



## ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141  
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### Minutes

#### Finance Commission

Friday, February 26, 2021 10:00 AM

See ASI Website for Zoom Meeting Details

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

- I. Called to order at 10:01 a.m. by Rihab Shuaib, Chairperson.
- II. Roll Call  
**Voting Members Present:** Rihab Shuaib, Jonathan Molina-Mancio, and Jocelyn Molina-Mancio  
**Voting Members Absent:** Lola White  
**Advisors Present:** Rasheedah Shakoor, Michellena Lakey, Djeneba Ahouansou, Donisha Quiller, and Cecily McAlpine  
**Advisors Absent:** Wayne Nishioka  
**Visitors:** Jessica Achugbue, Brandon Mao, Rosa Heckenberg, Jessica Marroquin, Sara Perry, Jamie Purnell, Ana Miriam Barragan, Catherine Jermany, Rony Castellanos Raymundo, and Shamshad Elimu.
- III. Approval of Agenda – Action Item  
\*M/Jocelyn Molina-Mancio, S/Jonathan Molina-Mancio to approve the agenda as submitted.  
**VOTE: UNANIMOUS**
- IV. Approval of Minutes (February 12, 2021) – Action Item  
\*M/Jocelyn Molina-Mancio, S/Jonathan Molina-Mancio to approve the minutes of February 12, 2021 as submitted. **VOTE: UNANIMOUS**
- V. Reports  
**Finance and Business Services Manager** – Ahouansou noted ASI received breakdown for the cost allocation of Executive Order 1000 for current fiscal year (2020-2021) – EO 1000 is an executive order from the Chancellor's Office stating that any campus services covered by state funds and used by auxiliaires must be reimbursed to the campus entity. ASI allocation for the fiscal year 2020-21 is \$11,000 lower than last year. Ahouansou would go over this in more detail during Administrative Budget at the Finance meeting.
- VI. Open Forum – Agenda Items Only  
Time for members of the audience to address the Commission on specific agenda items only. None

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### VII. Time Certain

- A. 10:15 am – Dr. Heckenberg will be presenting the TLTC 2021-22 proposed budget. Heckenberg shared how TLTC uses funds from ASI to provide peer academic support, jobs for students, professional development and training for students to become tutors. There are 4,305 hours of tutoring scheduled to be provided during the current academic year. The TLTC uses the site NetTutor to provide online tutoring, and has been offering other online services including study halls in which a tutor conducts group study sessions, the Professional Development CRLA Certification for tutors, and supplemental instruction. Heckenberg further noted 77% of the students who used TLTC services reported that their academic performance improved with the services. The TLTC works with five departments to cover 16 courses, 55 sections with supplemental instruction. There are over 90 student workers supporting the TLTC programs. She further noted they received \$29,173; from ASI in 2021-2022 she is requesting for \$58,346 it would double the number of tutors we hired different positions to help students.
- B. 10:30 am – Sara Perry will be presenting the ICA 2021-22 proposed budget. Perry noted ASI funds is used for student scholarships. They have been collaborating with Ahouansou to create stronger communication and understanding use of ASI funds. Purnell noted coaches are responsible for determining which athletes receive scholarships, and the amounts; each sport has its own criteria. Most of the athletes are Pell Grant eligible. Athletics Department scholarships depends on financial need as well as athletic contribution. Perry added that the department also works with the Financial Aid office on funding assistance for students. The maximum number and values of scholarships they are allowed to offer is determined by the NCAA, and scholarships for specific demographics must be proportionate to the university population in accordance with Title IX. As a Division 2 institution, CSUDH must have minimum 10 sports in operation; because of 60% female student population. Shakoor asked about the placement of intramurals. Purnell noted at CSUDH, Intramurals operate as class and are completely separate from Athletics. Shakoor asked about the placement of club sports, and Purnell explained that Athletics also does not house club sports, which would fall in the same category as intramurals/general recreational sports. Jocelyn Molina-Mancio inquired about the possibility of adding men’s Track and Field to Athletics. Purnell explained that adding such a large number of men’s athletic positions would throw off the Title IX ratio, which would then necessitate assessing interest in additional female sports. Perry added that there would then be a need to add more support staff etc.
- C. 10:45 am – Megan Adams and the resource centers directors will be presenting the MCA 2021-22 proposed budget. Barragan is asking \$20,000 for fellowships; they would use funds similarly as the last two years. She further noted funding is needed for supplies, events, and payment for speakers as they start programming for the new API center. Events will include socials, a cultural graduation, and workshops. Within the proposed budget, \$5,000 would be used

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to hire a Student Assistant for the center. TDSC's budget breakdown is also similar to what has been implemented the past year, with the majority of funding going directly into programming, including ongoing and one-time events. Funding for speaker fees, program participation incentives, and giving directly to support students, and for Buffer, Canva Pro, and other online tools to assist with marketing. \$3,000 is requested for diversity stipends, for students selected to raise awareness on specific cultural issues. Barragan explained that students can apply for these positions, regardless of documentation status, as long as they align with the vision and mission statement of the TDSC. The proposed budget for QCRC is also similar to the current year's, with the majority of funding used for programming – speaker fees, workshops, events, incentives, and supplies. \$4,000 requested for supplies and services would be used for online marketing tools.

Jermay shared that due to the uncertainty of the structure of the next academic year RBRC's event details remain uncertain. \$2,500 has been requested for use of GrubHub to provide food for students during events, \$4,000 for opportunity drawing prizes to incentivize events, \$3,000 for speaker fees and honorariums, \$200 for Canva and AppleTV+ subscriptions for marketing and event streaming, \$6,000 for a part-time Student Assistant, and \$300 miscellaneous additional supplies.

Raymundo shared that the Latinx Cultural Resource Center's vision is to create community amongst students, with an emphasis on developing LatinX cultural identity. They will seek to implement intersectional programming to create awareness of Black, LatinX, Afro-LatinX, and Afro-Indigenous experiences. The proposed budget also allocated funding for a Cultural Graduation Celebration, supporting the Dolores Huerta Graduation Ceremony (which is open to all students), for supplies and marketing tools.

Shuaib asked if the center would hire Program Directors for the Latinx Cultural Resource Center and API Center in the virtual environment. Barragan explained that the process of hiring directors for these new centers has begun, and these individuals will likely begin working in the virtual environment, and then transition to working in the centers in-person when the campus re-opens for in-person operations. Shakoor inquired about the possibility of different centers sharing a Canva Pro account. Barragan explained that sharing a Canva account would be incredibly chaotic, considering the mixture of materials as well as the application being limited to use by four users. Shakoor asked how the management of the diversity stipends would be conducted. Barragan explained that she would be in charge of stipends provided through MCA. She would also process the Student Applicants, submitting documentation to Ahouansou, and supervising the fellows. Shuaib asked about the use of funding for the diversity stipend. Barragan clarified that the stipend would be used to compensate students raising awareness on undocumented populations (for example, undocuqueer, undocuBlack, undocuAPI, and non-traditional students, such as student parents).

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### VIII. Unfinished Business

#### A. Multicultural Resource Centers Funding Requests – Discussion/Action Item

The Commission will review and consider several funding requests from the resource centers.

\*M/Jonathan Molina-Mancio, S/Jocelyn Molina-Mancio to table Multicultural Resource Centers Funding. **VOTE: UNANIMOUS**

#### B. Review of the ASI Administrative Budget – Discussion Item

The Commission will continue reviewing and discussing the administrative budget for the fiscal year 2021-2022.

Ahouansou displayed an updated budget, which leaves \$14,712 leftover that can be used for further allocations. Due to the amendment, ASI's EO 1000 bill is approximately \$11,000 less than last year, with the allocation significantly driving the cost down. The University Police bill, Risk Management Office, Accounting Services, Cashier's Office, bills were increased, the Budget Office and IT bills was decreased, and utilities costs remained the same. This year, ASI was not charged for student financial services.

Shuaib inquired about the rise in costs in light of the virtual operations; Ahouansou explained method university use, each department or center, and the number of employees in each auxiliary and auxiliary enterprise, is used to determine cost of usage. The technology equipment scholarship was raised from \$4,000 to \$6,000 to better enable the recipient to obtain needed electronic equipment. Shuaib shared that in a recent conversation with Magana, the idea of adding a stipend, parking pass, or another type of compensatory incentive to ASI internships was entertained in order to increase student interest. Lakey shared that Magana has begun researching how ASI groups on other campuses utilize stipends, fellowships, or other forms of compensation. Shakoor suggested placing holder for a line item to use part of the leftover funding for interns. The Nu Phi Epsilon budget was kept at \$1,093. A group's request for funding for water bottles will be further researched due to concerns regarding the use of funding for promotional items. Adjustments were made for an occupational therapy club to make materials open to all students, rather than program-specific students, in accordance with the new Viewpoint Neutrality Policy. Some students groups will be advised to seek funding through Organizations Commission and the Student Activities Committee.

### IX. New Business

#### A. ASI Budget Call – Discussion/Action Item

The Commission will review the screening charts and determine a date to discuss the proposals for clubs/orgs.

\*M/Jonathan Molina-Mancio, S/Jocelyn Molina-Mancio to approve the 2021-2022 Budget call allocation. **VOTE: UNANIMOUS**

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X. Open Forum – Discussion Item

Time for members of the audience to address the Commission.

Shakoor asked Shuaib to follow up on the request from LSU that ASI present at their Board meeting next Friday. She has to confirm by this afternoon for the presentation to be included in the agenda. Shuaib would follow up and she is also meeting with Jonathan Molina-Mancio, and Lola White to work on presentation for the Team Toro Luncheon scheduled for Monday. They will discuss construction on the third floor of the new Instruction and Innovation Building and student voices calling to defund the university police, presenting the idea of creating an advisory committee to discuss approaches to strengthening the relationship between campus police, faculty, and students.

XI. Adjournment

Meeting adjourned at 12:23 p.m.

Chair's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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