



ASSOCIATED STUDENTS, INC.

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

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Minutes

Finance Commission

Friday, April 17, 2020 9:00 AM

Online Zoom Meeting

This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

- I. Called to order at 9:08 a.m. by Rihab Shuaib, Chairperson
- II. Roll Call
Voting Members Present: Rihab Shuaib, Christian Jackson, Makonnen Nixon, Blake Anger, and Lola White
Voting Members Absent: None
Advisors Present: Rasheedah Shakoor, Michellena Lakey, Djeneba Ahouansou, and Donisha Quiller
Advisors Absent: Cecily McAlpine and Cecilia Patz
Visitors: Jessica Achugbue and Shamshad Elimu
- III. Approval of Agenda – Action Item
*M/Anger, S/White to approve the agenda as submitted
VOTE: UNANIMOUS
- IV. Approval of Minutes (March 27, 2020) – Action Item
*M/Anger, S/White to approve the minutes of March 27, 2020 as submitted
VOTE: UNANIMOUS
- V. Open Forum – Agenda Items Only
Time for members of the audience to address the Commission on specific agenda items only. None
- VI. Unfinished Business
 - A. 2020-21 ASI Administrative Budget – Discussion Item
The Commission will review the administrative budget for the fiscal year 2020-2021. Ahouansou went over both budgets she created with no added enrollment and other keep enrollment same as previous fiscal year 2019-2020. She went over changes suggested by Shakoor (Executive Director) to remove 3% Cost of Living increase for the professional staff salaries and adjust programming monies. She further noted ASI has agreement with LSU to maintain \$50,000 in student programming they have to revisit this agreement for consideration of the pandemic. Ahouansou noted with the assumption that the fall semester would be

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virtual, bigger programs e.g. Halloween Hunt and Spring Fling were removed from the budget. Ahouansou was contacted by Morgan Kirk, of Basic Need Department to inform ASI they are in need funding for the food pantry. It was suggested to use the Club Fest funding for basic need hygiene products. They discussed the possibility of virtual large events. Lakey shared ASI banquet will be cancelled. Travel was cut in half all CSU's have agreed to reduce the travel to minimum. Anger suggest to revisit the budget application due to all programs be virtual they would not be able to use funding from ASI. Shakoor suggested Clubs and Organizations resubmit budget call applications.

B. 2020-21 CDC Budget – Discussion Item

The Commission will review the Children's Center administrative budget for the fiscal year 20-21.

Ahouansou went over revised CDC Budget cutting one classroom. Shakoor suggested CDC could close the center for the fall semester. Their revenue grand total at the moment is \$546,712.

VII. New Business

A. Student Organizations Funding – Action Item

The Commission will discuss and review funding policy for Organization and Student Activity Commissions given the pandemic crisis.

Quiller went over the new ASI Program Partnership Request Policy and Guideline Addendum. The Policy explain guideline for campus groups to obtain gift cards, not to exceed \$250 per Club/Organization per event, and not to exceed \$25 per card for each recipient. The cards must go toward food, technology, and/or entertainment services, and cannot be converted to cash. Quiller also showed the online winner's form that has been developed, which will allow ASI to track Keep track on who receives these forms and the information for auditing.

*M/White, S/Jackson to approve the Student Organization Funding Policy.

VOTE: UNANIMOUS

VIII. Reports

Organizations Commissioner – Anger attended Presidential Scholars meeting where they discussed student needs.

Executive Director – Shakoor shared Executive Directors are discussing refunding of student fee. She further noted AOA attorney is looking at the Gloria Romero Act for virtual meetings; so far a blurb has been added to ASI agendas and minutes.

Finance and Business Manager – Ahouansou discussed enrollment assumptions with several AOA financial officers, where a 5-15% cut is predicted. Many campuses are revisiting their budgets. Some CSU auxiliaries plan to request part of university

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stimulus packages from the administration – this could be an option for ASI. Ahouansou, Shakoor, and Lakey, and Kirk met to discuss Basic Needs Funding. This item will be on the agenda at the next Finance meeting.

IX. Open Forum – Discussion Item

Time for members of the audience to address the Commission.

Anger asked Jackson to clarify \$10 fee for the Credit/No Credit option would it be waived if the policy is approved. Jackson said fee will be waived.

Ahouansou inquire from the commission whether they would agree to support Basic Needs efforts in providing warm full meals to students. Each meal cost \$5.50 per person, so \$16.5 for a full day of meals (3 meals). The commission agreed to support these costs to feed 100 students. This item will be further discussed and voted at the next Finance meeting.

IX. Adjournment

Meeting adjourned at 11:14 a.m.

Chair's Signature: _____

Date: _____