



ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

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Minutes

Finance Commission

Friday, February 12, 2021 3:00PM

See ASI Website for Zoom Meeting Details

This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

- I. Called to order 3:02 by Lola White, Chairperson
- II. Roll Call
Voting Members Present: Lola White, Rihab Shuaib, Jonathan Molina-Mancio, and Jocelyn Molina-Mancio
Advisors Present: Rasheedah Shakoor, Michellena Lakey, Djeneba Ahouansou, Donisha Quiller, Cecily McAlpine, and Lorena Raymundo-Yusuf
Visitors: Yoara Cruz, Catherine Jermany, Rhomeozon Blankas, and Ruben Caputo
- III. Approval of Agenda – Action Item
*M/Shuaib, S/Jonathan Molina-Mancio to approve the agenda as submitted
VOTE: UNANIMOUS
- IV. Approval of Minutes (January 29, 2021) – Action Item
*M/Jocelyn Molina-Mancio, S/Shuaib to approve the minutes of January 29, 2021 as submitted **VOTE: UNANIMOUS**
- V. Reports
Finance and Business Service Manager – Ahouansou sent letters to Referendum Entities for additional funds they are receiving for 2020-21 Fiscal Year Budget. She would contact Athletics Department to review their scholarship management and distribution. She discussed working on a budget towards reopening CDC.
Associate Director – Lakey mentioned a possible funding request increase for Spring Fling 2021 artists to meet student interests.
Accounting Manager – Quiller mentioned working towards reopening CDC and stated 50 people responded to the Child Care Interest Survey. Based on the survey, Quiller determined there is an urgent need for childcare services on campus.
- VI. Open Forum – Agenda Items Only
Time for members of the audience to address the Commission on specific agenda items only. None

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VII. Unfinished Business

A. Multicultural Resource Centers Funding Requests – Discussion/Action Item

The Commission will review and consider several funding requests from the resource centers.

Jermey presented for the Rose Black Resource Center (RBRC) and requested \$175 for 3 Amazon gift cards for Lessons in the Lyrics: Essay Contest and \$1,109.40 for \$25 Grub Hub lunch vouchers and incentives for their 3rd annual Queen Mother's Luncheon event. Jermey noted Africana Studies would do match contribution for their \$175 gift card funding request. Shakoor asked Raymundo-Yusuf to explain how Africana Studies will do match contribution with RBRC. Raymundo-Yusuf explained state side has a \$50 funding limit due to their hospitality policy. Shakoor and Raymundo-Yusuf suggested for RBRC to request funding from ASI and just get a reimbursement from Africana Studies. RBRC settled to change their funding request to \$350 and agreed to give Africana Studies an invoice to receive their \$175 reimbursement.

*M/Shuaib, S/Jonathan Molina-Mancio to approve RBRC funding request for Lessons in the Lyrics: Essay Contest and Queen Mother's Luncheon.

VOTE: UNANIMOUS

B. Budget Call Reallocation Requests – Discussion/Action Item

The Commission will review and consider a budget call reallocation from Esports. Ruben Caputo presented for the Esports Association at CSUDH. Esports explained they will be using their \$700 allocation towards incentives (prizes, giveaways, and awards) and two guest speakers at the CSUDH Esports E-Game Day event on twitch. White inquired if Esports would handle Twitch expenses and he agreed. White noted budget call policy does not fund giveaways since they are labeled as promotional items. Shuaib inquired if food items, like Grub hub credit, is also considered as a promotional item and Ahouansou clarified budget call funds food items. Caputo asked if they could change the promotional/gift cards line item to a food line item using the same \$200 to provide \$10 Grub Hub Credit for the first 20 people who join. Jonathan Molina Mancio asked who the two guest speakers were. Esports stated they have invited CEO Joanie Kraut from Women in Games International (WIGI) and a member from Activision Blizzard.

*M/Shuaib, S/Jonathan Molina-Mancio to approve Esports Association at CSUDH \$700 funding allocation towards their Esports E-Game Day Event.

VOTE: UNANIMOUS

C. Review of the ASI Administrative Budget – Discussion Item

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The Commission will continue reviewing and discussing the administrative budget for the fiscal year 2021-2022.

White reviewed the budget and advised The Commission to reconsider adjusting the headcount to increase funds. White noted they have not set aside funding for budget call yet. Shakoor inquired what numbers were used to determine the headcount for Fall 2021 and Spring 2022. Ahouansou suggested reducing the Spring 2022 headcount since there is a pattern of enrollment drop from Fall semester to Spring semester. She reminded The Commission to set aside funding for Spring Fling 2021. Ahouansou also noted \$20,000 were allocated towards Budget Call. When discussing headcount, Ahouansou mentioned increasing the headcount would also increase the funding given to referendum entities. She stated she cannot change the referendum entity fee for Intercollegiate Athletics and Toro Learning and Testing Center (TLTC) since that is a fixed rate. However, ASI will not continue funding for TLTC next year since this will be their last year being a referendum entity. Lakey suggested decreasing funds for the Co-sponsorship programs page but Ahouansou noted the page had a significant decrease of funds already. Lakey also suggested reducing the headcount for Spring 2022. Quiller mentioned the headcount for Spring 2022 should be lowered to 13,530 but Ahouansou demonstrated how the decrease would still create a deficit. Ahouansou encouraged to leave the headcount for summer 2021 at 3,050, Fall 2021 around 15,000 and Spring 2022 at 14,000; leaving a surplus of 11,555 they need to reallocate. White asked what the current Spring Fling budget was and Ahouansou stated \$9,270. Lakey then proceeded to explain the different fees invested into Spring Fling to clarify any confusion from the budget. White inquired if room rentals for development/retreat activities were for on-campus events and Ahouansou clarified that budget is for off-campus events. Jocelyn Molina-Mancio suggested decreasing funding from the Traveling Expenses page. Ahouansou explained the purpose to traveling expenses and how the budget was already cut in half compared to last year. Ahouansou commented there was no funding going towards CSUnity registration and Lakey asked if they should reconsider funding it. Ahouansou explained there was no need and Shakoor stated the Travel Expenses page looks acceptable. Jocelyn Molina-Mancio suggested funding towards giving laptop scholarships for students. Ahouansou added an equipment scholarship for one computer and two tablets for each semester. She allocated 4,000 from Fall and Spring Semester scholarships towards the Equipment scholarship. Shakoor noted The Commission can always adjust funding allocation in the Budget Call meeting. Ahouansou mentioned their surplus update was \$15,555 and stated she raised Spring Fling funding for

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\$20,000. White suggested adding \$800 - \$1000 in the VEBA Trust Funding but Ahouansou suggested allocating the \$4,000 surplus into another line item.

VIII. New Business

A. Additional Student Activity Fee Income – Discussion/Action Item

The Commission will review and approve the allocation of additional income.

Ahouansou mentioned out of their additional \$369,000 in funds, ASI would keep about \$350,000. Ahouansou stated that committee members had previously suggested assigning \$65,000 was going towards CARES package for undocumented students and \$50,000 towards Spring Fling. Ahouansou hopes they can determine funding allocation to the VEBA trust funds for this year. White asked if Janes requested the same amount for Spring Fling last year and Shakoor clarified funding depend on the artists. Shakoor inquired if ASI has received a funding request for CARES package and Ahouansou noted they have not. Ahouansou proceeded to explain the VEBA projection of the GASB 75 Actuarially Determined Contributions (ADC) sheet. She stated VEBA Trust Funding is important for covering post-employment with benefits offered to individuals retired from the corporation. Ahouansou explained the GASB process and mentioned the study determines the funding allocation towards the VEBA trust fund to take care of retirees. Ahouansou broke down different scenarios of ADC projections and liabilities based on percentages they can contribute. She hopes The Commission can establish what percent they want to input towards the VEBA Trust Funding. Ahouansou highlighted the estimated net trust fund contribution for 2020-21 would be \$12,319 if they decide to contribute 10%. White inquired the net funding contribution for 5% and Ahouansou suggested giving at least 10% to be secure in funds. Shakoor noted ASI will not have access to funds after being added into the VEBA Trust Funds. Jocelyn Molina-Mancio asked professional staff for guidance in determining percent contribution towards VEBA Trust funds; everyone agreed to 10%. Shakoor asked why ASI is still funding CARES Act for Undocumented Students without an official funding request from the University and Shuaib advised it would be beneficial to keep funding the line item.

*M/Shuaib, S/Jonathan Molina-Mancio to approve the additional income towards the expenditure list **VOTE: UNANIMOUS**

B. Referendum Entities Budget Call – Discussion/Action Item

The Commission will review and approve the budget call packets for referendum entities.

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Ahouansou noted since headcount has been established for the ASI administrative budget, she can proceed with sending out budget call letters to referendum entities. She demonstrated MCA's budget call letter from last year to show what the letter consists of. When looking at budget requirements, Ahouansou stated most funds will be allocated towards fellowships and programming at MCA's request. She further noted funds will be taken away from office supplies and development/ training expenses. Shakoor asked why ASI is no longer funding training expenses and Ahouansou clarified referendum entities have chosen to allocate their funds towards programming and fellowships instead of training. Jocelyn Molina Mancio suggested leaving development training expense funding. Ahouansou shared the difficulty in receiving scholarship data from coaches at The Athletics Department. McAlpine admitted there is a communication breakdown since Athletics Department does not bill ASI until late in the semester. Ahouansou hopes Athletics Department can make athlete students aware that ASI covers their tuition fees. Jonathan inquired how student athletes are notified of their scholarships and Ahouansou mentioned their Financial Aid award letter does. The Commission reviewed ideas on how to make ASI more acknowledged for their contribution. Ahouansou and Shakoor agreed to set up a meeting with Athletics to discuss the matter.

*M/Jonathan Molina-Mancio, S/Jocelyn Molina-Mancio to approve budget call reallocations for referendum entities. **VOTE: UNANIMOUS**

IX. Open Forum – Discussion Item

Time for members of the audience to address the Commission. None

X. Adjournment

Meeting adjourned at 4:57 p.m.

Chair's Signature: _____

Date: _____

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