



ASSOCIATED STUDENTS, INC.
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS
1000 E. Victoria St., Carson, CA 90747 ♦ Ph: 310-243-3686 ♦ Fax: 310-928-7141
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Minutes

Board of Directors

Friday, May 7, 2021 12:00 - 2:00 PM

Zoom Meeting

This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.

- I. Called to order at 12:03 p.m. by Jonathan Molina-Mancio, Chairperson

- II. Roll Call
Voting Members Present: Jonathan Molina-Mancio, Rihab Shuaib, Lola White, Daisha Campbell, Evelyn Campos Martinez, Ahmilliyon Marin, Ginelle Calleja, and Jocelyn Molina-Mancio
Voting Members Absent: Cindy Romero
Non-Voting Members Present: Matthew Smith, and Kisha Calbert
Non-Voting Members Absent: Laura Talamante, and Khaleah Bradshaw
Advisors Present: Rasheedah Shakoor, Michellena Lakey, Djeneba Ahouansou, Jesse Magana, and Donisha Quiller
Visitors: Yoara Cruz, Ivan Lopez, Deborah Brandon, Deysi Alcala Cerda, Benjamin Garcia Morales, Edgar Mejia-Alezano, Justin Gonzalez, Stephanie Hernandez, Sophia Arlantico, Melissa Martire, and Shamshad Elimu

- III. Approval of Agenda – Action Item
*M/Martinez, S/White to approve the agenda as submitted
VOTE: UNANIMOUS

- IV. Approval of Minutes (April 23, 2021) – Action Item
*M/Jocelyn Molina-Mancio, S/Martinez to approve the minutes of April 23, 2021 as submitted. VOTE: UNANIMOUS

- V. Time Certain: 12:30 PM – Deborah Brandon, Associate VP of Enrollment Management, will present updates in University Enrollment Management.
Brandon asked Board members to introduce themselves as for some this is her first time to meet them. She identified her goal of gathering feedback and suggestions from the ASI Board in order to make the enrollment process and student center navigation easier for incoming students. Brandon reviewed updates done to different departments – Admissions, Financial Aid, Outreach & School Relations, Registrar, and Enrollment Management, to enhance student experience. She reported all department made changes to their websites to make navigation easier for incoming freshmen and transfer students. Brandon noted final transcripts for transfer students is due June 30, 2021. Financial Aid started distribution of financial aid awards to

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students and expect to give all awards by June. Students can now check their financial aid process timeframe through the student center via CSUDH portal. She further noted Outreach & School Relations has created virtual campus tours, events, and has virtual staff to assist incoming students. She explained students are given pre-orientation modules to utilize as a reference guide about CSUDH. Registrar office is undergoing an official name change from Admissions and Records to avoid further student confusion when submitting documents. The department has secured a drop box for petitions and implemented a petition tracking system. Enrollment Management has dedicated Spanish translation on all their websites and bilingual staff in the departments for accessibility and communication. Brandon expressed the future process plan is to implement a Toro One Stop station for students to utilize and ask questions about the departments, they will also have a chat feature for quick questions. She is currently discussing with Academic Affairs to have an advisor and cashier for Toro One Stop at the beginning of the terms. They want to expand the department's existence on all social media platforms for students to be more aware of CSUDH news. Shuaib inquired if NSO will face any changes to support students who have questions. Brandon noted NSO will remove the transactional part to implement more interaction between faculty and students. Shakoor asked why students do not have direct deposit and suggested for clarification on student fee charges to avoid confusion. Shakoor proposed a panel of students should be added to NSO for incoming students to ask questions. Brandon asked should there be a change in the department titles to avoid further confusion when submitting documents. Financial Aid Office and Student Financial Services. Calbert noted change in titles would work since many student athletes face confusion and issues when contacting the departments regarding their scholarships. Brandon noted she will come back to The Board with feedback on changes in department titles. She asked ASI to participate in their subgroups to investigate institutional barriers. She further noted students have reported issues with the time frame hold are being put into their account and the absence of a hold notification. Brandon noted their department is trying to make holds more convenient for students by placing them in the student's account all at once.

VI. Time Certain: 1:00 PM – Alana Olschwang, Associate Vice President for University Effectiveness, Planning, and Analytics, will discuss results of Returning to Campus Survey
No Show

VII. Reports

ASI President – Shuaib noted the campus started interviews for the Chief of Diversity Officer search. As requested ASI Board member is participating in the search committee to give student prospective and share helpful information about CSUDH. She announced meeting dates May 14th, 17th, and 18th. Shuaib and Campbell attended their last CSSA plenary for the year, they met newly elected governing

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members. She suggested incoming Director of Legislative Affairs investigate what the new governing members are interested in advocating towards for next year's CSSA Plenary.

Vice President of Finance – White noted Wells Fargo would no longer use the area designated for them in LSU. The location currently retained by CSUDH Foundation. She further noted once CSUDH Foundation lease end, the area will be open for any department to utilize.

Director of Student Services – Martinez is the student participating in the interviews for Chief of Diversity, Equity, and Inclusion. She feels good that she was able to interview and recommend one of the candidate.

College of Health, Human Services & Nursing Rep. – Calleja stated CHHSN Open House had over 50 students attended. The department rewarded 4 students' \$20 gift cards to the vendor of their choice. Three students were awarded Presidential Scholarship Committee 2021-22 academic school year. Calleja further noted Monday, they have the last interview for the CHHSN Dean search.

Vice President of Academic Affairs – Jonathan Molina-Mancio attended Toro Team Learning and Instruction meeting to discuss plans of repopulating the campus. He noted the schedules for next academic year are prone to change and will be finalized by June 1st.

Athletics Liaison – Calbert gave Patton's email (dfreemanpatton@csudh.edu) for ASI Board Members to contact her for information to join SAC meetings.

University President's Designee – Smith announced number of classes being offered on campus is still being determined may be 20% – 30% final numbers will be determined by June 1st. Their goal is to notify students on what they should expect from campus life when returning to campus. Look for information coming up soon.

Executive Director – Shakoor noted ASI hired two new staff members for CDC and are anticipating for more hires soon. CDC will look into new facets to programs like tutoring, aftercare and more collaboration with the campus. She further noted ASI hired a grant writer for the CCAMPIS grant. If granted, they will receive \$443,000. Shakoor noted the data from the campus survey on childcare will be used in the grant application. Shakoor asked ASI Board of Directors to participate with Student Health Center Feedback Sessions hosted by Dr. Herbert to improve the center. Shakoor announced that the incoming President be prepared for Panetta Institute this summer.

Associate Director – Lakey clarified the two hired position for CDC were new Lead Teacher and Interim Director, hope to hire a temporary Office Manager soon and expand their search committees for teaching staff, administrative staff and New Director. Lakey hopes the Marketing and Program Public Relations and Graphics Designer position will be filled by June 1st, the committee is still open for interviews. Lakey noted Spring Fling is on May 14th, registrations have been busy; the featured Artist is Giveon.

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- Finance and Business Services Manager** – Ahouansou reported IT was having disruptions towards Adobe Services should have been restored. The CSUDH portal login process will be released in the next few weeks due to an IT issue. Ahouansou noted the first Audit committee is scheduled to meet on Monday, May 10th, this will be the first meeting of the Audit season, and it will be held virtually.
- Graduate Assistant** – Magana noted the Graphics Designer interviews will be completed by next week. He asked all seniors to send in their pictures and majors to be portrayed in the ASI Banquet.
- VIII. Open Forum – Agenda Items Only
Time for members of the audience to address the Board on specific agenda items only.
- IX. Unfinished Business – None
- X. New Business
- A. ASI New Board Member Inductions – Discussion Item
The Incoming ASI Board will be inducted into their new positions
Shakoor conducted the induction ceremony to the new Board of Director members for the 2021-2022 fiscal year:
- | | |
|------------------------|--|
| Jonathan Molina Mancio | ASI President |
| Mellissa Martire | Director of Legislative Affairs |
| Edgar Mejia-Alezano | College of Health, Human Services & Nursing Rep. |
| Sophia Arlantino | College of Natural & Behavioral Sciences Rep. |
| Deysi Alcalá | College of Business & Public Policy Rep. |
- IX. Open Forum – Discussion Item
Time for members of the audience to address the Board.
Quiller asked that Board and Liaisons who RSVP'd to the ASI Banquet check their emails for Grub Hub credit. She encouraged them to email or text her for any concerns. Shakoor suggested implementing a space for club banking in the empty LSU space and inquired if SAAC meeting attendance should be added onto the ASI Board of Directors duties. Ahouansou mentioned Spring Fling registration is still open and will only accept registration using the Toromail email, currently they have over 500 registrations. Quiller agreed with Shakoor's idea.
- XI. Adjournment
Meeting adjourned at 1:20 p.m.

Chair's Signature: _____

Date: _____

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