



ASSOCIATED STUDENTS, INC.
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS
1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141
asi@csudh.edu ♦ www.asicsudh.com

Minutes
Executive Committee
March 13, 2020 9:00 AM
Guy J. Witherspoon Conference Room

- I. Called to order at 10:21 a.m. by Christian Jackson, Chairperson
- II. Roll Call
Voting Members Present: Christian Jackson and Makonnen Nixon
Voting Members Absent: Rihab Shuaib
Advisors Present: Rasheedah Shakoor, Djeneba Ahouansou, Michellena Lakey, and Matthew Smith
Visitors: Stephen Janes, Katelin Stewart, Jessica Achugbue, and Shamshad Elimu
- III. Approval of Agenda – Action
*M/Nixon, S/
- IV. Approval of Minutes (February 28, 2020) - Action Item
- V. Open Forum - Agenda Items Only – None
Time for audience members to address the Commission on specific agenda items only.
Ahouansou introduced the visitors, who joined via Zoom video conferencing.
- VI. Unfinished Business
 - A. ASI Student of the Month - Discussion/Action Item
The Committee will discuss and consider ASI student of the month.
No Board Member of the Month
 - B. BOD Absences - Discussion/Action Item
The Committee will discuss and consider Board member absences.
Nixon reported that Board members Shuaib and Marin were absent from the Leadership Workshop February 21, 2020. Stewart reported Shuaib, Marin, Townsend, and Anger were absent from the Leadership Workshop March 6, 2020
It was clarified that Shuaib, Marin, and Townsend’s absences are excused but Anger’s absence was not excused.
 - C. BOD Informal Conversation – Discussion Item
The Committee will discuss topics and facilitation for the informal conversations.
Jackson asked the Committee to share thoughts about how the informal conversations have been going so far. Nixon shared that conversations have gone



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well; Shuaib was well prepared in facilitating the last session. Stewart reported that Shauib had shared about what was happening in Board meetings, and led a group activity. Lakey and Jackson announced there will be no more informal conversations until April 12, or until notified that large group meetings are permitted.

D. My ASI, My Fee - Discussion Item

The Committee will discuss the points as it pertains to the My ASI, My Fee incentive and current campaign sentiments.

Janes shared that all tabling and events have been cancelled due to the COVID-19 outbreak. ASI Graphic Designer is working on creating social media content; next week, ASI will prepare social media blitz, Program Assistant will post content 3 times per day to keep students engaged in ASI programming. The ballot for election will be posted - a social media press release was done yesterday, which emphasized voting on the “My ASI, My Fee” issue. Janes suggested leaving a laptop at the ASI front desk for students who visit the office to vote. For the BOD campus engagement, Jackson shared the progress tracker shows only one member has turned in points to him. Another turned in tracked points to Shuaib.

Ahouansou suggested the idea of the Executive Committee members nominating BOD members who demonstrate high engagement to earn the prize.

VII. New Business

A. CHESS – Discussion Item

The Committee will recap CHESS and discuss any successes, failures, or modes of improvement.

Jackson shared that there was a good flow in the meeting schedule during CHESS with the wait time between meetings being shortened, but still sufficient for reconvening as a group. Next year, he would like to encourage attendees to attend at least 6 meetings, even if not with their district officials. He shared that he believes the practice sessions were helpful. Nixon agreed that the break between meetings was not long enough to create idle time but gave enough time to debrief and plan as a group. Jackson is not in favor of bringing the CSUDH mascot, Teddy the Toro, again next year. It takes away from the business and advocacy aspects of the meetings. Shakoor reported that there were some logistical issues with planning Teddy and his handler’s traveling. Ahouansou noted she would take care of travel logistics should Teddy and his handler return next year.

VIII. Reports



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Associate Director – Lakey is working on the Committee for the CDC Director recruitment, which will include representatives from the Childcare Center, Health and Human Services Department, and Education Department. The goal is to finish interviews by June. CDC will be closed until Wednesday.

Program Coordinator – Janes shared that he met with the student staff and they have planned social media events and content for the remainder of the semester. Changes have been made on the ASI website.

IX. Open Forum – Discussion Item

Time for members of the audience to address the Committee.

Janes shared the updated ASI website information on the election, “My ASI, My Fee” campaign, and resources for the COVID-19 outbreak. Lakey suggested adding on information from the CSUDH general website, and that students should reach out to Matt Smith for information regarding the food pantry services. Jackson reported that the university has committed to giving daily updates regarding COVID-19, and suggested that important information from the updates be also added to the website. Lakey reported that the food pantry and disabled student resources remain open. She further noted the emphasis is on “patience;” the campus community is in crisis and has concerns about receiving prorated payment reimbursements, which President Parham is working to address. Some colleges’ fieldwork requirements have been suspended. Jackson reported that the GVAR and international student requirements is suspended, and students currently studying abroad are being brought back. Jackson reported University Housing surfaces wiped down, cleaning supplies rationed for there is a 2-week wait time to receive supplies. Jackson shared that if soap or other needed supplies are missing from an area of campus should be reported to Jonathan Scheffler. Lakey shared that LAUSD is closing for two weeks beginning Monday, March 16, 2020 and others will likely follow soon. For student staff pay in the wake of telecommuting, Jackson stated we should identify alternative responsibilities that can be done remotely. Ahouansou stated that employees should consider what technology they have and need for telecommuting.

IX. Adjournment

Meeting adjourned at 11:13a.m.

Chair’s Signature: _____ Date: _____

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