approval of Agenda – Action Item
*M/Jonathan Molina-Mancio, S/Jocelyn Molina-Mancio to approve the agenda as submitted. **VOTE: UNANIMOUS**
- IV. Approval of Minutes (January 15, 2021) – Action Item
*M/Jocelyn Molina-Mancio, S/Jonathan Molina-Mancio to approve the minutes of January 15, 202 as submitted. **VOTE: UNANIMOUS**
- V. Reports
Finance and Business Service Manager – Ahouansou would send Budget Proposals to all the Referendum Entities to help prepare for 2021-22 Fiscal Year Budget.
- VI. Open Forum – Agenda Items Only
Time for members of the audience to address the Commission on specific agenda items only. None
- VII. Unfinished Business
 - A. RBRC/API/TDSC Funding Requests – Discussion/Action Item
The Commission will review and consider several funding requests from three (3) resource centers.
Adams, Jermany and Barragan took turns in presenting several funding requests to the commission for the following centers: Queer Culture Resource Center (QCRC), LatinX Cultural Resource Center (LCRC), Rose Black Resource Center (RBRC) and Toro Dreamers Success Center (TDSC).
*M/Jonathan Molina-Mancio, S/Shuaib to approve RBRC/API/TDSC Funding Requests. **VOTE: UNANIMOUS**

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B. Budget Call Reallocation Requests – Discussion/Action Item

The Commission will review and consider a budget call reallocation from Esports. Blankas presented for the Esports Association at CSUDH. Esports explained they will be using their \$700 fund reallocations for merchandise going towards an opportunity drawing at the CSUDH Esports Merchandise Stream Event on twitch. Quiller inquired if they were purchasing promotional items and Esports agreed they were. Ahouansou clarified the Budget Call Policy does not allow funding for promotional items. She was asked to review the budget and bring back the changes at the next meeting. Esports agreed to come back next Finance meeting.

*M/Shuaib, S/Jonathan Molina-Mancio to table Esports Association at CSUDH budget call reallocation request **VOTE: UNANIMOUS**

C. Review of the ASI Administrative Budget – Discussion Item

The Commission will continue reviewing and discussing the administrative budget for the fiscal year 2021-2022.

Ahouansou noted there is pattern of enrollment drop from Fall semester to Spring semester over the past 2 years. Robinson suggested bringing the headcount lower than this year's actual enrollment numbers in order to safeguard from this enrollment drop. Ahouansou opened and reviewed the budget page by page with suggestions in each department/program. Ahouansou suggested adding another \$24,000 to the Toro Tuesday Scholarship program for Fall and Spring Semester. Shuaib encouraged a scholarship dedicated to students' textbook funding and they agreed for \$4,000 in book scholarships. For Basic Needs, Ahouansou noted \$10,000 were allocated towards the Meal Card Program. However, 60% of campus dining meal cards are unused sitting in the safe due to the pandemic. White suggested reconsidering the funding amount being given to Basic Needs since ASI funded the meal plan as a 'start-up' fund last fiscal year. Since Basic Needs has not used more than half of their budget, White recommended allocating some funds towards book scholarships. Ahouansou inquired if Welcome Week utilized their Budget funds. Lakey noted ASI was not involvement in the event planning this year due to the Pandemic. However, Lakey advised ASI keep the Welcome Week program as a line item listed on the budget because ASI will keep supporting the program when we go back to campus. Jonathan Molina-Mancio inquired fund reallocation within college departments and Ahouansou clarified colleges should collaborate to have a successful fund reallocation. Lakey suggested allocating funds towards NSO advertising so ASI can keep getting advertised on the NSO brochure. Ahouansou added \$1,000 under New Student Orientation (NSO) Ads. Jocelyn Molina-Mancio inquired if the funds can be added towards Fellowships and investment/s. Ahouansou stated the Executive Committee can always send her investment inquiries for her to

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research. Ahouansou noted Travel funding will stay the same because of the travel uncertainty of both semesters next year. Shakoor noted if AOA goes through with having in-person meetings in January, The Committee will have to come back and request those funds. Regarding Development, Lakey made changes to various subcategories but managed to maintain same budget. Ahouansou noted Programming support switched back the ‘Digital Media Assistant’ position from Professional Staff to Student Staff and rates were modified to fit year’s minimum wage. For the Benefits Commission will meet sometime this semester to determine a funding amount for VEBA Trust Funding. VEBA Trust funding is important for covering post-employment with benefits offered to individuals retired from the corporation. Since office disinfectants will be crucial when staff returns, \$10,920 were added towards office disinfectants under maintenance. Ahouansou explained how the budget is over by \$31,120 to balance the budget and make adjustment she would send the Administrative Budget PDF to Commission members to review and make changes for discussion at the next Finance meeting.

VIII. New Business

A. Student Activity Fee Reconciliation – Discussion/Action Item

The Commission will review and approve the additional income from headcount. Ahouansou went over received estimated headcount vs. actual headcount to depict the difference they received in revenue for the 2020-21 fiscal year. She explained the benefit of maintaining the headcount less than the actual amount because ASI secures an additional revenue. The additional revenue for fiscal year 2020-21 is \$369,119.60. Ahouansou explained how \$369,119 will be distributed within ASI, ICA, TLTC. The Commission pledged to allocate 65K or more towards the CARES funding for undocumented students and 50K for 2021 Spring Fling. Jocelyn Molina-Mancio asked if ASI staff can receive a onetime bonus for their hard work. Shakoor mentioned they added a 3% increase in income and hopes The Board approves it in July.

*M/Jonathan Molina-Mancio to approve

MOTION FAILS (No Second)

*M/Jonathan Molina-Mancio, S/Jocelyn Molina-Mancio to approve additional Student Activities fee revenues towards the Athletics Department and Toro Learning & Testing Center. **VOTE: UNANIMOUS**

B. Quarterly Financial Report – Discussion Item

The Commission will review and discuss the financial report for Quarter 2 of the current fiscal year.

Ahouansou briefly went over ASI second quarter financial report. The net balance now available after expenses were approximately \$709,000. Ahouansou reviewed

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all balances for ASI fund accounts. She further noted beginning balance for all ASI Operations account is \$954,378 and of this amount some funds were allocated and more will soon follow towards the ASI reserves account.

Ahouansou noted the only area they cannot lose their unspent fund balance is the Athletics Department. She further addressed the \$120,000 in revenues CDC has received from CDE after conducting their contract and attendance audits. She further noted revenue the \$285,590 existing balance will help the center when they conduct reopening preparations.

IX. Open Forum – Discussion Item

Time for members of the audience to address the Commission.

Shakoor shared names of some artist for the upcoming Spring Fling 2021.

X. Adjournment

Meeting adjourned at 5:30 p.m.

Chair's Signature: _____

Date: _____

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