



Associated Students, Inc. APPLICATION FOR APPOINTMENT TO BOARD OF DIRECTORS & JUDICIARY BOARD

MISSION

The Mission of the Associated Students, Inc. is to provide leadership opportunities for the students that will ensure responsible and effective participation in the governance of the campus. ASI advocates for students rights, render an official voice through which students opinions may be expressed and provide educational, social, and cultural activities which enhance student life at California State University Dominguez Hills.

VISION

Associated Students Inc. believes in providing high impact opportunities that enhance leadership, student growth, and advocacy for the students and campus community.

CORE VALUES

Leadership
Advocacy
Student Growth

The authority of the Corporation shall be divided into three distinct branches: Executive, Legislative and Judiciary.

The Executive Branch is charged with the responsibility of serving as representatives of the Corporation to the campus community and all outside entities. Members of this branch are also charged with supervision of the execution of the laws of the Corporation, appointment of corporate officials and, in the case of the President, authority by way of veto. The Executive authority of the Corporation shall be vested in the executive officers of the Corporation

The Legislative Branch is charged with the responsibility of adopting the policies of the Corporation, addressing issues that concern the students of the University, advocating for the rights and needs of the students, keeping abreast of all activity carried out by the standing commissions of the Corporation in addition to those entities with which the Corporation does business with as well as making financial appropriations in a manner beneficial to the students of the University. The Legislative authority of the Corporation shall be vested in a board of directors,

The Judicial Branch is charged with the responsibility of considering and recommending all cases that arise within the Corporation and with the administration of justice in all matters within the parameters of the Corporation. The Judicial authority of the Corporation shall be vested in The Judiciary.

EXECUTIVE BOARD MEMBER POSITIONS

Per ASI Bylaws, candidates for executive office with the Corporation must have served four (4) consecutive months on the current Board of Directors immediately prior to providing verification of eligibility for office. In the alternative, the candidate must have served on the previous Board of Directors for one (1) complete academic year.

President:

Shall be the official student representative of the University and shall attend meetings and events as requested. Shall chair the Executive Committee. Shall assume the responsibility for general supervision, direction, and management of the business. Shall disseminate all necessary information to all other executives enabling them to carry out the functions of their respective offices. Shall oversee all Vice Presidents and Director of Legislative Affairs.

Executive Vice President:

In the event of the absence or disability of the President, the Executive Vice President shall perform all duties of the President and shall have all the power of and be subject to all the restrictions of the President. Shall be responsible for all operational affairs of the Corporation and as deemed necessary by the President. Shall serve as the corporate secretary. Shall chair the Rules, Policies & Procedures, Personnel, and CDC Standing Committees. Shall oversee the activities of the Director of Student Services and the Elections Commissioner.

Vice President of Academic Affairs:

Shall chair all the general meetings of the Board of Directors. Shall be responsible for and oversee all academic affairs of the Corporation. Shall attend all meetings of the Academic Senate. Shall oversee all college representatives.

Vice President of Finance:

Shall serve as chair of the Finance Commission. Shall receive training on the fiscal operation and budgetary nature of the corporation. Shall serve as the Corporate Chief Financial Officer. Shall coordinate the annual budget process for the corporation, including the referendum entities and the student organization funding resources. Shall oversee the Student Activities and Organizations Commissioners.

BOARD MEMBER POSITIONS

Director of Legislative Affairs:

Shall be responsible for the monitoring, interpretation and evaluation of all State and Federal legislation that directly affects the California State University system or its students. Shall be responsible for submitting recommendations concerning policies, issues and legislation affecting students of CSUDH and higher education. Shall chair the Legislative Affairs Commission and Lobby Corps.

Director of Student Services:

Shall be responsible for the development, planning, implementation, and evaluation of student services for the Corporation. Shall represent students' concerns pertaining to student services, and when necessary, further investigate these matters. Shall participate in any exploratory efforts to determine any need for the Corporation to provide additional student services. Shall be responsible for sustainable practices inside the office and collaborate with the Office of Sustainability. Shall collaborate and maintain relationships with the affinity centers on campus.

Elections Commissioner:

Shall be responsible for organizing, supervising and, certifying all elections held under the auspices of the Corporation. Shall chair Elections Committee. Shall review the Elections Code in coordination with the Elections Commission, and make recommendations for changes to the ASI. Board of Directors.

Organizations Commissioner:

Shall be responsible for keeping the Board of Directors informed of all Clubs and Organizations activities sponsored by ASI. Shall be responsible for the coordination of all events of the Organizations Commission. Shall chair all meetings of the Organizations Commission and work closely with the Office of Student Life to ensure support for recognized student organizations.

Student Activities Commissioner:

Shall be responsible for keeping the Board of Directors informed of all student activities sponsored by ASI. Shall attend the event planning meetings of all campus wide events and events sponsored by the commission. Shall plan and execute at least one community service event per semester for the Board of Directors. Shall chair the Student Activities Commission.

College of Arts and Humanities Representative:

Shall represent students' concerns in matters pertaining to the College of Arts and Humanities and convey reports back to the Board of Directors, and, when necessary, further investigate these matters. Shall sit in on all meetings pertaining to the College of Arts and Humanities. Shall represent undergraduate and graduate students. Shall meet at least once per semester with the Dean of the College to discuss issues regarding the College. Shall be a member of Lobby Corp.

College of Business Administration and Public Policy Representative:

Shall represent students' concerns in matters pertaining to the College of Business Administration and Public Policy and convey reports back to the Board of Directors, and, when necessary, further investigate these matters. Shall sit in on all meetings pertaining to the College of Business Administration and Public Policy. Shall represent undergraduate and graduate students. Shall meet at least once per semester with the Dean of the College to discuss issues regarding the College. Shall be a member of Lobby Corp.

College of Education Representative:

Shall represent students' concerns in matters pertaining to the College of Education and convey reports back to the Board of Directors, and, when necessary, further investigate these matters. Shall sit in on all meetings pertaining to the College of Education. Shall represent undergraduate and graduate students. Shall meet at least once per semester with the Dean of the College to discuss issues regarding the College. Shall be a member of Lobby Corp.

APPOINTED, LIAISON POSITIONS TO THE ASI BOARD OF DIRECTORS

Academic Senate Liaison: Faculty Representative

Student Housing Liaison: A student representative who currently resides in Student Housing, representing Student Housing.

Disabled Student Liaison: A student representative that is representing Disabled Students.

Alumni Liaison: A CSUDH alumni representative that is representing the alumni of CSUDH.

Older Adult Center Liaison: A student representative that is representing the older adults of CSUDH.

Multicultural Affairs Liaison: A student representative that is representing the Multicultural Affairs Office.

Athletics Liaison: A student representative that is representing Intercollegiate Athletics.

Loker Student Liaison: A student representative that is representing the Loker Student union.

JUDICIARY BOARD POSITIONS

One (1) Chief Justice (elected by The Judiciary Board on an annual basis)

Two (2) Judiciary Members

The Judicial Branch is charged with the responsibility to ensure that the actions of the Board of Directors are in compliance with the Bylaws or any code of the Corporation. In the case of recall, impeachment, and/or initiative legislation, it is the responsibility of the Judiciary for investigation of any contested election and said court shall render opinion thereon. The Judiciary shall have the power to make any procedures that will assure a fair and orderly hearing. Judiciary members may serve in no other capacity in the corporation while a member of the court.

College of Health, Human Services, and Nursing Representative:

Shall represent students' concerns in matters pertaining to the College of Health, Human Services, and Nursing and convey reports back to the Board of Directors, and, when necessary, further investigate these matters. Shall sit in on all meetings pertaining to the College of Health, Human Services, and Nursing. Shall represent undergraduate and graduate students. Shall meet at least once per semester with the Dean of the College to discuss issues regarding the College. Shall be a member of Lobby Corp.

College of Natural and Behavioral Sciences Representative:

Shall represent students' concerns in matters pertaining to the College of Natural and Behavioral Sciences and convey reports back to the Board of Directors, and, when necessary, further investigate these matters. Shall sit in on all meetings pertaining to the College of Natural and Behavioral Sciences. Shall represent undergraduate and graduate students. Shall meet at least once per semester with the Dean of the College to discuss issues regarding the College. Shall be a member of Lobby Corp.

International Student Representative:

Shall represent students' concerns in matters pertaining to International Students and convey reports back to the Board of Directors, and, when necessary, further investigate these matters. Shall sit in on all meetings pertaining to International Students. Shall represent undergraduate and graduate students. Shall meet at least once per semester with the International Students Services Specialist. Shall be a member of Lobby Corp.



Associated Students, Inc.

Application for Board of Directors Appointment

Name: _____
First MI Last

Student ID: _____

Position for Appointment: _____
List position(s) you are interested in being appointed to.

Alternate Position: _____

Major: _____ GPA: _____ . _____

Class Level (check one): Freshman Sophomore Junior Senior Graduate

Length of service/commitment: _____

Eligibility Verification

DIRECTIONS: For each question, please check one box. (Note: if you answer "No" to any of the SIX questions below, please do not proceed. You are ineligible for appointment to the Associated Students, Inc. at this time.)

1. Are you considered in GOOD STANDING with the University? (not on academic or disciplinary probation) Yes No
2. Have you earned at least six (6) semester units of academic credits at CSUDH during the past twelve (12) months (not including this semester)? Yes No
3. Will you earn a minimum six (6) (undergraduates) and three (3) academic credits (graduate) during the current term? Yes No
4. Do you have a minimum 2.5 GPA? Yes No
5. For undergraduate students, have you earned less than 150 semester units? Yes No
6. For graduate students, have you earned less than 50 semester units? Yes No

I hereby acknowledge that in order to be a nominee/appointee, or to hold any position within Associated Students, Inc., I must undergo compliance and eligibility checks pursuant to the corporation Constitution, Bylaws, laws and policies of California State University, Dominguez Hills and the State of California. By my signature, I agree that if, for any reason, I become ineligible to serve in office, all work performed will be considered voluntary. Under the provisions of the Family Educational Rights and Privacy Act of 1974, and the Statement of Student Rights and Responsibilities of California State University, Dominguez Hills, my signature gives permission to California State University, Dominguez Hills to release the academic information listed on the application to the ASI Executive Director.

Signature: _____

Date: _____

Personal/Miscellaneous Information

If appointed, you are responsible for updating the ASI Executive Director with changes in your contact information. Please be advised that all information in this section will be kept confidential. Please print neatly and clearly.

Cell: () _____ - _____ Other:() _____ - _____

E-mail address: _____

List previous experiences that relate to the position you are applying: (no experience is necessary for non-executive positions):

Briefly give reason why you are seeking this appointment:

What special skills or abilities to you possess?

What are your goals for the position?

PLEASE ATTACH RESUME

Schedule: Please indicate what dates and times you would be able to support ASI at events and meetings.

***Please note that Board members are REQUIRED to attend meetings on Fridays no exceptions.**

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:00am					
9:00am					
10:00am					
11:00am					
12:00pm					
1:00pm					
2:00pm					
3:00pm					
4:00pm					
5:00pm					

***Before turning application in, please be sure to check off that you have completed the following items:**

- Resume attached to application
- Schedule with your availability
- Application Personal Information completed fully