



ASSOCIATED STUDENTS, INC.
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

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Minutes
Elections Commission
Friday, February 5, 2021 9:00 AM
Zoom Meeting

This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

- I. Call to Order at 9:03 AM by Cindy Romero, Chairperson.
- II. Roll Call
Voting Members Present: Cindy Romero, Lola White, Jocelyn Molina, Ahmilliyon Marin, Rihab Shuaib
Voting Members Absent: None
Non-Voting Members Present: Adam Kasarda
Non-Voting Members Absent: None
Advisors Present: Stephen Janes
Advisors Absent: None
Visitors: None
- III. Approval of Agenda – Action Item
M/Molina, S/White to approve the agenda with amendment for the time to read 9:00 AM rather than 9:30 AM.
VOTE: UNANIMOUS
- IV. Approval of Minutes (January 22, 2021) – Action Item
M/Shuaib, S/Molina to approve the agenda as submitted.
VOTE: UNANIMOUS
- V. Reports
Program Coordinator – Janes reported that today (Friday, February 5, 2021) is the deadline for candidate applications to be submitted via the dropbox; they will be accepted until 6:00 PM. The verification process will take place throughout next week.
- VI. Open Forum – Agenda Items Only – None
Time for members of the audience to address the Commission on specific agenda items only.
- VII. Unfinished Business – None

VIII. New Business A. Election Application – Discussion Item

The Commission will discuss Election Applications

Romero shared that she has been communicating with applicants and students who expressed interest in applying to be candidates – some said that they completed and submitted the application, while others shared that they experienced issues with the application completion. Some students have found that, when they download the application, they are unable to skip certain questions that are not applicable to them, as the formatting requires that they select an option. Janes suggested reaching out to candidates who submitted applications that were missing portions, and giving a specific deadline to submit missing elements. Candidate verification, which involves emailing Student Affairs to ascertain student identities, will be done Monday through Wednesday of next week. Janes suggested that Monday, and formally notifying approved candidates on Thursday. The following week will be the appeal period for potential candidates in poor standing with the university. Molina inquired about the handling of cases in which a student’s missing portion was the letter of recommendation, which the applicant would have less control over. Janes reminded the Commission that the letters of recommendation are no longer required to be written by professors only, but can be supplied by any member of the CSUDH campus community (including classmates and coworkers); because of this, students have a wide range of people from whom they can choose to request a letter of recommendation. Kasarda shared that there are 11 applications that have been submitted, but not all are complete, and none so far have been submitted for the president or executive vice president positions; the highest position that has been applied to is vice president of finance. Kasarda said that he will take care of the vetting through Student Affairs. Molina asked what would be done if the 2021-2022 school year were to begin without a president and vice president in place. Janes responded that there are two routes that can be taken: one being that the students placed in other executive positions can be asked to run for the president position, and if that request is declined, then the previous president (the current president at this time, Shuaib) would be invited back to continue serving, even if that president has graduated. Janes noted that it is possible that there are current Board members who are waiting to bypass the elections process to instead obtain a position through the appointment process. Janes confirmed with the Commission that students with incomplete applications will be contacted on Monday and requested to submit missing pieces, for which the cutoff will be Wednesday at 10:00 AM; during those proceedings, Kasarda will be verifying the applicants through Student Affairs.

B. Classroom Presentations – Discussion Item

The Commission will discuss Classroom Presentations

Janes instructed the Commission to begin planning their classroom presentations. Commission members should contact a professor and ask for permission to speak for a couple of minutes at the beginning of a class session. During these presentations, they will let students know about the voting system and the tiered prize giveaways. Romero and Janes will finalize a script for Commission members to use. Janes noted that the last couple of years, there was a competition aspect to the class presentations, with the person who did the most presentations would earn a gift card; this would be open to other BOD members as well, but this commission is particularly expected to participate. Janes reminded the Commission that the cost of the prize would need to come out of this Commission’s budget.

Janes displayed the classroom presentation script that was given to presenters last year. The document includes a sheet in which the professor's name and signature, the date of the presentation, and BOD member accompanying the presenter will be placed; a professor can provide an e-signature or a verification email in place of a traditional signature. The Commission agreed on providing a \$50 Amazon gift card to the winner. Janes shared that it is often challenging to motivate BOD members to conduct classroom presentations. After further discussion, the Commission decided to award \$15, \$30, and \$50 Amazon gift cards to the top three presenters. Romero will maintain the records for quantities accomplished, but will not be eligible to win.

- IX. Open Forum – None
Time for members of the audience to address the Commission.
- X. Adjournment at 9:41 AM by Cindy Romero, Chairperson.

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